

**Knights of Columbus No. 3285**  
**Meeting Agenda**  
**11/6/2025**

The Council Was Called To Order At: 7:32 PM  
 By: The Grand Knight

Attendees:

Officer	Name of Officer	Present	Excused	Absent	Substitute
Chaplain	Father Julio				
Grand Knight	Ken Kirwin	X			
Deputy Grand Knight	Jim Leonard	X			
Chancellor	Patrick Costello	X			
Recorder	Samuel Gaona	X			
Financial Secretary	Chris Lubahn	X			
Treasurer	Harold Theisen	X			
Lecturer	Bill Stanley		X		
Advocate	Will Stanley		X		
Warden	Mario Castillo	X			
Inside Guard	Jonathan Theisen	X			
Outside Guard	Christopher Theisen				
Trustee 3 <sup>rd</sup> Year	Antonio Lucero	X			
Trustee 2 <sup>nd</sup> Year	Rumaldo Cisneros		X		Jim Herrera
Trustee 1 <sup>st</sup> Year	Cesar Espinoza	X			

**Opening Prayer led by Deacon Louis Arambula**

**Pledge of Allegiance**

**Approve Minutes of Prior Meeting**

Previous minutes will be transmitted with the next Newsletter. 10/16/2025 are printed and available at the sign in desk.

Additions / Corrections? None

Motion:

Upon a motion duly made by Cesar Espinoza , seconded by Jim Leonard and approved, the minutes are accepted.

**Comment:**

- **Chaplain's Message:**

- No Chaplain

- **Grand Knights Report:**

- Breakfast is this Sunday. We will be raising money for seminarians. Please come help, starts at 6:30am.
- We provided hot dogs and popcorn to the RE students and their families on October 31<sup>st</sup>, Thank you to Chris Lubahn who - except for Jim Braun who had to leave for Mass - was the only Knight from our Council that was helping to prep. Fortunately, Mark Lagunas' wife, Gwen, and a Knight from another Council helped. Those two also stayed all the way through clean-up.
- We finished the petition drive for three ballot initiatives. It went well. Thanks to Dennis Sheridan's wife, Sherri, who came to the Hall last week to notarize everyone's petitions.
- Some Grand Knights and Faithful Navigators photos are missing on the wall. Jim Mudd has offered to bring his equipment and see about getting those individuals pictured for the wall.
- Fr. Joshua is raising \$5,000 to buy playground equipment for his school in Zimbabwe. He would like the Knights to consider a donation. We can discuss in new business tonight.

- **Financial Report:**

- See Attached.

- **The Treasurer Reported:**

- see attached Sheet

Account	Beginning Account Balance	Withdrawals	Deposits	Ending Account Balance
Checking	\$26,630.26	\$4,481.95	\$1,183.61	\$23,331.92

Deposits:

The following bills were read by the Recorder and referred to the Trustees:

Bills

- Ken Kirwin for Halloween costs:
  - Safeway \$123.47 for food, King Soopers \$24.82 for food, King Soopers \$7.28 other supplies, Doc Popcorn \$400 for popcorn, Walmart for Council meal \$65.45
- Jim Braun for Memorial Mass costs:

- Hobby Lobby for Memorial Mass stands \$39.44, Creative Reward for Memorial Mass Plaques \$14.00
- Chris Lubahn for Membership Drive Materials to Marketing Bench \$20.00

All bills approved by Trustees

- **Communications Report – letters, thank you notes, etc.**
  - No report
- **Membership Report: (Patrick Costello)**
  - Fr. Julio agreed to a membership drive on November 29<sup>th</sup>/30<sup>th</sup>
  - We will need speakers at end of Mass as well as folks to sign up in back of the Church

**Other Reports:**

- **Report on Vocations: (Pat Costello)**
  - No Report
- **Report of scholarship committee: (Jim Leonard)**
  - No Report
- **Report on Bingo: (Antonio Lucero)**
  - No Report
- **Parish Festival: (Ken Kirwin)**
  - Tabled until next year
- **Blood Drive: (Jim Braun)**
  - 3 schedule January 8<sup>th</sup>, March 11<sup>th</sup>, September 1<sup>st</sup>, 2026. Need in CHEC schedule
- **Silver Rose: (Bill Stanley)**
  - No report.
- **Web Site: KofC3285.org (Bill Stanley)**
  - No report.

- **Report on Christmas Books:** (Ken Kirwin)
  - Ordered. Waiting on delivery.
  
- **Report on Right to Life:** (Jim Braun)
  - 40 Days of Life ended November 2<sup>nd</sup>, over 4000 Rosary prayers made during this time.
  - Fr. Joshua celebrated Mass Thursday, October 30<sup>th</sup>, at Noon
  - next 40 days for Life will be for Lent 2026
  - Thursday, November 13<sup>th</sup>, 11:00am next prayer in front of Planned Parenthood
  
- **Clay Shoot report:** (Pat Costello)
  - Pat has the next Clay Shoot scheduled May 2<sup>nd</sup>, 2026
  - Discussion with Colorado Clays about running smoother and decrease cost for event. If 100 shooters or more signed up early, then the day would be closed with a flat fee instead of per person/team
  - Posters prepped to start promoting the event with its date, can't sell raffle tickets until new license in 2026 is validated
  - New designated representative working with the State to find a place to donate an ultrasound machine in 2026.
  - Discussion that another Council may be interested in hosting or possibly helping our Clay Shoot. Jim Leonard will reach out to another Council to inquire if they are interested in joining the cause.
  
- **Report on the Hall (Columbian Home):** (Antonio Lucero)
  - Minor repairs, including toilet flushing properly and drain spout redirected
  - 2 new fire extinguishers installed toward compliance requirements
  
- **Report on the Church:** (Ken Kirwin)
  - No Report
  
- **Report of the Memorial Committee:** (Jim Braun)
  - No Report
  
- **Report on Memorial Mass:** (Ken Kirwin)
  - November 20<sup>th</sup>, 2025, meal at 7, set up for Turkey Baskets to follow dinner

- Names added to plaques and new plaque stands were purchased for event
  - Approximately 30 names to send invitation letters to relatives of deceased members
  - 4 people signed up to cook meats, 4 turkeys donated by Food Pantry
  - Still need someone to arrange the Mass.
  - Pat Costello, Jim Leonard, Antonio Lucero, Dennis Sheridan
- **Report on Tootsie Rolls:** (Jim Braun)
    - Grand Knight to file all reports after Tootsie Roll distribution in November
    - Schools are Padilla Elementary, Southeast Elementary, Northeast Elementary, and Lochbuie Elementary
    - Still have Tootsie Rolls in stock, need guys at all 6 Masses
    - Fr. Julio approved Tootsie Rolls distribution on November 15<sup>th</sup>/16<sup>th</sup>.
- **Report on KofC Family Picnic:** (Samuel Gaona)
    - Tabled until next year.
- **Report on Christmas Party:** (Samuel Gaona)
    - December 5<sup>th</sup>, 2025.
    - Cocktails 5:30pm to 6pm, Dinner starts at 6pm
    - Catering is secured with Buns & Thighs, Santa scheduled to appear after dinner
    - Families last name A-L invited to bring side to share, M-Z invited to bring dessert to share
    - Gift Exchange Game after Santa visit. Max gift cost \$25. Played with same rules as white elephant, but no gag gifts to play the game.
    - Tree setup after meeting on December 4<sup>th</sup>
    - Hall decoration on December 5<sup>th</sup>, 1pm to 4pm, Please help if you can
- **Report on Coats for Kids:** (Jim Braun)
    - 2 more boxes received, about 120 kids coats, around 180 adult coats
    - Nov 15<sup>th</sup> at 8am, could be burritos/donuts, coats given 9am, if not gone by Noon, may close as there is another event that evening
- **Report on Thanksgiving Baskets:** (Jim Braun)
    - The Brighton Housing Authority reached out for our help as they try to support clients. GK shared that we are doing the same work and shared other work we do to see if there are alignment opportunities. They will reach out if there ways we can work together.

- Food Pantry, Almost Home, K of C collecting donations from multiple outlets. As collections received, items for baskets will be set apart from other items. Week of November 10<sup>th</sup> to 14<sup>th</sup>, Jim will be picking up food items from several sources.
- Any donated food items that do not match the basket items, those items will be given to the Food Pantry
- Planning to distribute 400 baskets
- Nov 22<sup>nd</sup>, beginning with opening hall at 8am. Any baskets left over will be given to Almost Home
- **Report of the 4th Degree:** (Jim Braun)
  - Meeting on Tuesday, November 4<sup>th</sup>. Re-established officers for 25/26 year
  - Plans to refresh Honor Guard in Regalia, Mario Castillo will lead refresher
  - Plans to reduce meeting and have more social/fellowship when come together
- **Report on Krazers** (Jim Leonard)
  - Tabled until next year.
- **Report on Cemetery** (Cesar Espinoza)
  - Oct 28<sup>th</sup>, Installed the Cross, members from our Council and Ft. Lupton Council were present. A Virgin Mary statue also arrived.
  - Requested other Council addresses to send letters and invite their participation
  - Names of those buried being gathered to be engraved on a large stone
- **Report of the Field Agent:** (Michael Lodato)
  - No report
- **Report of the District Deputy:** (Jeff Adrian)
  - No Report
- **Unfinished Business was taken up and disposed of as follows:**
  - Form 990 - Status? GK connected with firm completing the 990. Signed Form 8821 giving firm POA to download our last filings so they can begin past due filings.
  - Follow up with members to be removed from the council for failure to pay dues.
    - Chris Lubahn sent over removal list to GK
  -
- **New Business**

- Fr. Joshua is raising \$5,000 to buy playground equipment for his school in Zimbabwe. He would like the Knights to consider a donation. Jim Leonard motions \$500 to St. Mary's Primary School toward playground equipment, Pat Costello second, discussion about funds available in budget. Called to vote, passed
- Cancel November 20<sup>th</sup> meeting motioned by Samuel Gaona, second by Cesar Espinoza, passed
  
- Under the Good of the Order: See attached sheet
  - Lecturers Reflection
    -
  
- Grand Knights Summary:
  
- Closing Prayer was led by the GK  
Does any brother know of a member of this council or a brother of the Order who is sick or in distress?  
See attached Sign-In Sheet, read by Deputy Grand Knight

Meeting Adjourned: 8:35 PM

Attest:

A handwritten signature in black ink, appearing to read 'S. Gaona', is written over a solid horizontal line.

Samuel Gaona, Recorder



# Knights of Columbus®

# Meeting Sign In Sheet

Sheet 1 of 1

MSGR Roy Figlino, Council 3285

Meeting Date: 11/6/25

Council Officer	Name	Present	Excsd	Absent	Acting Officer
Chaplin	Fr. Julio				
Grand Knight	Ken Kirwin	✓			
Dep Grand Knight	Jim Leonard	✓			
Chancellor	Patrick Costello				
Finacial Secretary	Chris Lubahn	✓			
Treasurer	Harold Thiesen	✓			
Advocate	Will Stanley				
Warden	Mario Castillo	✓			
Recorder	Samuel Gaona	✓			
Lecturer	Bill Stanley				
Inside Guard	Jonathan Theisen	✓			
Outside Guard	Christopher Theisen				
Trustee 3rd Yr	Antonio Lucero				
Trustee 2nd Yr	Rumaldo Cisneros				
Trustee 1st Yr	Cesar Espinoza	✓			

### Member Name / Sign In

Cesar Espinoza  
Jim Herrera  
Samuel Gaona  
Ken Chiny  
James Braun  
Pt Costello  
Fidel Balderras

### Prayers are requested for (PRINT CLEARLY):

Blake & Sonny Richards  
Jim Herrera Family  
Junior Gaona  
GILBERTO MARTINEZ, BAR McLAREN'S  
FATHER IN LAW REPOSE OF HIS SOUL  
Mike Jean Leon Ferne  
Matt Castillo PT's wacke  
Sharon Christensen RIP

Continued on Back of Form

No communications from Supreme.

No communications from State.

Bills:

\$20 for postage for brochure from KofC.

Income:

\$1100 From football tickets.

\$150 money from football tickets.

06 November 2025.

Chris Lubahn FS.

Statement of Financial Position Detail

Knights of Columbus Council 3285

October 16-November 5, 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT ACCOUNT	DEBIT	CREDIT	AMOUNT	BALANCE
<b>Assets</b>									
First Bank Checking - 5369								-	
Beginning Balance								-3,298.34	26,630.26
10/16/2025	Check	1070	Harold Thelsen	October K of C Breakfast: Costco	7345 Church Breakfast		938.08	-938.08	25,692.18
10/16/2025	Check	1071	Harold Thelsen	October K of C Breakfast: King Soopers	7345 Church Breakfast		26.36	-26.36	25,665.82
10/16/2025	Deposit		Breakfast Revenue	K of C Breakfast: October	5510 Breakfast	155.61		155.61	25,821.43
10/16/2025	Check	1072	St. Augustine Food Bank	Donation: Money from K of C Breakfast October 12, 2025	7120 Formed St. Augustine Donate		117.00	-117.00	25,704.43
10/16/2025	Check	1073	Colorado State Council KofC	Coats For Kids	7330 Coats for Kids		291.88	-291.88	25,412.55
10/16/2025	Check	1074	Kenneth Kirwin	Food for Meeting: Del Taco	7820 Meeting Social Food		86.75	-86.75	25,325.80
10/16/2025	Check	1075	Rumaldo Cisneros	K of C Breakfast: October 2025	7345 Church Breakfast		106.71	-106.71	25,219.09
10/16/2025	Check	1076	Colorado State Council KofC	Crazz Football Tickets	6050 Football Krazz	1,200.00		-1,200.00	24,019.09
10/16/2025	Check	1077	Colorado Knights of Columbus Charities Fund	Perpetual Memorial Society: Richard A Lucero	7155 Member Memorial Support		50.00	-50.00	23,969.09
10/16/2025	Check	1078	Nicole Montoya Buns and Thighs Catering	Food for the Christmas Party	7215 Christmas Meal		1,475.00	-1,475.00	22,494.09
10/17/2025	Deposit		Breakfast Revenue	K of C Breakfast: October	5510 Breakfast	1,028.00		1,028.00	23,522.09
10/22/2025	Expense		Secura Insurance Co	INS.PREM SECURA INSURANCE	6020 Insurance		190.17	-190.17	23,331.92
<b>Total for First Bank Checking - 5369</b>								-3,298.34	
Bank of The West Checking									
Beginning Balance									0.00
<b>Total for Bank of The West Checking</b>									
Bank of The West Savings									
Beginning Balance									0.00
<b>Total for Bank of The West Savings</b>									
<b>Total for Assets with sub-accounts</b>								-3,298.34	
<b>Liabilities and Equity</b>									
Liabilities									
Bank of The West LOC									
Beginning Balance									0.00
<b>Total for Bank of The West LOC</b>									
Bank of the West MC									
Beginning Balance									0.00
<b>Total for Bank of the West MC</b>									
<b>Total for Liabilities with sub-accounts</b>									
Equity									
Retained Earnings									1,184.17
Net Income									-2,454.20
Opening Balance Equity									
Beginning Balance									24,601.95
<b>Total for Opening Balance Equity</b>									
<b>Total for Equity with sub-accounts</b>								-1,270.03	
<b>Total for Liabilities and Equity with sub-accounts</b>								-1,270.03	



All correspondence to be addressed to:  
The Head  
ST MARY'S PRIMARY SCHOOL.  
P. O Box 89, Hwange.  
Email: [stmarysprimary@gmail.com](mailto:stmarysprimary@gmail.com)



24 October 2025

Dear Sir/Madam

**RE: REQUEST FOR FINANCIAL SUPPORT TO CONSTRUCT AN OUTDOOR ECD PLAY CENTRE**

Warm greetings from St Mary's Primary School, we trust this letter finds you in good health. We sincerely appreciate your continued commitment to supporting educational initiatives that improve the learning environment for children. We are writing to humbly request your financial assistance towards the construction of an Outdoor Early Childhood Development (ECD) Play Centre at our school. At present, our ECD learners have no outdoor play facilities, which restricts their opportunities for physical activity, creative exploration, and social interaction.

The proposed play centre will provide immense benefits to our children, including:

**Physical development:** Promoting balance, coordination, and muscle strength through active play.

**Social and emotional growth:** Encouraging teamwork, sharing, and self-confidence among peers.

**Cognitive development:** Supporting creativity, curiosity, and problem-solving through play-based learning.

**Health and well-being:** Offering a safe space where children can exercise, refresh their minds, and reduce anxiety as well as inclusivity ensuring that all learners, including those with special needs, can participate in meaningful play experiences.

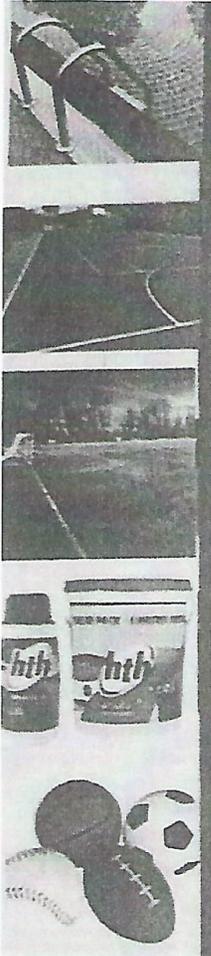
We believe that through your generous support, we can provide a nurturing and stimulating environment that enhances holistic development and lays a strong foundation for lifelong learning. The quotation detailing the estimated cost of constructing the Outdoor ECD Play Centre has been attached for your kind consideration. We would be deeply grateful if you could assist us in turning this vision into reality for our young learners. Thank you very much for your time and for being a valued partner in the development of our school and its children.

Yours faithfully  
Siameka E. Head

THE HEAD  
ST. MARY'S PRIMARY SCHOOL

24 OCT 2025

PO BOX 89, HWANGE  
ZIMBABWE TEL: 0281-31100



**Strategies Incorporated t/a**  
**strategic pools, nets & courts**

For all your quality needs including: swimming pools, tennis, basketball, volleyball and netball courts, construction and refurbishment of all swimming pools, basketball, volleyball, netball and all other sports courts and related equipment.

**Date: 27/10/25**

**Customer : St Mary's School Hwange**

**Quotation for Modern Day Kindergatten Kids Play Area.**

**Area 20m x 15m**

**Ground clearance(cutting down trees and leveling)**

**Application of Rubber wetpour 10mm for kids playground to protect kids from injuries and dirt measuring 20m x 15m @ \$2,450.00**

**Merry go round with 4 Chairs @\$450.00**

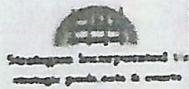
**Merry go round with stand @\$350.00**

**Jungle gym :2 slides and tunnel @750.00**

**See saw with fibre glass chairs @ \$350.00**

**Labour charges for kids equipment installation and application of Rubber wetpour or Artificial grass @ us \$950.00**

**GRAND TOTAL.                      \$4,950.00**



**35 McMeekan  
Milton park  
Harare  
0777 487288**

**Scope of Work**

- 1) Removal of all visible grass on the ground and tree cutting**
- 2) laying of artificial lawn on the leveled ground/ rubber waterpour surface**
- 4) installation of kids play equipment chosen for your choice**