



# Food Vendor Application – Deadline June 1

## **CONTACT & BUSINESS INFORMATION**

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

PA Sales Tax ID # \_\_\_\_\_ Website/Social Media \_\_\_\_\_

## **PRODUCTS**

Please list the products you would like to sell at the event.

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**BOOTH REQUIREMENTS & REGISTRATION PAYMENT**

*Note: Please read the attached Rules for more information.*

Setup Fee: \$150 per trailer, truck or booth (add \$50 if electric is required) = \$\_\_\_\_\_

- Check enclosed (Check #\_\_\_\_\_)
- Credit Card (online at [www.leroyheritage.org/barclay-mt-heritage-day](http://www.leroyheritage.org/barclay-mt-heritage-day))

Space requirements:  10x10'       10x20'

- Please email a photo of your booth to [info@leroyheritage.org](mailto:info@leroyheritage.org).

**RELEASE AND ACCEPTANCE OF RULES**

By signing below, I/we agree that I have read the attached rules and agree to act in accordance with these rules. Additionally I/we release the Barclay Mountain Heritage Day event and the property owners, LeRoy Heritage Museum and LeRoy Community Association, from any and all liability for any damage, injury and loss to any person or goods which may arise from the rental and occupation of space by the applicant(s) and agree to hold harmless of any damage or loss by reason thereof, the Barclay Mountain Heritage Day event and the property owners. If my booth is accepted for inclusion in the event, I understand that my registration fee shall not be refunded in the event that I do not attend or if all or part of the show is canceled due to fire, calamity or any other act of God, public enemy, strikes, statutes or ordinances or any legal authority or any cause beyond its control. I/we understand that I am required to stay for the entire duration of the event and that leaving early will void my participation in future events.

**SIGNATURES**

Signature of Applicant	Date
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Signature of Applicant	Date
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**MAIL APPLICATION AND PAYMENT TO:**

LeRoy Heritage Museum  
10097 Route 414  
Canton, PA 17724

If you pay your registration fee online through the website, you may email your application to [info@leroyheritage.org](mailto:info@leroyheritage.org).

# **BARCLAY MOUNTAIN HERITAGE DAY RULES**

## **To be read and agreed to in connection with the Vendor Application.**

- ❖ Vendors are described as those who are selling products at the event. Vendors must fill out the appropriate application depending on whether food or crafts will be sold. Exhibitors are described as those who are offering displays of an educational nature including nonprofit organizations and clubs. Exhibitors must request permission from LeRoy Heritage Museum if they wish to sell anything for fundraising purposes. Exhibitors are expected to abide by the same rules as vendors.
- ❖ LeRoy Heritage Museum reserves the right to accept or reject any application, as it deems appropriate. The museum also has the right to withdraw any food item not previously agreed to at the time of application. If the item is not removed, the vendor will be asked to leave and will not be permitted to participate in future events.
- ❖ If a booth is accepted for inclusion in the event, the Registration fee shall not be refunded in the event that the vendor does not attend or if all or part of the show is canceled due to fire, calamity or any other act of God, public enemy, strikes, statutes or ordinances or any legal authority or any cause beyond its control.
- ❖ The LeRoy Heritage Museum and LeRoy Community Association are not responsible in case of loss or damage on the day of the event.
- ❖ There is no rain date. Barclay Mountain Heritage Day will be held from 10 am to 5 pm on Saturday, August 10, 2019.
- ❖ A deposited check is a commitment to the Festival. Refunds minus a \$10 processing fee will be given if requested by June 1, 2019. No refunds will be made after June 1, 2019. Applicants not accepted will be notified on or before June 15, 2018. If not accepted, your full fee will be returned at that time.
- ❖ Barclay Mountain Heritage Day organizers prefer to have food vendor trailers, trucks, or booths set in place on Friday afternoon, the day before the event between 1 and 6 pm. Setup on Saturday morning, August 10, 2019, is between 7:00 am and 9:00 am. Set up must be completed by 9:00 am, Saturday. Vehicles must be removed to the Exhibitor Parking area by 9:00 am, Saturday. Parking is identified on the event map.
- ❖ All booths that are not occupied within one hour of opening the market will forfeit their booth space and fee. Vendors/exhibitors are to ensure that their display is completely set up and ready to sell when the event opens.
- ❖ All vendors must contain their display, their work, and their storage boxes within dimensions of the space they rent.
- ❖ Vendor booths must be of sound construction and must in no way obstruct or endanger the neighboring booth areas. All tents MUST be staked down.
- ❖ Vendors/exhibitors are expected to keep their items neatly displayed at all times and to be at their booth during the hours the show is open.
- ❖ Each participant is responsible for following all federal, state, and municipal regulations and restrictions regarding their individual business. Insurance and appropriate license(s) are the vendor's sole responsibility. Copies may be requested.
- ❖ Collection of retail sales tax is the responsibility of the registered vendors.
- ❖ Vendors/exhibitors should be ready to accept cash as there is no WI-FI available and cell reception is poor.
- ❖ Alcoholic beverages and recorded music are not permitted on the grounds.