



AGENDA
Meeting Minutes – Monday, Feb 8, 2021

Attendees: Shawn Fiddick, Lynn K, Willow Hartig, Jenn V, Christiane K, Dan S.
Absent: Karen Garrett

1. Additions/Adoption of Agenda

- Motion to adopt the agenda – Lynn; Second- Christiane

2. Minutes of Previous Meeting(s):

- Jan 18 meeting minutes moved to the next meeting.

3. Correspondence:

- BC Soccer correspondence emails reviewed.
See attached

4. Discussion:

- Financial review of the current balances
Discussion of the \$7500 grant that was received from Viasport on how to spend the funds.
Discussion was to forward receipts to Dan and then conduct next meeting for what receipts will be allocated for payment towards the Grant.
Setting up new signature / board members for signing authority for banking information
Discussion about current signature members, who will be going forward. Willow has been appointed the new treasurer.
Discussion on whether UISA wants to remain with Coastal Community or if there is an appetite to move to another institution.
Discussion about who on the board will have signing authority.

Motion (Dan, Second – Lynn) : Move to Jennifer Vinzenz, Willow Hartig, Christiane Kamerman, Dan Sailland, to be the signatories for the board
(Passed)

Motion (First - Dan, second – Jenn V): Move that once the 4 people passed in the previous motion (Jennifer Vinzenz, Willow Hartig, Christiane Kamerman, Dan Sailland) are established as the new signatories, then Karen Garrett will be removed as a signing authority and her resignation from the board will be accepted.
(Passed)

Signature of Board Members with Banking Authorization (signing Authority)

Printed Name (Karen Garrett)

Printed Name (Daniel Sailland)

Signature

Signature





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- Reviewed excel spreadsheet (attached) to show up to date finances.

Motion (First- Lynn, second – Dan): Moved to pay all the outstanding invoices as per the list on the spreadsheet.

(Passed)

Motion (First- Willow, Second- Dan) To pay refunds to Comox (\$9,624.20) Gabriola (\$348.80) and Oceanside (\$3,112.00)

(Passed)

- Jenn poses the question about if we are required to cancel Mini World Cup, and the board will need to do formally. Determined the board would wait until spring and make the official announcement at the next meeting.
- Discussion about UISA has NOT charged the clubs and fee per player as was done in the past.
 - Let the clubs know that there was some granting that was received to help with the finances, and to help to reduce fees for the clubs.
- Determined the clubs will not be charged for the fee for this season, simply as the fiscal responsibility made better decisions during covid. The UISA will still need to charge a fee in the future, but due to covid, we were able to keep expenses down.
- Projects for the board
 - Revisiting the Bylaws to review for the next upcoming season.
 - Registration manual will need to be reviewed and possible updates.
 - IE: How do we define the 80% rule for first invoice, or can we adapt to make it less cumbersome on the district and clubs
 - New league structure
 - Time to get the clubs involved in the decisions. Feb 27th is scheduled for the presidents meeting for discussion and ideas as the league moves forward.
 - New Association Member / Club application as per BC Soccer email / guidelines. Lynn offered to help, Will read an overview level.
- Shawn – interested in finding out who will run for the board for the next AGM, asked for feedback and who will be returning to prepare for any missing spots.

5. Registration Report

- Showing where all the clubs were at for their registration numbers.
- Review of the Gabriola refund for the players that never played, and BC Soccer communication was that BC Soccer does not issue refunds, it would require a special meeting and a review from the BC Board.





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- UISA will need to review and ensure that UISA refund Policy aligns with BC Soccer, Willow offered to review the UISA policy and provide feedback if there is a discrepancy between BC Soccer and UISA in the refunds policy

Shawn- Made note to the board as a thank you for all their hard work, with more work load, but a tough year on seeing any impact on the sport. Thanked everyone for all their perseverance of working through Covid.

Adjournment:

Motion to adjourn – First – Lynn, Second - Jenn

Future Meeting Dates:

UISA Executive Meeting:

Monday March 15 @ 6:30 pm Via Zoom

Monday April 12 @ 6:30pm via Zoom

