



Upper Island Soccer Association Meeting June 20 2022

In attendance: Shawn Fiddick, Jennifer Vinzenz, Christiane Kamerman, Krista Whittaker, Rashpal Khakh, Sandy Alexander

Recorder: Sandy Alexander

Regrets:

- Previous meeting minutes May 9th 2022
 - Motion to table review of minutes to next meeting by 1st Vinzenz 2nd Alexander
 - Carried
- Adoption of the agenda
 - Motion to adopt agenda by 1st Kamerman 2nd Whittaker
 - Carried
- Correspondence
 - Rashpal reviewed correspondence items:
- Bulletin # IB_2022-17
 - Date May 12, 2022
 - Subject BC Soccer Introduces Diversity, Equity and Inclusion (DEI) Plan
 - 5-year plan to collaborate and continue work with the women in soccer committee
 - Link available at https://bcsoccer.net/files/AboutUs/BC%20Soccer_DEI%20Plan%202022_Executive%20Summary.pdf
- Bulletin # IB_2022-18
 - Date May 12, 2022
 - Subject BC Soccer Provincial Championships - Adult Finals – May 14 & 15
- Bulletin # IB_2022-19
 - Date May 19, 2022
 - Subject BC Soccer and Hope & Health announce strategic partnership to engage Indigenous Children and Youth
 - Funding through Fun Spark promoting coaching and soccer camps with Indigenous communities
- Bulletin # IB_2022-20
 - Date May 30, 2022

Subject Introduction of Member Association Level 1 and Level 2 of Club Licensing Program in British Columbia

- Initiative aimed at bridging two levels of licensing
- Bulletin # IB_2022-21
 - Date June 1, 2022
 - Subject Transition of application and review process into new Canada Soccer Club Licensing System
 - New online licensing system
- Bulletin # IB_2022-22
 - Date June 2, 2022
 - Subject BC Soccer Special General Meeting – Outcomes
 - Outcomes available on Team Pages
- Bulletin # IB_2022-23
 - Date June 3, 2022
 - Subject Operational Efficiency Review - Executive Summary
 - Recommendations identified that may assist our committee
- Bulletin # IB_2022-24
 - Date June 15 2022
 - Subject: BC Soccer announces implementation of new independent Safe Sport Process
 - ITSport Canada's new independent Safe Sport disciplinary agency will receive, review, manage and investigate complaints and disputes.
- Old Business
- New Business
 - Review roles of the board as a group
 - Definition of roles and responsibilities provided
 - Shift re: expectation of board to support clubs
 - Treasurer to report the financials.
 - Vice chair will sit in as the pro tem of chair.
 - Secretary to maintain minutes, agenda, documents required to be sent out on behalf of the board
 - Director at Large: Jenn will remain in this position until another board member is nominated. Board members to consider other potential board members
 - Technical role-Christiane has taken this on however, Krista is keen to collaborate particularly with the Women in Soccer initiatives.
 - Evaluation of roles and responsibilities in process.
 - Motion to remove previous board member (Daniel Sailland) as a signing authority
 - Motion by 1st Kamerman 2nd Whittaker
 - Carried
 - Motion to add Sandy Alexander and Krista Whitaker

- Motion by 1st Kamerman 2nd Vinzenz
- Carried
- Motion to move board meetings to once every 2 months moving forward- discussion regarding meeting each month and table discussion to August meeting
 - Rashpal to set the dates- available in Team Pages calendar; continue with Monday meeting dates for the time being
- Creating referee development for the fall
 - Ross Cameron provided some input regarding supporting referee development
 - Information regarding this program to be updated and included in Team Pages
- Female mentorship for the fall
 - Christiane and Krista to collaborate on this initiative
 - Maintain transparency of communication with Rashpal to provide support
 - Budget available to support facilitating an evaluation, opportunities for information sessions
- Ideas / format for new website
 - Rashpal has conducted research on frequently asked questions and resources and has updated information- currently available on the Team Pages. Board members to review documents and UISA site.
- Executive Report: Reported by Rashpal
 - Please see report attached
 - Use teams for communication and documents; able to see who the last person viewed/edited document
 - Logos – UISA and League: New logo created and available on Team Pages
 - Website: updates will be occurring
 - A league: Tier 2 league completed; 6 teams moving on to A Cup Provincials.
 - Change of league name from Upper Island Coastal League to Pacific Development League
 - Trophies and medals have been picked and distributed to the clubs
 - We possess 60 BCSA Provincial Championship keychains –to be presented to the U14/15 groups attending A Cup Provincials.
 - Strategic planning for creating the framework and foundation for upcoming season
 - Board members to review documents and provide feedback by July 15th
 - Lower Island Soccer has committed to a full Island league commencing in September. Congratulations to club technical directors for leading this commitment.
 - Schedule of UISA meetings: provided below.

- Cheque sent to BCSA for spring registration \$17,065.00 – having issues with CRM and discrepancies with registration numbers – there will be a delay invoicing clubs
- Motion to pass UISA Referee Rates and Reimbursements for Comps
 - Discussion: New updated rates and fees. Vote tabled. Board members to review and vote within 48 hours through electronic vote with formal vote at next meeting
- Rashpal requires the board to approve all new documents (coach guidelines, rules, policies etc.) prior to July 22 via email as there is no board meeting set for July

- Financial review: Presented by Shawn
- TO NOTE: UISA account will not balance for the month of June 2022 since reimbursement from clubs for the \$17,065.00 is not anticipated to be received until July 2022.
- Lifetime Member Awards have been delivered. Total cost for Lifetime Member Awards - \$311.60 - anticipated budget was \$500
- Motion to pay invoices
 - \$379.05 to Shawn (GoDaddy Invoice # 2088176749 -receipt attached)
 - \$201.60 to Rashpal (PO Box rental for 12 months – receipt attached)
 - \$288.41 to Rashpal (Bastion Trophies Invoice # 72886 – receipt attached)
 - \$23.19 to Rashpal (Dollar Store – bags and tissue paper for LM awards)
 - \$40.00 to Rashpal (Filing of Societies – receipt attached)
 - \$121.51 to Rashpal (office supplies – receipt attached)
 - \$715.10 to Shawn (GoDaddy Receipt # 2230554798 – attached)
 - Motion to pay 7 invoices as a package: 1st Whittaker 2nd Kamerman
 - Carried
- Technical Committee: Christiane
 - Nothing to report

- Discussion regarding the creation of a technical committee for the District

- Discipline Committee
 - Automatic default to BC Soccer Documents regarding process and guidelines.
 - Need to appoint someone to assess discipline matters neutral to the board.

- Adjournment:

Important Dates & Future Meeting Dates

Upcoming UISA Executive Meetings:

August 22nd, 2022

October 3rd, 2022 followed by General Meeting

December 5th, 2022

- Move to adjourn

- Motion by Alexander and 2nd Kamerman
- Carried

DRAFT