



# UPPER ISLAND SOCCER ASSOCIATION

## UIISA – EXECUTIVE MEETING

Monday, July 6, 2020

Via Zoom– 6:30 PM

**Present:** Shawn Fiddick, Karen Garrett, Willow Rae, Lynn Krynowksy, Daniel Sailland, Jennifer Vinzenz and Christiane Kamerman

1) **Additions/Adoption of Agenda**

**MOTION: TO APPROVE THE AGENDA AS CIRCULATED WITH THE ADDITION OF THE FOLLOWING ITEM "L": YOUTH PERMITS LYNN/JENNIFER**

**CARRIED**

2) **Minutes of Previous Meeting: June 15, 2020**

**MOTION: TO APPROVE THE MINUTES AS CIRCULATED LYNN/KAREN**

**CARRIED**

**A motion was made last season by the previous Board that Executive Members would complete the Respect in Sport online Program. This has not been paid for, nor completed to date. This MOTION is being rescinded and the current Board will not be proceeding with this matter.**

3) **Correspondence:**

- June 16: BCSA – Follow up: Canada Soccer Letter Regarding For-Profit & Not-For-Profit Organizations
- June 20: B. Kennedy, Referee Association - bursaries awarded to Fergus Hall and Maddy Harris - Congrats!
- June 23: Willow filed Society's Statement of Directors and Annual Report
- June 30: from BCSA - Reminder of BC Soccer Awards

4) **Old Business:**

- a) **Roles & Positions/Board Members' Tasks** – email Shawn if you have interest in a specific role/task.
- b) **Signing Authority** – will be completed by the end of the next week.
- c) **UIISA Policies and Procedures** – Jennifer is reviewing the current policies and rules over the Summer to determine what requires updating. Shawn to send Jennifer the link for access.
- d) **Riptide Academy** – Review of bookkeeping records indicate there are 8 players with outstanding fees. Once payment is received looking at the

viability of providing a reimbursement to players (approx. 40 kids @ \$125/player = approx. \$5,000).

5) **New Business:**

- a) **UISA Meeting Dates and Locations:** see list below
- b) **Board Confidentiality Documents:** confirm receipt of executed copies of Agreements from all Board members. Note: There are still a couple outstanding that need to be submitted immediately.
- c) **BC Soccer Awards:** Award of Merit, Administrator of the Year, Player of the Year, Coach of the Year, Official of the Year - last year's deadline July 31st. Please consider nominees you wish to name and submit them ASAP.
- d) **Employee Contracts:** update/employee v contractor (carried from last meeting) – letters have gone out to both Shel and Larry advising that TD contracts are not being renewed at this time. Letter to Christine advising Administrative Services Contract is not being renewed at this time is in draft form and will be sent in due course. Contracts need to be revised and updated for future use. Daniel, Jennifer and Karen will attend to getting some contract templates for reference.
- e) **New Website:** sharing workload (carried from last meeting) – New website has been launched. Super easy to navigate and find information. Check it out! – [www.uisa.ca](http://www.uisa.ca).
- f) **Charter Program:** (carried from last meeting) – requires steps that each Club needs to achieve. We are here to support and assist Clubs if they have any questions.
- g) **Return to Play:** We are here to provide support to Clubs in this Return to Play phase. As of now, we are hearing that Comox is returning to play. Nanaimo is returning to play. Mid-Isle is not planning on returning to play. Some smaller Clubs may be having difficulties establishing Return to Play policy/protocol. Shawn will reach out to Mid-Isle to see if they require assistance with their Return to Play.

Some private academies have been observed out in Comox playing soccer without adequate Return to Play safety measures in place. These academies do not fall under BC Soccer and therefore safety protocol guidelines unfortunately cannot be enforced by BC Soccer or the District.

Shawn advised that BC Soccer may be considering reducing registration fees. Shawn will forward email he received from BC Soccer to Board members. UISA charges approx. \$11 per player for scheduling, referees, admin services etc. We may want to consider reducing this amount in light of Covid situation. Further discussion tabled to future meeting.

- h) **VIPL Discussion:** Shawn has been in communication with Stuart of LISA. No VIPL for the 2020/21 Season. Not enough time to make all the decisions required to have a formal season. Not sure when next phase will happen. Not a viable

option right now. We are going to consider what works best for everyone with respect to Tier II League level play. We need to encourage new, skilled coaches to get involved. With this pause we have time to evaluate and consider options. Shawn to meet with Club Presidents tomorrow and ask that everyone brainstorm, research and come back with ideas.

- i) **Bylaws for BC Soccer:** looking ahead re changing the season – what changes would be required of our Rules & Bylaws.
  - j) **Men’s and Women’s Soccer:** Item removed - no longer requires a discussion.
  - k) **Presidents Meeting:** July 7, 2020 – Shawn, Karen and Lynn will attend.
  - l) **Youth Permits:** LISA has enquired about youth permits. Jennifer will assist Shawn with youth permits.
- 6) **Technical Report:** Nothing to report at this time.
- 7) **Storm Report:** Nothing to report at this time.
- 8) **Riptide Report:** Nothing to report at this time.
- 9) **Treasurer Report:** Only two Clubs remain owing money for late registration.  
General Account - \$21,698.36  
Riptide Account - \$8,025.72  
Storm Account - \$548.00  
Treasurer will amalgamate Storm/Riptide Accounts. No need to have separate accounts.  
No need for CEBA funding.  
With no VIPL this season, some teams have excess fundraising funds in their team account.  
**MOTION: TO RETURN TEAM FUNDS FROM FUNDRAISING TO PLAYERS FOR THE 2019/2020 SEASON**  
**KAREN/LYNN NOT CARRIED – TABLED TO FUTURE MEETING**  
Willow to send current Fundraising Policy to Board members. One VIPL team has a former staff member down as signing authority. Need to ensure there are no conflicts when individuals are designated as signing authority on bank accounts.
- 10) **Registrar Report:** Nothing to report at this time.
- 11) **Administrator Report:** Nothing to report at this time.
  - a) **BCSPL Report:** no report
  - b) **VIPL Update:** no report
  - c) **UISA League Update:** no report
- 12) **Discipline/Officials:** Nothing to report at this time.

## Adjournment