



BUILDING PERMIT APPLICATION

PROJECT INFORMATION

Project Name: _____

Job Site Address: _____

Subdivision: _____

Lot Number: _____

Property Owner Information: Name: _____ Phone # _____

Address _____ City _____ State _____ Zip Code _____

SCOPE OF WORK

Residential

Commercial

Primary

Accessory

Please note that this checklist below is only meant to be used as a guide and shall not be construed as complete submittal requirements for each project. For additional information, please contact the Building Official.

<input type="checkbox"/>	Copy of Business License	<input type="checkbox"/>	Ownership Verification
<input type="checkbox"/>	Copy of State Contractor License	<input type="checkbox"/>	Trade Permit Affidavit
<input type="checkbox"/>	Digital Set of Construction Drawings (PDF)	<input type="checkbox"/>	Trade Contractor Information
<input type="checkbox"/>	Completed Application (this document)	<input type="checkbox"/>	Trade Contractor Verification Documents
<input type="checkbox"/>	Authorized Permit Agent Affidavit	<input type="checkbox"/>	Erosion Control Plans (if applicable)

Occupancy Classification: _____ Construction Type: _____ Square Ft: _____

CONTRACTOR INFORMATION

Business Name: _____

State License Number: _____

Address: _____

Phone: _____

Print name of Contractor: _____

Email address : _____

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance thereof.

Signature of Applicant _____

Date _____

PLEASE NOTE THAT ALL TRADE PERMITS INVOLVE A SEPARATE APPLICATION AND SEPARATE FEE FROM THIS FORM

OFFICE USE ONLY

PERMIT FEE: \$ _____ DATE PAID: _____ PERMIT # _____

The issuance of this permit authorizes improvements of the real property designated herein which improvements may subject such property to mechanics' and materialmen's liens pursuant to Part 3 of Article 8 of Chapter 14 of Title 44 of the Official Code of Georgia Annotated. In order to protect any interest in such property and to avoid encumbrances thereon, the owner or any person with an interest in such property should consider contacting an attorney or purchasing a consumer's guide to the lien laws which may be available at building supply home centers.