



Permit Required Checklist

No.	Description of Work	Yes	No
1	Accessory Structure (<i>Detached garage, accessory bldg, pergola, etc. larger than 120sq. ft</i>)	√	
2	Children's playhouse/tree fort (<i>up to maximum of 120 sq. ft</i>)		√
3	Appliance replacement using plug-in devices		√
4	Appliance replacement of permanent hardwired devices (water heater, furnace, etc)	√	
5	Bathroom fixture repair or replacement		√
6	Bathroom fixture repair or replacement needing piping alterations	√	
7	New buildings- commercial or residential	√	
8	Change in building's use or occupancy classification	√	
9	New deck construction or structural repairs	√	
10	Simple deck repairs (<i>non-structural</i>)		√
11	Driveway repairs, resurface in same footprint with no land disturbance		√
12	Enlarge or replace footprint of driveway*		√
13	New doors or windows requiring structural alterations	√	
14	Window/door replacement <u>not</u> requiring structural alterations (<i>same size, same location</i>)		√
15	Electrical service, upgrade, relocation or repair	√	
16	New electrical circuit	√	
17	New fireplace or wood burning stove	√	
18	Interior remodel - alteration of floor plan (structural or non-structural), drywall replacement	√	
19	Interior projects that are limited to painting, tiling, carpeting and/or trim work		√
20	Replacement of furnace or air conditioning systems	√	
21	Replacement of water heater	√	
22	Replacement of ductwork		√
23	New plumbing fixture requiring piping alterations	√	
24	Gas piping alterations or additions	√	
25	Swimming pools, hot tubs, and spas	√	
26	Garage door repair or replacement		√
27	Minor repairs to roof covering		√
28	New roof covering or roof decking (residential & commercial)		√
29	Retaining walls 36" or taller in height (<i>measured from the bottom of the footing</i>)	√	
30	Retaining walls that are less than 36" in height (<i>measured from the bottom of the footing</i>)		√
31	New exterior siding, masonry or stucco finish		√
32	Minor repair to damaged siding, masonry or stucco		√
33	Installation of new manufactured structure or relocation of a manufactured structure	√	
34	Utility reconnect on a structure in which electricity has been inactive for a period of six months or longer (<i>required for all utility providers</i>)	√	
35	Signs for non-residential property	√	
36	New cell towers / cell tower modifications (antenna upgrades and modifications)	√	

**IF SOMETHING IS NOT LISTED ABOVE, PLEASE CONTACT THE BUILDING OFFICIAL FOR
MORE INFORMATION: 678-777-6182**