

Sunshine Kids, Inc.-Contract 2022

Childs Name _____ Enrollment Date _____

Daily Rate _____ Weekly Rate _____ Contracted Days _____

_____ Infant _____ Young Toddler _____ Older Toddler _____ Preschool _____ Kindergarten

_____ Before/After _____ Before & After _____ Early Head Start

1. Tuition payments are due on your last day of the week for the following week.
2. A non-refundable registration fee of \$50.00 is due upon enrollment to reserve a space for your child(ren). An annual family fee of \$50.00 will be due on February 1st each year for administrative cost.
3. A security deposit of \$100.00 will be held until the enrollment is terminated. Parents who give a (1) one-month written notice and have no outstanding balance will have their security deposit mailed to their home after the last day of attendance.
4. Two weeks written notice is required for our discounted vacation rate. The discounted rate will only be granted for full weeks when the two week written notice is submitted to the Director. The vacation rate is 50% off your regular week's tuition. A maximum of three weeks can be used at the discounted rate per calendar year.
5. Parents are financially responsible for all contracted days regardless of attendance and/or center holidays as well as up to 10 Center closed days per year – snow days, emergency closings, pandemic, COVID-19, etc.
6. The following holidays will be observed at Sunshine Kids, Inc. for 2022: New Years Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving and the day after, December 23rd & 26th for Christmas, and December 30th for New Year's.
7. If tuition becomes delinquent for more than 7 days, a 5% late fee will be added on to your account.
8. A fee of \$40.00 will be required for a returned check for any reason. After two returned checks, payment must be made on a CASH ONLY basis.
9. All children MUST be picked up by 6:00pm. Children leaving past that time will be charged \$5.00 for the first 15 minutes, and \$1.00 per minute for each additional minute after. These fees will be paid directly to the teacher that is being detained past closing.
10. Upon registration, each parent will be asked to read, complete and return the enrollment packet including the emergency contact form. This form will be updated every January and July and/or as necessary.
11. Any serious injury will be reported to the parents immediately. Minor cuts and scratches will be treated at the center and the parents will be informed at departure time.
12. Children will NOT be permitted to attend the center if any of the following conditions are present:
*Temperature over 98.6 F *Rash or skin condition *Sore Throat *Persistent Cough * Red, watery eyes *Vomiting or diarrhea within the previous 24 hour period
CHILDREN WILL NOT BE PERMITTED TO RETURN TO THE CENTER UNTIL THEY HAVE BEEN 24 HOUR SYMPTOM FREE!
Please, for the wellness of your child and all children attending, be courteous of this rule.
13. The center will provide breakfast, two snacks, and lunch daily at no additional cost. Menus will be posted two weeks in advance. Parents and/or guardians may bring in separate food for their child if he/she desires.
14. Please dress your child in comfortable play clothes and appropriate footwear. We ask that you provide a season appropriate change of clothing to remain at the center.
15. Please do NOT send toys with your child. The staff CAN NOT be responsible except on the designated Show N Tell day. School Age children are permitted to bring their electronic devices, however, Sunshine Kids is not held responsible if the device becomes lost or damaged.
16. The executive director reserves the right to terminate enrollment at any time for any reason.
17. Sunshine Kids accepts the following methods of payment for tuition; cash, check, money order, monthly auto-deduction from savings or checking account with no charge. Sunshine Kids will continue to accept visa as well as MasterCard for tuition payments will an additional 5% charge each month.

****I have thoroughly read, fully understand, and agree to all the policies stated above.**

Parents Signature _____ Date _____

Director's Signature _____ Date _____