



# **SHORE ACRES CLUB, INC.**

**CONSTITUTION AND BYLAWS**

**2023**

## **SHORE ACRES CLUB, INC. MISSION STATEMENT**

**The Shore Acres Club, established in 1934, is the center of our community,  
encouraging a way of life with values and pride.**

**Our goal is to supply a safe environment where family, friends, and  
neighbors are active members of the community.**

**We believe that helping those in need, looking out for one another, volunteering  
and supplying children with a supervised environment, filled with activities and  
experiences, helps build character and bonds that last a lifetime.**

**Shore Acres is not just a place, it is a piece of who we are: family.**

### **ARTICLE I - NAME**

This association shall be known as “THE SHORE ACRES CLUB, INC.” hereinafter referred to as “The Club”.

### **ARTICLE II - PURPOSE**

The purpose of the Club shall be to promote social and recreational activities in the community of Shore Acres and to fulfill the purposes for which the Club was incorporated.

### **ARTICLE III - MEMBERSHIP**

SECTION 1. Eligibility as Club members for regular membership and associate membership shall be made upon:

- A. application in writing
- B. approval by the Chairperson of the Membership Committee, and
- C. payment of a building fund fee and Club dues, as recommended by the Board and voted on by the general membership.

All privileges of the Clubhouse, bathing beaches and other Club properties shall be granted to the families and guests of members in good standing, as provided by the Bylaws.

SECTION 2. There shall be two types of membership.

- A. Regular Membership – On payment of Club dues, each paying “Regular” member shall receive five (5) membership badges for the use of family and guests.
- Ai. As of February 2016, Senior and Honorary memberships are no longer afforded and are considered regular memberships. Current Senior and

Honorary members receive 2 badges per season and are grandfathered in.

**B. Associate Membership**

An individual or family from outside the boundaries of Shore Acres or full-time residents who do not own property within Shore Acres may apply for Associate Membership through our sponsorship program. An applicant for associate membership must:

1. Be sponsored by a current member of the Club in good standing. A Regular Member may sponsor one (1) Associate Member. In the event a Regular Member would like to sponsor more than one Associate Member, that sponsorship must be presented to the Executive Board for review and final approval.
2. Complete a written membership application.
3. Be approved by the Executive Board Committee.
4. Make a onetime payment to the building fund fee and pay their annual dues at the prevailing rate in that club year.

Associate member fees may differ from that of regular Club members.

Associate members shall be able to participate in all Club functions.

Associate members shall:

1. Have no voting rights.
2. Have no claims to or share in the long-standing privileges and rights of current members in good standing.

C. At no time shall the total Associate Membership (based on total count of individuals in the Associate Membership ranks) exceed twenty-five percent (25%) of existing Regular Membership (based on total count of individuals in the Regular Membership ranks).

D. Associate Membership shall be reviewed in month eleven (11) of the membership year to ensure they are in good standing with the association and sponsor.

Additional member badges may be purchased at the prevailing rate by all members, for the current Club year.

SECTION 3. Any person using any Club facility must always conspicuously display a current year membership badge and will at all times be required to abide by all rules and regulations as outlined in the Constitution and Bylaws and as from time to time promulgated by the Board of Governors.

SECTION 4.

A. Use of membership badges by any person other than a member of the household or guest of a member of the household is a violation of this Constitution and of the Bylaws. Any violators, their families and guests shall immediately be suspended from membership in the Club, lose all Club

privileges and have no further access to Club facilities. Reinstatement may be made by the Board of Governors together with payment of such penalty as may be determined by the Board of Governors.

- B. Daily badges shall be available to Club members covering a one-day period. The cost for daily badges will be at the prevailing rate for each badge per day for members in good standing. Daily badges will be issued in the form of a wristband. Badge Checkers and/or Club Staff will issue daily badges only to current club members after presentation of current year badge. Daily badges are good for use on the day of issue. Date issued will be written on the wristband.
  - 1. Daily badges are not available and will not be issued to short-term property renters. Ex: Airbnb renters or any other short-term renter.
  - 2. Use of a daily badge by a guest or household member after its expiration will retold in a charge for that day's use to the sponsoring member. Repeated use of expired daily badges may result in a suspension of the sponsoring member.
  - 3. "Guest" shall not include renters of membership properties.

#### **ARTICLE IV - CLUB YEAR AND DUES**

The Club fiscal year shall commence on January 1<sup>st</sup> of each year and terminate on December 31<sup>st</sup>. The dues for a Club year or any part thereof shall be at the prevailing rate.

The dues for the club year, or any part thereof, are payable from the time of receipt of the membership packets up until the date of the current year, scheduled June meeting. Annual membership runs from June 1<sup>st</sup> through May 31<sup>st</sup> each year.

- A. Any member in arrears shall forfeit all privileges of Club membership until such time as the dues and penalties, if any, are paid.
- B. Membership is not transferable. Airbnb renters and short-term property renters are not permitted to use badges of Regular or Associate Members. If a member chose to participate in short-term rental programs such as Airbnb, their renters are not allowed access to club properties. If determined that short-term renters are utilizing club facilities, the property owner (Member) will be notified of such activity. Repeated use of club facilities by short-term renters will result in a suspension of the property owners membership.
- C. Late fees will apply to membership dues not paid by the date of the scheduled June meeting. A late fee, , as approved by the Board, will be charged per month. Membership badges will not be issued until late fees are collected.

#### **ARTICLE V – MEMBERSHIP MEETINGS**

SECTION 1. There shall be a minimum of five regularly scheduled meetings between the months of May and October.

- A. A quorum shall consist of 10 members (one person from each household) in

good standing at all meetings of the Club. No business can be conducted without a quorum.

B. All meetings shall follow a formal pattern as follows:

- (1) Salute to the flag
- (2) Moment of silence for deceased members
- (3) Reading of Minutes of the previous meeting
- (4) Treasurer's report
- (5) Report of Officers
- (6) Report of Standing Committees
- (7) Report of Special Committees
- (8) Unfinished Business
- (9) New Business
- (10) Good and Welfare
- (11) Adjournment

SECTION 2. The Nominating Committee shall be appointed at the June meeting by the President. The Nominating Committee shall present its slate of recommended officers at the July meeting. The President shall ask for any nominations from the floor for each office. No further nominations will be made after this meeting. The election of Club officers shall be held at the August meeting.

SECTION 3. Special meetings may be called by the President, Board of Governors, or upon the written request of ten or more Club members in good standing.

A. For all meetings, all members must be notified in writing at least ten days prior to the meeting date of the time and place of the meeting.

B. For special meetings, the notice must also include information as to the matter or matters requiring the calling of a special meeting.

#### **ARTICLE VI - PARLIAMENTARY AUTHORITY**

The rules in the 11<sup>th</sup> edition of "Roberts Rules of Order" shall govern the Club in all cases to which they are applicable and which they are not inconsistent with these BYLAWS, and any special rules of order the Club may adopt.

#### **ARTICLE VII - OFFICERS**

The Officers of the Club shall be President, Vice President, Treasurer, Beaches Chairperson, Docks Chairperson, Entertainment Chairperson, Maintenance Chairperson, Membership Chairperson and Club Manager and shall be known as the "Board of Governors" or "Board".

- A. Two members shall be elected to the Board yearly for a three-year term by a majority vote of the members in attendance at the August meeting and will take office after the final meeting of the year. No Officer may serve more than two consecutive terms, with option to override by majority vote.
- B. Any vacancy occurring on the Board shall be filled by an election of the majority of voting members present at the regular or special meeting immediately following the date of the vacancy. The member elected to fill the

vacancy shall run in an August election and shall only be for the unexpired term of the vacating Board member.

C. The Board year shall run from October 1<sup>st</sup> to September 30<sup>th</sup>.

### **ARTICLE VIII - ELIGIBILITY TO HOLD OFFICE**

A member, the wife or husband of the member, if any, son or daughter in residence of the member is eligible to hold office in the Club, provided the individual is 21 years of age. Only one person from a household may hold office during any Club year.

### **ARTICLE IX - VOTING**

Only one person in each household, at least 21 years of age, shall be entitled to vote at any meeting of the Club. In order to vote, the person must be a currently paid member as certified by the Membership Chairperson. Voting will be done by simple majority.

### **ARTICLE X - ADMINISTRATION**

The Board of Governors shall be the custodian of all real and personal properties and act as Trustee in accordance with the Certificate of Incorporation. The Board of Governors shall have general supervision over all activities of the Club and shall adopt such regulations as may be necessary for the proper conduct of the same.

SECTION 1. The Board of Governors shall meet not less than three times during the Club year.

SECTION 2. Any member of the Board of Governors who shall fail to attend two consecutive meetings of the Board without good cause, and who shows a lack of interest in the affairs of the Club, shall be requested to resign from the Board. If a member so requested fails to do so, the Board of Governors shall declare such office vacant. A new officer shall be appointed by the President, with the consent of the Board of Governors, to hold office until the immediately following regular meeting of the Club. At that meeting, the vacated office shall be filled as provided in Article VII.

### **ARTICLE XI - DUTIES OF OFFICERS**

SECTION 1. The PRESIDENT shall be the chief executive officer of the Club and preside over the Board of Governors and all Club meetings.

- A. The President shall be elected by a majority vote of the members in attendance at the August meeting to a three-year term and shall not serve as President more than two consecutive terms.
- B. The President shall appoint a secretary and any other committees as may be required for the proper administration of the Club. Appointees must be Club members in good standing.
- C. The President shall be member ex-officio of all committees except the Nominating Committee.
- D. The President's year shall run from October 1<sup>st</sup> through September 30<sup>th</sup> to coincide with that of the Board of Governors.
- E. The President shall direct an annual audit of financial accounts.
- F. The President shall appoint a Nominating Committee at the June meeting.
- G. The President shall appoint a Constitution and Bylaws Committee to review the

current Constitution and Bylaws and provide recommendations for any changes when necessary. The Constitution and Bylaws Committee shall consist of three members in good standing and will serve at the pleasure of the President.

SECTION 2. The VICE PRESIDENT shall assist the President. The Vice President shall preside over Club or Board meetings in the absence or inability of the President.

- A. The Vice President shall be elected by a majority vote of the members in attendance at the August meeting to a three-year term and shall not serve as Vice President more than two consecutive terms and said election shall follow that of the President.
- B. The Vice President's year shall run from October 1<sup>st</sup> through September 30<sup>th</sup>.
- C. Should the President resign, the Vice President shall automatically become President and assume all duties as outlined in Section 1 for the unexpired term of the President. An election of a new Vice President to fill the unexpired term shall be held at the next regular or special meeting immediately following. The election procedure shall be the same as that at an August meeting.
- D. Should the Vice President resign, an election shall be held at the regular or special meeting following the Vice President's resignation, to elect a new Vice President to fill the unexpired term. The election will be the same as at an August meeting.

SECTION 3. The TREASURER shall:

- A. Receive all moneys and deposit slips with documentation of source within one week of deposit to the credit of the Club.
- B. Issue checks approved by the President or Vice President for all expenses.
- C. Present a statement of account
  - (1) At every general meeting
  - (2) A year-end report
  - (3) When called upon by the Board of Governors
- D. Prepare and present a yearly budget
- E. Have the accounts audited annually at the direction of the President.
- F. File all necessary tax documents as due.
- G. Provide bond to the Club in such amount as shall be required by the Board of Governors.

SECTION 4. The SECRETARY is appointed by the President. The Secretary is not a voting member of the Board of Governors. The secretary shall keep a record of all meetings and correspondence and report of good and welfare.

SECTION 5. The BEACHES CHAIRPERSON shall have responsibility for:

- A. The supervision and maintenance of the beaches.
- B. Complying with labor laws.
- C. Hiring badge checkers and beach cleaners.
- D. The orientation and supervision of selected applicants.
- E. Making sure beach markers are put up and taken down.
- F. Making necessary equipment available for hired staff.
- G. The placement and emptying of trash and recycling containers on scheduled days of trash collection by Brick Township.

SECTION 6. The DOCK CHAIRPERSON shall have responsibility for supervising and enforcing the Rules and Regulations governing the use and payment for dock space.

- A. If no members are waiting for dock space, said dock space may be assigned to a non-Club member.
- B. A Club member transferring title to his property loses all claim to any dock space which may have been assigned to his/her use.
- C. No dock structure shall be erected without approval of the Dock Chairperson. All structures erected on Club property shall revert to the Club on relinquishment of the space.
- D. All dock structures must be maintained in safe condition by the renter of the dock space. The Dock Chairperson shall have the authority to order repairs or removal of any structure not maintained in a safe condition. If the renter of the dock space does not comply with said order for repairs or removal within 30 days or said order, the Dock Chairperson shall complete said order and bill the renter for any and all costs involved.
- E. Dock space shall not be assigned until Club dues and dock fees are paid for the Upcoming season.
- F. Dock space for which the fee has not been paid by April 1<sup>st</sup> will be reassigned.
- G. All dock fees collected shall be placed in the Club's General Fund.
- H. The renter of the dock space shall be obligated to keep the space assigned to him/her Free of litter. Docking privileges do not include parking privileges.
- I. Rental season is from April 1<sup>st</sup> through November 30<sup>th</sup>. Use of the dock space from December 1<sup>st</sup> through March 31<sup>st</sup> will be subject to additional charges as determined by the Board of Governors.

SECTION 7. The ENTERTAINMENT CHAIRPERSON shall supervise and conduct all social and recreational activities of the Club and report the financial outcome of each event and the current entertainment account status.

SECTION 8. The MAINTENANCE CHAIRPERSON shall have responsibility for the maintenance of the clubhouse and all other club property not specifically under the jurisdiction of any other standing Committee.

SECTION 9. The MEMBERSHIP CHAIRPERSON shall:

- A. Investigate all applicants for membership.
- B. Provide new members with current club information, including a copy of the current Bylaws.
- C. Keep a record of all members and dues payment.
- D. Send bills for Club dues to all members at the beginning of the Club year.
- E. Provide a current membership list to Dock Chairperson and President by April 1<sup>st</sup> and update said list every month.
- F. Be responsible for the distribution of badges.

SECTION 10. It is recommended that at this time the Board consists of both Men and Women and that there is not a need for an official Ladies Auxiliary.



SECTION 11. The CLUBHOUSE MANAGER shall be responsible for:

- A. Rental of the Clubhouse.
- B. Stocking the concession and restrooms.
- C. Hiring, orientation, and supervision of concession and Arts and Crafts personnel.
- D. Complying with labor laws.
- E. Giving the Treasurer all monies and receipts on a weekly basis.
- F. Any additional duties as deemed necessary by the President.

## **ARTICLE XII - EXPENDITURES**

SECTION 1. No expenditures shall be made without the approval of the President.

SECTION 2. No expenditures more than \$1000.00 shall be made without approval by a vote of a majority of members present at a Club meeting.

SECTION 3. A quorum of thirty (30) members in good standing is required for the approval of any and all expenditures over \$5000.00

## **ARTICLE XIII - VIOLATIONS**

Any member charged with a violation of the Rules and Regulations of the Club and having been given an opportunity to be heard by the Board of Governors, may be suspended from membership by a majority vote of the Board. A member so suspended shall not be entitled to privileges of the Club until such time he/she has been reinstated by a majority vote of the Board of Governors. All charges of violation shall be signed by the complainant and submitted in writing to the Board of Governors. During the suspension or upon termination of membership, no refund of Club dues or building fund fees will be granted.

## **ARTICLE XIV - AMENDMENTS TO THE BYLAWS**

The Constitution and Bylaws may be amended by two-thirds vote of the membership present at any meeting of The Club. Notification to members must be made 30 days prior to any proposed changes to the bylaws. Notice of proposed changes will be sent to every member in good standing.

## **ARTICLE XV - CONSTITUTION AND BYLAWS**

The Constitution and Bylaws, as revised in 2020, shall be printed and a hardcopy shall be made available to each Club member upon request, and shall be posted onto the Club website.

## **ARTICLE XVI - GENERAL RULES AND REGULATIONS**

- (1) All members are required to wear their current membership badges at the beaches, on the island and in the Clubhouse, except for children under 5 years of age.
- (2) All members shall drive carefully and at a low speed and be especially attentive to the presence of children.
- (3) In accordance with State law, all dogs are required to be kept on a leash and must be licensed. Dogs are not allowed on any Club property. Members are expected to pick up after their dogs.

- (4) All garbage or refuse of any kind must be kept in containers as provided by Brick Township.
  - A. For collection, containers must be placed on the street line on collection days.
  - B. Ordinance prohibits the dumping of garbage or refuse in either the lagoons or on the premises.
- (5) Member are expected to keep noise to a minimum after 10:00 PM out of respect for the Shore Acres community.
- (6) Parents are to supervise the actions of their children and are responsible for any Club property damaged or destroyed by their children.
- (7) Diving or swimming from the bridge leading to the Island, from the Island to the lagoons, and from all bulk-headed Club property is PROHIBITED.
- (8) Operation of personal watercraft within 50 feet of a bathing beach that has its boundaries marked by buoys and/or signs is PROHIBITED.
- (9) Operation of personal watercraft above idle speed within 50 feet of a shoreline or 50 feet from a person in the water is PROHIBITED.
- (10) All operators of power vessels underway and towing ski or aquaplane riders must:
  - A. Keep at least 200 feet from any wharf, marina, dock, pier, bridge, structure, abutment or persons in the water.
  - B. Keep 100 feet distance from any other crafts, shore, aid to navigation or mooring.
- (11) Beaches will be open for Club members and guests from 11 AM to 5 PM during June, July, and August.
- (12) No watercraft of any kind may be launched from swimming areas on the beaches at any time. Beach hours are from 11 AM to 5 PM. No motorized or gas operated crafts of any kind may be launched from SAC beaches. Non-motorized and non-gas operated crafts may be launched from Vanard Beach and Shore Drive Beach, along the wall at the entrance of the beaches. No watercraft are to be 'beached' in swimming areas.
- (13) Only club members are permitted to launch watercraft from club properties.
- (14) Club rentals are prohibited during "open" summer season. "Open" season is defined as the months of June (upon opening day), July, August and September, Labor Day Weekend.
- (15) Club events are intended for Membership only, unless otherwise specified, i.e., Arts & Crafts, Easter Egg Hunt.

## **ARTICLE XVII - DISSOLUTION OR CONSOLIDATION**

SECTION 1. The Club may be dissolved or consolidated with another organization upon a two-thirds affirmative vote of the total membership. Notice of the vote on the proposed dissolution or consolidation shall be given in writing at least ten days prior to the regular or special meeting. Balloting may be by mail or in- person for dissolution or consolidation.

SECTION 2. Upon dissolution, it is the intent of the Club that the assets of the Club be distributed in the following order:

- A. Payment of taxes.
- B. Payment of secured loans.
- C. Payment of unsecured loans.
- D. Payment of general creditors.
- E. Distribution of the remaining assets to nonprofit organizations of the

membership's choice. Such distribution shall be in accordance with all State and Federal Statutes.

Revision completed October 2021.

Denise Liptak

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