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PAC Meeting – Prelim budget

Date: Tuesday, October 21, 2025

Location: Queensbury Elementary 2020 Moody Avenue

Present: *Janice Phillips and Flora Yuen (Co-Chairs), Lindsay Calder (Secretary), Ashley Klyne (DPAC Rep), Jana Hrubá (Member at Large), Leslie Rossetti (Treasurer), Doug Beverage (Principal), Justin Wong (Vice Principal), Erika Schold, Amber Branny, Josephine Chan (Member at Large), Marleen Hagen, AJ Woodworth (Member at Large), Maryam Tamayao-Cobbs*

Regrets: *Sarah Hughes (Member at Large),*

Call to order: quorum established; meeting called to order at 7:06PM

Land Acknowledgement: Janice Phillips

1. Welcome and Agenda– Janice Phillips
 - a. Welcome and agenda overview – Janice Phillips
 - b. Welcomed Doug Beverage and Justin Wong to Queensbury
 - i. Doug committed to knowing many kids names by end of Oct and kids holding him to it.
 - ii. He believes that you get to know kids best by being in the hallways, not sitting in his office.
 - iii. Janice said that we want to keep what is working in place and asked everyone to think about what is important to them and to raise it at the end.
 1. Jana praised the buddy initiative and how successful it is, as well as the howls initiative.
 - c. The previous meeting's minutes were approved by.
 - d. Janice introduced the PAC Exec and asked all new parents to introduce themselves.
2. Admin Report – Doug Beverage and Justin Wong
 - a. Thank you to the PAC. Doug loves how the adults are also encouraged to belong to the school. Always encourages parents to volunteer and parents can always have fun at Elementary school.
 - b. School plan event is on Oct 28th with the Sutherland family of schools.
 - c. Focusing on the early years of literacy, particularly on the early years. Important to model the importance of reading to parents.
 - d. Justin and students have identified students to contribute their voices to the school plan for a student voice – student council. Proposing setting up a student council to

staff, grade 4-7, everyone is welcome and valued. Focus on providing service to school. Should come out within next month.

- e. Cross Country meets have been very successful
- f. Basketball teams doing very well (girls and boys Gr 6 & 7).
- g. Grade 6/7 lunch monitors and leading some Halloween activities.
- h. Currently wrapping up FSA's.

3. Budget Report – Janice Phillips and Flora Yuen

- a. Ran through some budget accomplishments from last year
 - i. Fun lunch is the biggest. It is allot of work fun by fantastic volunteers.
 - ii. Letting go of cheque drive as would prefer to do silent auction. Last year was our biggest silent auction to date and made over \$4,000. We have received requests for it to be run slightly earlier this year.
 - iii. Adults night out is more a parent community bonding evening. This year is still up in the air, as we currently don't have a venue to host it.
 - iv. Did fall photoshoot, card project and apples fundraisers.
 - 1. Doug said we need to get creative to get kids involved, usually results in it being more successful.
 - 2. Loveball, pancake breakfast, they make small amounts of money, but the focus is on community building.
 - 3. Have cancelled Little Ooties and replaced it with the apple drive.
 - 4. Growing Smiles has been removed, as it is hard work with minimal fundraising.
 - 5. Amber will be taking on the spirit wear for 2025/2026, PAC to ask student council for recommendations on colour and support with promoting them. Justin recommended not offering too many colours, as that is where the cost goes up. Justin to connect with Amber.
 - 6. Principal of the day from the previous silent auction still needs to take place. Doug is happy to do it.
 - 7. Some admin budget was not spent in the previous FY, such as the principals fund, etc.
 - v. Jana and Lucie doing the garden project with Edible Garden no longer offering the program.
 - vi. Spring Fair was very successful with donations and volunteers, as well as class raffle.
- b. 2025/2026 budget by Leslie
 - i. Most of the budget has stayed the same for this FY.

- ii. Slight increase in staff appreciation, as there are more teachers and EAs with the increased number of divisions.
 - iii. The hot lunch donation – where the donations go. Flora answered that it is to buy lunches for kids that cant afford to buy their own. The number of families in need has grown.
 - iv. Motion to pass budget – Jana approved, Janice seconded
 - 4. Book Fair – Dec 1-4 –volunteers are needed
 - 5. Traffic safety – drop and go area is becoming a parking area.
 - a. Need to educate parents. Ask to school for kids to create signs, possibly at recess or lunch.
 - b. Encourage families to park a block away.
 - c. Open to other ideas.
 - 6. Book club options for parents
- Meeting was called to close at 8:25pm