



2020 Moody Avenue,
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PAC General Meeting

Date: April 29, 2025

Location: Queensbury Elementary, 2020 Moody Avenue

Present: Janice Phillips and Flora Yuen (Co-Chairs), Tammy Clarke (Secretary), Lindsay Calder (Communications), Ashley Klyne (DPAC), Jana Hrubá (Member at Large), Sarah McKinney (Member at Large), Sarah Hughes (Member at Large), Leslie Rossetti (Interim Treasurer), Helen Chambers (Vice Principal), Stacey Playle, Lucie Kuzelakova, Sunhwa Cho, Heather Malone, Josephine Chan

Regrets: Hannah Stephens (Member at Large), Shanna Herrick (Member at Large), Lee-Ann Denham (Member at Large)

Called to order: quorum established, meeting called to order at 7:04 PM

Land Acknowledgement: Janice Phillips

Motion: to adopt the minutes of the December 3, 2024 General Meeting and January 28, 2025 General Meeting – approved by Lindsay Calder, seconded by Jana Hrubá. Motion carried.

Agenda – Janice Phillips

1. Admin report – Helen Chambers, Vice Principal
 - a) Update on school plan, survey feedback – staff, students, parents, guest staff. Parents wanting more involvement in school events/community.
 - b) School fees – principal establishes fee amounts. Costed on a regular basis. Try to keep them to a minimum. Staff have approved the fees proposed for next year. Will be lower than this year. K - \$70 (\$50 consumables, \$20 for enrichment), 1-7 \$77 (\$50 consumables, \$7 for agenda/planner, \$20 for enrichment).
 - c) Placement process for next year – reviewed/updated. Parent feedback form will look different and will be shared differently. Will be in April and May newsletters and website. 3-pronged – input from parent, teacher, child. Families can not make friend requests or specific teacher requests. Social/emotional learning needs from parent, classmates they work well with from kids.
 - d) Dance program May 15th – evening performance in gym at Sutherland. Doors at 5:40 PM. \$5600 cost – came from school fees.

- e) Spring concert Div. 1-3 – June 12th 1:30 PM / 6 PM – Our Musical World – songs, dances from around the world. Fits in with sense of belonging goal.
- f) Thank you to the PAC for supporting the school and wishlist in particular. Welcome to Kindergarten t-shirts – sense of belonging. Readers – student engagement. Also 6 ipads for the intermediate classes.

2. PAC Roles

Janice shared that Flora is once again doing the interim Treasurer role in addition to everything else she usually does – PAC Co-Chair, coordinating Fun Lunch, Cobbs etc. Leslie has put her name forward to be nominated for Treasurer for next year but the PAC still needs someone to take over coordinating Fun Lunch - Flora has everything set up and behind the scenes runs very well. The in-person teams are well established, so this would be an easy role for a volunteer to step into. As well, Janice will be stepping out as co-chair and will continue to support the PAC in another capacity. Nominations for roles and voting will take place at the upcoming Annual General Meeting.

3. Garden Club

Jana advised that all divisions expressed interest in participating which is fantastic. Jana attended a staff meeting to talk about the vision for the club. Ms Grantham has been coordinating the teachers piece. Every division has a task – some have already started planting in their classrooms, some have been working in the garden. Lucie has stepped up to help as well. Gr. 7 boys are building another garden bed. Trying to organize field trips to the farm. Farm to School grant – they have sent resources, seeds and have helped with the garden. Call for volunteers - always happy to have volunteers – it is usually 1-3 pm on Mondays but somewhat weather dependent – connect with Jana if interested. Probably harvests will be June and September.

4. Growing Smiles Fundraiser – pick up is tomorrow (April 30).

5. Successful Grant Application

Flora advised that the PAC was successful in receiving another grant. It will be used for bikes, walks, rolls week which is the week of May 26th – looking at participation from every class, teachers will mark off everyone who arrives at school by biking/walking/rolling. One primary class and one intermediate class will be selected as winners. Obsession Bikes will also be on location on the

Monday morning for tune ups and bike info. The PAC will provide coffee and treats to start the morning.

6. Staff Appreciation Lunch

Janice advised that it will run a bit differently this year and will take place on Friday, June 27th which is the day following the last instructional day for kids' attendance. Admin requested this change as it is the best way for all staff to be included, honoured, respected.

7. Grade 7 Fundraising

Stacey shared that the goal is to support as much as possible for Grade 7's so that families do not need to contribute as much. This includes the Grade 7's legacy gift to the school which is usually around \$1000 in value. Things the funds go to includes décor, ceremony, food, treats, yearbook and laser tag as well. This all helps create an end of year for the Grade 7's to remember. Fundraising in the fall was super helpful. For the spring, Neufeld's is on now, 3 freezie days are coming up, and there may be a 4th in June after Spring Fair. Thank you for supporting the Grade 7's.

Jana asked if there could be a healthier option as there are a number of parent who share similar concerns about the high sugar/artificial flavouring and dyes.

Stacey advised that the Grade 7's plan to put out fruit, which would be for free. The challenge has been finding something at the \$2 price point.

Action – Janice will look into options – local companies Rico n'Lalo and Max Frut were mentioned.

8. Spring Fair

Janice gave an update on planning for Spring Fair. Everything will be in the field this year. Will raffle off the opportunity to dunk Sanj – will be heavily promoted! Crowd favourites returning are the obstacle course, bouncy castle, giant slides, and cotton candy machine, which has doubled output from 75 to 150 servings due to popularity. Current plan is to sell \$1/ticket with different things costing different amounts of tickets. The PAC also want to make some fun activities that are free and volunteer run that can keep going throughout the event – think old school sports day. Themed raffle baskets emails have gone out, 50/50 will be back, as well as a silent auction and a cake walk. There will also be volunteers running a face painting station and the very popular spinning wheel. Sponsors for

the big inflatables and dunk tank are in place to offset some costs and have the PAC be able to raise money. Main priority of the event is community building.

Stacey suggested mystery bags – could contain things like stickers, and other small items – all for the same price and can't see inside – have seen these at other fairs and they are very popular.

Josephine suggested popcorn for sale.

Ashley advised she has a connection for big games, inflatables, etc.

Janice advised that the plan is to set up in the gym the Friday before. Fresh schools sign ups are getting put up now as well to drive for as many volunteers as we can get.

Sarah M suggested setting up chairs for parents/grandparents and anyone else that may have mobility needs.

Stacey suggested using punch cards instead of tickets. Can pre-sell on fresh schools, deliver in class. Can also do cash sales day of. Sarah M noted this would eliminate 'ticket confusion' for raffle baskets and 50/50 and will also prevent any attempts to re-use tickets.

Action – Sarah M will organize a hose for the dunk tank

Action – Josephine will look into borrowing a lollipop board for a lollipop pull station

Action – Janice to look into Kernels popcorn for concession sales.

Action – Lindsay and Janice/Flora to look into templates for punch cards.

Meeting Adjourned: 8:33 PM

Next Annual General Meeting: June 11, 2025, in-person, Queensbury Elementary