

## Queensbury Elementary School PAC – ANNUAL GENERAL MEETING

### Meeting Notes:

**Location:** Queensbury Elementary School (2020 Moody Ave) – School Library

**Date:** Tuesday, June 11<sup>th</sup>

**Attendees:** Janice Phillips (PAC Chair), Flora Yuen (PAC Treasurer), Shanna Herrick (DPAC), Sarah McKinney (PAC Secretary), Lindsay Calder, Sarah Hughes (Member-at-Large), Hannah Stephens (Member-at-Large), Jana Hrubra, Clair McNish, Tammy, Jenn Carly, Tammy Clarke, Ashley Klyne-MacDonald, Annie Dempster, Randy Holman (Principal)  
Land Acknowledgement

Meeting began at: 7:17pm

Land acknowledgement

Introductions

Minutes approved for the last meeting (Prior meeting minutes approved by Janice Phillips 2nd by Lindsay Calder)

### **Admin report**

- Introduction of incoming principal (Sanjeet Johal) by current principal Randy Holman
  - Well connected into the North Van community
  - Organized
  - Is excited to join Queensbury community
  - Wife is a teacher
  
- Next year will be embedding Positive Behaviour Interventions and Supports (PBIS) as part of expectations settings
  - Walking in the halls - hallway transition behaviour
  - Request for alignment with parents
  - Staff has to embrace it, work on this has started
  - Watch out for this next year
  - Positive Behaviour Interventions and Supports = PBIS
  - To enable student pride in the school community
  
- Joe Riddich is also retiring - moving closer to home - PoCo TOC
  - TOC - Teachers on Call
  
- School Fees for the coming school year to go down.
  
- Click Drive reminder - a portion will go to learning assistance tools within the school.
  
- Parent appreciation in the morning on Wednesday June 19.

- New Schedule for next year (September 2024) - noted in admin report – school will finish at 2:50pm.
- Earthquake Seismic Assessment
  - Our school has been assessed as safe.
- Traffic congestion
  - EAs have gone out to the drop off area in the mornings.
  - Traffic Safety
  - Hannah and Charlotte Hinkson plan to message City re 4-2way on 19<sup>th</sup> (below the school).
  - Sarah Hughes e-mail to By Law and RCMP.
  - Janice suggested a fun sign campaign to increase awareness of the why.
- AGM PAC Agenda positions 2024-2025 school year
  - Roles available
    - District PAC role
    - Treasurer
  - PAC elections
    - Member at Large; discussion around filling certain responsibilities.
- Budget Review
  - Outdoor learning needs and funding status discussion.  
Action: Meeting with new principal in the new school year to identify if there are outdoor learning facilitators / coaches.
  - Examples of major community events funded by Gaming grants
    - Love Ball
    - Science Alive
    - Spring Fair
  - Going forward into next year
    - Edible Garden project with Loutet Farms team
    - Meeting with new Principal this coming Thursday so don't expect big changes
    - Want to do more of:
      - Field trips
      - For the Community/Families
        - First Aid Course - maybe available to families
        - Cyber safety - social media
      - Grade 7 Leadership Program
        - Volunteer hours
        - e.g. Babysitting course
        - Youth funding
- PAC Chair Update
  - Thank you to the Executive Committee.
  - Discussion around vision and objectives.
- Executive Committee Election:
  - 2 Co-Chairs next year: Janice Phillips and Flora Yuen

- Motion: Sarah Hughes
- Lindsay Calder 2<sup>nd</sup>
- Approved.
- Treasurer – TBC (no nominations – to be brought forward again at next PAC Meeting)
- Secretary - Tammy Clarke
  - Motion: Sarah McKinney
  - 2nd: Jana
- DPAC Rep – Ashley Klyne-MacDonald
  - Motion: Hannah Stephens
  - 2nd: Janice Phillips
  
- Members at Large: Shanna Herrick, Jana Hrubra, Hannah Stephens, Sarah Hughes, Sarah McKinney, Lee-Ann Denham
  - Motion: Annie Dempster
  - 2nd: Lindsay Calder
  
- Treasurer position will need to be filled.
  
- Meet the minimum requirements our bylaws of three executive positions to be filled.

Meeting closed: 8:33pm