

**BOARD OF TRUSTEES**  
**BOARD OF TRUSTEE MEETING AGENDA**  
**6:00PM – Wednesday, July 12th, 2023**  
**Meeting Location: 202 Washington, Hampshire, IL**

1: Call meeting to order

2: Secretary - Roll Call: Steve Gustafson  
Rick Heine  
Brian Pechtold  
David Scarpino  
Tim Thompson

A. Staff Present:

B. Employees Present:

3. Request for additions or deletions to the agenda (discussion only, no action or finality may be taken) –

4. **Minutes:**

**a. Approval of June 14th, 2023 Regular meeting minutes**

Motion stated: \_\_\_\_\_

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Aye\_\_\_ Nay\_\_\_

**b. Approval of June 14th, 2023 Closed meeting minutes**

Motion stated: \_\_\_\_\_

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Aye\_\_\_ Nay\_\_\_

**c. Approval of June 19th, 2023 Special meeting minutes**

Motion stated: \_\_\_\_\_

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Aye\_\_\_ Nay\_\_\_

5. **Treasurer's Report**

**a. Discussion and Approval of the June 2023 Warrant list**

Motion stated: (Roll Call) \_\_\_\_\_

Motion: \_\_\_\_\_ Second \_\_\_\_\_

|                 |        |        |            |           |
|-----------------|--------|--------|------------|-----------|
| Steve Gustafson | Aye___ | Nay___ | Abstain___ | Absent___ |
| Rick Heine      | Aye___ | Nay___ | Abstain___ | Absent___ |
| Brian Pechtold  | Aye___ | Nay___ | Abstain___ | Absent___ |
| David Scarpino  | Aye___ | Nay___ | Abstain___ | Absent___ |
| Tim Thompson    | Aye___ | Nay___ | Abstain___ | Absent___ |

**b. Discussion and Approval of the June 2023 Financials**

Motion stated: (Roll Call) \_\_\_\_\_

Motion: \_\_\_\_\_ Second \_\_\_\_\_

|                 |        |        |            |           |
|-----------------|--------|--------|------------|-----------|
| Rick Heine      | Aye___ | Nay___ | Abstain___ | Absent___ |
| Brian Pechtold  | Aye___ | Nay___ | Abstain___ | Absent___ |
| David Scarpino  | Aye___ | Nay___ | Abstain___ | Absent___ |
| Tim Thompson    | Aye___ | Nay___ | Abstain___ | Absent___ |
| Steve Gustafson | Aye___ | Nay___ | Abstain___ | Absent___ |

**c. Approval of an expense report for an Elected Official**

Motion stated: (Roll Call) \_\_\_\_\_

Motion: \_\_\_\_\_ Second \_\_\_\_\_

|                 |        |        |            |           |
|-----------------|--------|--------|------------|-----------|
| Rick Heine      | Aye___ | Nay___ | Abstain___ | Absent___ |
| Brian Pechtold  | Aye___ | Nay___ | Abstain___ | Absent___ |
| David Scarpino  | Aye___ | Nay___ | Abstain___ | Absent___ |
| Tim Thompson    | Aye___ | Nay___ | Abstain___ | Absent___ |
| Steve Gustafson | Aye___ | Nay___ | Abstain___ | Absent___ |

**6. Chief's Report**

- a. Station 2 update and Construction Insurance
- b. East Dundee Auto Aid Agreement
- c. Vacation Carry Over (admin)
- d. Financial Director Job Description
- d. Rice Gear
- e. Development Update
- f. Monthly reports

**7. Deputy Chief's Report**

- a. Monthly training report

**8. New Business**

**9. Correspondence**

**10. Public Comment (see sign-in sheet)**

**11. Board of Trustee Comments**

**12. Closed Session: For the Purpose of:**

Motion stated: (Roll Call) \_\_\_\_\_

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Time: \_\_\_\_\_

|                 |        |        |            |           |
|-----------------|--------|--------|------------|-----------|
| Brian Pechtold  | Aye___ | Nay___ | Abstain___ | Absent___ |
| David Scarpino  | Aye___ | Nay___ | Abstain___ | Absent___ |
| Tim Thompson    | Aye___ | Nay___ | Abstain___ | Absent___ |
| Steve Gustafson | Aye___ | Nay___ | Abstain___ | Absent___ |
| Rick Heine      | Aye___ | Nay___ | Abstain___ | Absent___ |

b. Motion to return to open session: (Roll Call) \_\_\_\_\_

Motion: \_\_\_\_\_ Second \_\_\_\_\_ Time: \_\_\_\_\_

|                 |        |        |            |           |
|-----------------|--------|--------|------------|-----------|
| David Scarpino  | Aye___ | Nay___ | Abstain___ | Absent___ |
| Tim Thompson    | Aye___ | Nay___ | Abstain___ | Absent___ |
| Steve Gustafson | Aye___ | Nay___ | Abstain___ | Absent___ |
| Rick Heine      | Aye___ | Nay___ | Abstain___ | Absent___ |
| Brian Pechtold  | Aye___ | Nay___ | Abstain___ | Absent___ |

**13. Motion to take action based on closed session (Roll Call)**

Motion: \_\_\_\_\_

First: \_\_\_\_\_ Second \_\_\_\_\_ Aye\_\_\_ Nay\_\_\_

|                 |        |        |            |           |
|-----------------|--------|--------|------------|-----------|
| Tim Thompson    | Aye___ | Nay___ | Abstain___ | Absent___ |
| Steve Gustafson | Aye___ | Nay___ | Abstain___ | Absent___ |
| Rick Heine      | Aye___ | Nay___ | Abstain___ | Absent___ |
| Brian Pechtold  | Aye___ | Nay___ | Abstain___ | Absent___ |
| David Scarpino  | Aye___ | Nay___ | Abstain___ | Absent___ |

**14. Awards and Oath of Office:**

**1) Awards**

- a) Larry Koontz
- b) Tim Thompson

**2) Oath of Office**

- a) Tyler Ott
- b) Amanda Stahulak
- c) Michael Mikolajski

**Motion to adjourn:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Aye\_\_\_ Nay\_\_\_ Time: \_\_\_\_\_

**Notice:**

**Next regular meeting – August 12<sup>th</sup>, 2023 – 6pm**