

Hampshire Fire Protection District

Board of Trustees

Minutes, March 8, 2023

1. Welcome
2. Call to Order

The meeting was called to order at the Hampshire Fire Protection District, 202 Washington St., Hampshire, IL 60140 by Board President, Tim Thompson.

Board Members present: Tim Thompson – Present
Steve Gustafson – Present
Richard Heine – Present
Brian Pechtold – Present
David Scarpino – Absent

Administration: Chief Herrmann, Deputy Larson, Jody Remakel

Staff Present: Cpt Stadie, Lt. DePauw

3. **Additions or changes to the agenda** – The Chief asked to add the following items to the agenda: Park District signs, and Knox-box purchases, and Henk memorial monies.
4. **Minutes:**
 - a. **Approval of the February 8th, 2023 Regular meeting minutes** – Trustee Gustafson moved to approve the minutes as presented. Trustee Heine seconded the motion and it was approved unanimously by all those Trustees present.

5. **Treasurer's Report**

- a. **Review of the February 2023 warrant list -**

The Board reviewed the February warrant list. There were questions on the Amazon purchase for \$35.73 without a description. It was stated it was for hanging folder system. Trustee Gustafson asked for more details of the Check# of 22536. The Fire Chief reviewed the invoice with the Board. There being no further questions, Trustee Gustafson moved to approve the February warrant list in the amount of \$360,143.74. Trustee Pechtold seconded the motion and a roll call vote was taken. The motion passed unanimously.

Brian Pechtold	Aye	Rick Heine	Aye
David Scarpino	Absent	Tim Thompson	Aye
Steve Gustafson	Aye		

- b. **Discussion and Approval of the February 2023 Financials**

Ms. Remakel took a moment to inform the Board of the reflection of the Bond funds on the balance sheet that they could track the balances. Trustee Heine moved to approve the February financials. Trustee Pechtold seconded the motion and a roll call vote was taken. The motion passed unanimously by all those present.

Rick Heine	Aye	David Scarpino	Absent
Tim Thompson	Aye	Steve Gustafson	Aye
Brian Pechtold	Aye		

- c. **Set budget hearing date** – Trustee Gustafson moved to set the Budget hearing for May 10th at 5:55pm. Trustee Heine seconded the motion and it was approved unanimously by all those present.

6. Chief's Report

- a. **FF Injury** - Chief Herrmann reported that they had 3 firefighters injured since the last meeting. One firefighter was struck by an SCBA bottle while practicing inflating a rescue boat. They have made training corrections and purchased items to prevent it from happening again. The Firefighter works FT elsewhere and it still off work waiting to see if he will need shoulder surgery. Another firefighter injured his neck, but it still working, and lastly a firefighter was stuck with a needle. He was tested and is clear.
- b. **Gould Farm donation** – The Chief reported the district received their annual donation from Gould farm for \$500.
- c. **Stanley Tool Donation** – Chief Herrmann informed the Board that he received a call from Stanley tool and was presented with a check for \$25,000. They have been invited to the Annual dinner along with the Dumoulin's and Keese's for their generosity.
- d. **W.R. Meadows payout** – The Chief informed the Board that payment has been received for the HazMat response at W.R. Meadows. He also reported the appropriate payments have been made to Burlington and Pingree Grove for their assistance.
- e. **Critical Call** – The Chief informed the Board that the district experienced a significant number of critical calls in the month of February. He stated one instance was when there multiple calls going, the District had a call with a hand cut off; there was a call on the tollway that required a 20 minute extrication and had to be flown out, there was another significant call at Allen and Ketchum that involved 2 extrications. 1 was 5 minutes and the other was 30 minutes. There was a call on the tollway with a 9-year-old in cardiac arrest. The 9-year-old was flown to Chicago for treatment. The Board asked that the Chief relay their appreciation to the staff for their efforts and successes this past month.
- f. **Station 2 update** - The Chief reported that they have designed a “future home of” sign for station 2, and they expect the final design of the station to be completed in a couple

more weeks. President Thompson inquired if they kept the items that were discussed as potential cuts in the February meeting, and the Chief responded they had.

- g. 1413 Update** - The Chief stated that 1413 should be back by the end of the month.
- h. 1411 Update** – The Chief reported that there was a ladder rack issue and is it now repaired and back in service.
- i. Monthly Report** – The Chief reviewed the highlights with the Board.
- j. Additions:**
 - 1) Park Signs – The Chief advised the Board that the local park addresses were not readily available should an issue occur at the parks. They have decided to use memorial monies to purchase address signs to be posted at the entrances of the parks for a cost of \$300.
 - 2) Knox Boxes – Chief Herrmann also advised that the community is seeing an increase in the number of resident requests for Knox boxes. They have also ordered \$1,000 in Knox boxes using memorial monies as well.

7. Deputy Chief’s report –

- a. Monthly training report** – Deputy Larson informed the Board that there were approximately 970 hours of training in February. The training consisted mostly of building walk-thrus and pre-plans.

8. New Business

- a. Discussion and Approval to purchase Lucas Device** – Chief Herrmann stated he would like to buy a 2nd Lucas device. This will allow each ambulance to have a device. The cost has gone up to approximately \$26,000. He would like to use the monies that were donated by Stanley to make this purchase. Trustee Gustafson moved to approve the purchase of a 2nd Lucas device. Trustee Heine seconded the motion and a roll call vote was taken. The motion passed unanimously by all those present.

Brian Pechtold	Aye	David Scarpino	Absent
Tim Thompson	Aye	Steve Gustafson	Aye
Rick Heine	Aye		

- b. Discussion and Approval of sale of 1411. (1451)**– The Chief explained that this was a typo on the agenda. He would like to sell Ambulance 1451. He explained there are consistent issues with it. They have been offered \$10,000 from a vendor, but thinks they can get \$15,000 for it on Govbids. The Board questioned what year it was, how many miles it had and who was the manufacturer. The Chief reported that it was a 2009, it was an international, and it has 115,000 miles. President Thompson suggested that they approach a broker to sell it, since newer ones are currently going for over \$300,000, he

feels they can get more. Trustee Pechtold moved to authorize the sale of 1451. Trustee Heine seconded the motion and a roll call vote was taken. It was approved unanimously by all those present.

Brian Pechtold	Aye	David Scarpino	Absent
Tim Thompson	Aye	Steve Gustafson	Aye
Rick Heine	Aye		

9. Correspondence – The Chief provided 2 thank you letters to the Board. 1 was a thank you from the boy scouts when Lieutenant DePauw did a presentation, and the other was a thank you card from the Henk family after her husband passed away.

10. Public Comment –There was no public comment.

11. Closed Session – There was no need to a closed session.

12. Board of Trustee Comments – Trustee Gustafson reminded the group that the Cherry Valley continued education training is on March 25th. President Thompson reminded the group that the annual awards dinner is June 24th.

13. Motion to adjourn – Trustee Gustafson moved to adjourn the meeting. Trustee Heine seconded the motion and the meeting was adjourned at 18:17.

Secretary