**Hampshire Fire Protection District**

**Board of Trustees**

**Minutes, June 8, 2022**

1. **Welcome**
2. **Call to order:**

The meeting was called to order at the Hampshire Fire Protection District, 202 Washington St., Hampshire, IL 60140 by Board President, Tim Thompson.

Board Members present: Tim Thompson – Present

Steve Gustafson – Present

Richard Heine – Absent

Brian Pechtold – Absent

David Scarpino – Present

Administration: Deputy Larson, Jody Remakel (Via telephone)

Staff Present:

1. Changes or additions to the agenda. – The Deputy asked to have the following items added to the Chief’s report. IPRF update and State Fire Marshall reimbursement.
2. **Minutes –**
3. **Approval of May 11, 2022 Budget hearing meeting minutes -** Trustee Gustafson moved to approve the minutes as presented. Trustee Scarpino seconded the motion and it was approved unanimously by those present.
4. **Approval of the May 11, 2022 Regular meeting minutes –** Trustee Scarpino moved to approve the minutes as presented. Trustee Gustafson seconded the motion and it was approved unanimously by those present.
5. **Treasurer’s Report**
6. **Approval of the May warrant list –** There being no questions on the warrant list, Trustee Scarpino moved to approve the May warrant list for $170,199.65. Trustee Gustafson seconded the motion and a roll call vote was taken. The motion passed unanimously by all those present.

Brian Pechtold Absent Rick Heine Absent

David Scarpino Aye Tim Thompson Aye

Steve Gustafson Aye

1. **Discussion of budget adjustments –** Ms. Remakel reported that the final budget incorporated the wage increases discussed at the May meeting as well as an increase to accommodate for payments to the State for the anticipated Medicaid collections.
2. **Ambulance billing collection** - Ms. Remakel reported that the collections reported at the May meeting from April of $146,000 were confirmed as the District’s. Additionally, she reported that in the month of May there was an additional $43,000 collected for a final collection of the fiscal year of over $366,000 which is almost double what the District had budgeted.
3. **Old Business** **- None**
4. **Chief’s Report –**
5. **Chief’s monthly report –** On behalf of the Chief, the Deputy reported that there were 126 total calls in May. 70 EMS calls, 6 vehicle accidents, and 50 fire calls. The number of calls for the calendar year as of the end of May was 628 calls.
6. **IPRF**– The Deputy reported that the Chief spoke with the IPRF representative and they stated they are close to settling the open claim for the District.
7. **Deputy Chief’s report –**
8. **Grant updates** – The Deputy stated he is still has not heard anything regarding the AFG or the Safer grant applications. He also reported that other districts have not heard anything as of yet either.
9. **Monthly training report** – The Deputy reported that there were over 1100 training hours in the month of May. Collin Thomas and John Anderson both completed their orientation. The district hosted a 4-hour Residential Building Operations Class through IFSI. The Deputy attended 6 days of the Mabas 2 Spring Drill and the District sent personnel three of the days. Additionally, Martin Serrano and Mark Clauss received their Instructor 1 state certifications and Josh Morgan received his Hazmat Technician certification
10. **Correspondence –** None.
11. **New Business -**
12. **FT Hiring approval –** The Deputy reported that all 6 people that were on the full-time hiring list, have all accepted positions with other districts. He is requesting authorization to start the process of preparing a new list. Trustee Gustafson moved to authorize the initiation of testing and preparing a list for the hiring of full-time personnel. Trustee Scarpino seconded the motion and it was approved unanimously by all those present.

David Scarpino Aye Tim Thompson Aye

Steve Gustafson Aye Brian Pechtold Absent

Rick Heine Absent

1. **Public Comment -** There was none.
2. **Board of Trustee Comments** – None
3. **Oath of Office –** Deputy Larson introduced John Anderson. President Thompson administered the Oath of Office. His family and friends enjoyed refreshments.
4. **Closed Session** – Trustee Gustafson asked to go into closed session for the purpose of discussing the compensation of 1 specific employee. Trustee Scarpino seconded the motion and a roll call vote was taken. The Board passed the motion unanimously by all trustees present. The moved moved to the day room and entered closed session at 18:09. Upon a motion by Trustee Gustafson and a second by Trustee Scarpino, and a roll call vote, the board returned to open session at 18:13.

Tim Thompson Aye Steve Gustafson Aye

Brian Pechtold Absent Rick Heine Absent

David Scarpino Aye

1. **Motion to take action based on closed session** – Trustee Gustafson moved to approve an increase in the Chief’s wages effective June 1st, by 5%. Trustee Scarpino seconded the motion and a roll call vote was taken. The motion passed unanimously by all those present.

Steve Gustafson Aye Brian Pechtold Absent

Rick Heine Absent David Scarpino Aye

Tim Thompson Aye

1. **Adjournment –** There being no further business, Trustee Gustafson moved to adjourn the meeting. Trustee Scarpino seconded the motion and the Board adjourned at 18:25.

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**Secretary**