**Hampshire Fire Protection District**

**Board of Trustees**

**Minutes, June 9, 2021**

1. **Welcome**
2. **Call to Order**

The meeting was called to order at the Hampshire Fire Protection District, 202 Washington St., Hampshire, IL 60140 by Board President, Tim Thompson.

Board Members present: Tim Thompson – Present

Steve Gustafson – Present

Richard Heine – Present

Brian Pechtold – Present

David Scarpino – Present

Administration: Chief Herrmann, Deputy Larson – joined at 18:25, Jody Remakel

Staff Present:

1. **Additions or changes to the agenda** – The Chief asked to add a couple of thank you notes that were received.
2. **Minutes**
3. **Approval of May 12, 2021 Budget Hearing minutes –**Trustee Heine moved to approve the minutes of the Budget hearing on May 12, 2021. Trustee Gustafson seconded the motion and they were approved unanimously by all those present.
4. **Approval of May 12, 2021 Regular meeting minutes-** Trustee Gustafson questioned the sale price of the Durango. It was determined the minutes were accurate, and that the amount collected was different than what it was sold for due to the service fee collected by auction service. Trustee Scarpino then moved to approve the Regular meeting minutes of May 12, 2021 as presented. Trustee Heine seconded the motion and it was approved unanimously.
5. **Approval of the May 12, 2021 Closed meeting minutes –** Trustee Gustafson moved to approve the May 12, 2021, Closed meeting minutes. Trustee Heine seconded the motion and they were approved unanimously by all those present.
6. **Treasurer’s Report**
7. **Review of the May warrant list -**

The Board reviewed the May warrant list. All questions were answered.

1. **Old Business** –
2. **Ratification of EMS Billing Rate Change / Ordinance** – Trustee Pechtold moved to ratify the motion to approve Ordinance 21/22-2 amending the billing rates. Trustee Gustafson seconded the motion and it was approved unanimously by all those present.
3. **1453 Accident Update –**The Chief reported that 1453 has been repaired. It cost $2,700 and the deductible was $2,000. Because of the accident IDPH requires a new safety inspection which was also completed today.
4. **Ratification approval of the Budget Ordinance 21/22-1** – Trustee Gustafson moved to ratify the approval of the Budget Ordinance FY21/22-1. Trustee Heine Seconded the motion and it was approved unanimously by all those present.
5. **Part-time hiring update** – The Chief reported that of the 2 people agenda they interviewed, one person has accepted the potion and the other accepted a position elsewhere. He would like to bring them to the July meeting for their oath of office.
6. **Station 2 Update** – The meeting for the planning committee was scheduled for ???, therefore he moved forward with the site plan. He provided rough idea of the drawing to the Board. The Chief also stated that a berm will need to be moved in order to have the soil borings completed. Crown has agreed to do the excavation of the berm. He has also ordered the required signage for the hearing as well as working on notifying the owners of the neighboring properties.
7. **Chief’s Report**
8. **Call of the month-** Chief Herrmann reported that District received the call of the month award from Sherman hospital for a recent cardiac call.
9. **Lieutenant’s Exam –** The Chief reminded the Board of the shortage of part-time employees and referred them to a break out of coverage on each shift. The black shift is very short of qualified paramedics right now and the red and gold shift are potentially losing more people as well. He would like to move forward and hire the next full-time candidate on the hiring list in July rather than waiting until January. The 1st person on the hiring list, is currently a part-time employee with Hampshire, he is a Hampshire resident and would respond to call backs when needed. The Chief went into the specifics of the budgeted expenses versus the additional costs associated with hiring the individual sooner, and how the lack of coverage will only drive costs up as individuals are being paid overtime to cover shifts. He then explained that the district is losing the part-time personnel to other departments are testing and hiring and paying significantly more than Hampshire. He also stated that they will continue to work with the ECC internship program. There was further discussion regarding assisting Burlington and their contracting a private ambulance service. The Chief reported that it appears that they will have their contract in place by September. Trustee Scarpino moved to approve hiring 1 full-time employee effective in July waiving the psychological exam since they are already a part-time member of the department. Trustee Gustasfon seconded the motion and it was approved unanimously by all those present.

1. **Paul Blazier Service** – The Chief informed the Board that honorary member Paul Blazier passed away a while ago. But his having is having a service for him on 8/14/21 in Wisconsin, if anyone was available and wanted to attend.
2. **Monthly report -**The Chief reviewed his monthly report with the Board. Trustee Thompson questioned with the shortage, is Captain Stadie having to jump in the ambulance frequently. The Chief responded, that fortunately, they have been adequately staffed she does not need to get in the ambulance, but does chase in the car.
3. **Deputy Chief’s report –**
4. **Miscellaneous Grant Update** – The Deputy was on a call, so the Chief advised the Board that there were no updates on grants.
5. **Monthly training report** – The Chief included the training hours in the monthly report in the Deputy’s absence.
6. The Deputy arrived at the meeting at 18:25. He reported that he has received the official resignation letter from Joe Schwab.
7. **New Business**
8. **Correspondence** 
   1. The Chief read a thank you letter from Linda Gertus thanking the Department for their recognition of their loss. The family lot their mother a year ago and they did a drive by their home.
   2. The Chief read a letter from a lady that lived in DeKalb County on Allen Rd, but contacted the department for assistance in renewing her fire sign.
   3. The Chief wanted to recognize Captain Stadie for her assistance in getting a homebound individual the Covid-19 shot. She took the pharmacist out and he administered the shot
9. **Public Comment** –There was no public comment.
10. **Closed Session –** Trustee Gustafson moved to go into closed session for the purpose of discussing Labor negotiations. Trustee Heine seconded the motion and a roll call vote was taken. The motion was approved unanimously by all those present. The Board moved into Closed Session at 18:32.

Brian Pechtold Aye Rick Heine Aye David Scarpino Aye Tim Thompson Aye Steve Gustafson Aye

The Board returned to open session on a roll call vote. The motion was made by Trustee Pechtold and seconded by Trustee Heine. The motion was approved unanimously by all those present. The Board returned to open session at 18:44.

1. **Adjournment –** President Thompson reminded everyone of the upcoming meetings. There being no further business, Trustee Gustafson moved to adjourn the meeting. Trustee Scarpino seconded the motion and the Board adjourned at 18:47.

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**Secretary**