

Hampshire Fire Protection District
Board of Trustee Meeting
August 14, 2024

1. Call meeting to order

2. Secretary – Roll Call

Tim Thompson – Present
Steve Gustafson – Present
Rick Heine- Present
Brian Pechtold- Present
Edward Saunders- Present

Administration:

Trevor Herrmann – Fire Chief
Eric Larson- Deputy Fire Chief
Sheri Stadie - Captain
Jody Remakel – Financial Director

Staff Present:

Zack Rice

3. Chief Herrmann asked to add Fire Call Magazine, Ambulance 1452 status, Hampshire Jr. Whips EMS Standby and Update on the Federal Grant to the Chief’s Report.

4. Minutes

- a. Upon review of the July 10, 2024 Regular Hearing minutes, Trustee Heine moved to approve the minutes as presented. Trustee Saunders seconded the motion and it was passed by all those present.
- b. Upon review of the July 10, 2024 Closed Meeting minutes, Trustee Pechtold moved to approve the minutes as presented. Trustee Gustafson seconded the motion and it was passed by all those present.

5. Treasurer’s Report

- a. Upon review of the July Warrant List, there were no questions. Trustee Pechtold moved to approve the Warrant List as presented. Trustee Heine seconded the motion and a roll call vote was taken. The motion passed unanimously by all those present.

Ayes – Steve Gustafson, Rick Heine, Brian Pechtold, Edward Saunders, Tim Thompson

Nays – None

Abstain – None

Absent- None

- b. Upon review of the July Financials, there were no questions. Trustee Heine moved to approve the July Financials as presented. Trustee Saunders seconded the motion and a roll call vote was taken. The motion passed unanimously by all those present.

Ayes- Steve Gustafson, Rick Heine, Brian Pechtold, Edward Saunders, Tim Thompson

Nays- None

Abstain- None

Absent- None

6. Chief's Report

- a. Station 1 Update- The Chief reported that the overhead bay doors have been painted, and the Lieutenant's Office is completed. The Chief recognized Laura Black, Amanda Stahulak and Riley Bloomberg for their help. The Chief stated that the updates to the kitchen, locker room and key cards for the doors remain to be completed, but he is happy with the progress so far.
- b. Briar Glen Fire Update- The Chief reported that there is a person of interest to be interviewed for the fire which resulted in a \$1,000,000 fire loss. The Chief stated that he is working with the ATF and State Fire Marshal.
- c. Engine 1411 In Service- The Chief reported that Engine 1411 is in service at St. 1. The Chief reported that Engine 1413 is now housed at St. 2 and Tender 1421 has been moved back to St. 1.
- d. Staffing Update- The Chief reported that staffing struggles continue. The Chief reported that 3 of the full-time Lieutenants were currently off on medical leave or vacation, which has generated a lot of overtime. The Chief stated that he has had to "brown out" (close) St. 2 for a day shift due to staffing once. The Chief stated that he had budgeted \$120,000 for overtime and has currently paid out \$34,000. The Chief stated that the Oath of Office which had been planned for this evening has been moved to the September meeting.
- e. BOFC Update- The Chief reported that the BOFC has met for the second time and is currently working on a contract for the upcoming Lieutenant's exam. The Chief reported that the BOFC Chairman plans to attend the September BOT meeting to give updates.
- f. Equipment Claim- The Chief reported that after a significant medical call, the portable suction unit on one of the ambulances was damaged beyond repair. The Chief reported that the cost of these units is \$1200, but the claim was submitted to insurance which paid the bill.
- g. 140 S. State St. Haz Mat Update- The Chief reported that he has not heard back from the attorney but that all paperwork has been completed.
- h. Development Update- The Chief reported that 23 residential and 2 commercial permits were issued in the month of July. The Chief reported that Old Dominion Trucking was now open and the pre-plans were completed.

- i. OSFM Grant- St. 1 Remodel- The Chief reported the OSFM offers grants for fire stations in the amount of \$350,000. The Chief reported that he is applying for the grant and will use the money towards the completion of St. 1 updates.
- j. Model A- The Chief reported that the Model A is no longer at Herrmann's Storage due to billing issues, and will now be housed at St. 2. The Chief reported that Josh Morgan will be the only personnel allowed to drive the Model A for the time being.
- k. EMS Billing Rate Change Update- The Chief reported that the billing rates were effective as of August 1st.
- l. Coon Creek Weekend- The Chief reported that there were a few calls at the festival. The Chief recognized Deputy Chief Larson and Captain Stadie for their work on the Operational Plans for Coon Creek Days.
- m. Richard Stading Memorial Money- The Chief reported that the department has received \$1000 in memorial money from the Richard Stading family. The Chief reported that a nameplate in his name has been purchased and will be placed on the department Memorial Board.
- n. Walter Leucht Memorial Money- The Chief reported that the department has received \$600 in memorial money from the Walter Leucht family. The Chief reported that a nameplate will be purchased and will be placed on the department Memorial Board.
- o. Update on Hydrant Flow Test- The Chief the ISO Evaluation requires hydrant flow tests. The Chief reported that firefighters were testing hydrants in the area of Jackson Ave. and Park St. when 3 water mains broke. The Chief stated that he was confident in the ability of the firefighters and that the hydrants weren't opened or closed too quickly, but the mains are old. The Chief stated that the Village had attempted to blame the fire department for the breaks, which cost \$30,000 in repairs. The Chief stated that he has a meeting with Village officials tomorrow morning to follow up.
- p. Hose Cart- The Chief reported that Hampshire resident Rob Bannerman donated an 1890 hose cart to the department. The Chief reported that Cy Herrmann has painted and assembled the cart which will be placed at St. 2. The Chief stated that plaques for Rob Bannerman and Cy Herrmann will be placed by the cart, and an upcoming dedication ceremony will take place.
- q. Monthly Report- The Chief reviewed the Monthly Report with the BOT.
- r. Fire Call Magazine- The Chief reported that there was a nice article about the department in Fire Call Magazine.
- s. Ambulance 1452 Status- The Chief reported that the delivery of Ambulance 1452 has been pushed to May 2025.
- t. Hampshire Jr. Whips EMS Standby- The Chief reported that he has signed an agreement with the Hampshire Jr. Whips after re-negotiating the fees. The Chief stated that he has met with the Union President who agreed to accept \$35 per hour for Paramedics and \$25 per hour for EMT's during the standby. The Chief reported that these wages are less than paying full-time employees their 7G rate. The Chief reported that he intends to send off-duty personnel when possible, and if on-duty shift personnel are used, they will receive

only their normal shift wages. The BOT agreed to the agreement and will ratify the agreement at the September meeting.

- u. Update on the Federal Grant- The Chief reported the money from the grant could be received as early as November.

7. Deputy Chief's Report-

- a. Monthly Training Report- The Deputy Chief reported that the department completed 850 training hours in the month of July. The Deputy Chief reported that the department attended Mutual Aid training with Pingree Grove and Huntley Fire. The Deputy Chief reported that shifts had attended walk-throughs of the Neon Cow and completed training on Engine 1411.
- b. ISO Update- The Deputy Chief reported that the ISO Evaluation went fairly well. The Deputy Chief reported that there are still documents to be sent and need to be sent within 30 days. The Deputy Chief stated that the department will not regress from their current rating of 4 because of big improvements. The Chief stated that the Deputy Chief did a great job with the evaluation and is confident that the department will receive a rating of a 3. Trustee Thompson asked if the District has different ratings throughout the District. The Chief stated that there are some portions of the District that have a rating of 10 due to lack of water supply and relying on Auto Aid companies for response. The Chief stated that this current rating should go down with the opening of St. 2. The Deputy Chief reported that the department should receive the new ratings within 6 months.

8. Correspondence-

- a. The Chief reported that he has received a thank you from Pat Herrmann and a resident for responding to medical calls and a thank you letter from a Pennsylvania fire department for a Line of Duty Death letter. The Chief reported that Anthony Saccomanno has resigned from the department and presented the letter to the BOT.

9. Old Business-

- a. There was none

10. New Business-

- a. There was none

11. Trustees Comments-

- a. There was none

12. Public Comments-

- a. There was none

13. Closed Session-

- a. Trustee Gustafson moved to enter closed session for the purpose of personnel. Trustee Heine seconded the motion and a roll call vote was taken. The motion passed unanimously by all those present. The closed session meeting began at 18:19.

Ayes- Brian Pechtold, Edward Saunders, Tim Thompson, Steve Gustafson, Rick Heine

Nays- None

Abstain- None

Absent- None

- b. Upon a roll call vote, the Board returned to open session at 18:50.

Ayes- Edward Saunders, Tim Thompson, Steve Gustafson, Rick Heine, Brian Pechtold

Nays- None

Abstain- None

Absent- None

14. Motion to take action based on closed session- No action was taken.

- 15. Motion to Adjourn-** Trustee Gustafson moved to adjourn the meeting. Trustee Heine seconded the motion and it passed unanimously by all those present. The meeting was adjourned at 18:51.

Next regular meeting- Wednesday September 11, 2024