

Hampshire Fire Protection District

Board of Trustee Meeting

May 14, 2025

1. Call meeting to order

2. Secretary – Roll Call

Tim Thompson – Present

Steve Gustafson – Present

Brian Pechtold- Present

Rick Heine- Present

Administration:

Trevor Herrmann – Fire Chief

Dave Schmidt- Fire Chief

Eric Larson- Deputy Fire Chief

Sheri Stadie - Captain

Jody Remakel – Financial Director

Staff Present:

Zack Rice

Others Present:

Deputy Chief Joe Schwab- East Dundee FPD

3. Request for additions or deletions to the agenda- There were no requests for additions or deletions.

4. **East Dundee Fire Protection District Presentation-** Deputy Chief Joe Schwab presented the department an appreciation plaque for the continued years of support and assistance to the East Dundee FPD. Chief Herrmann accepted the plaque in behalf of the department.

5. Minutes

- a. Approval of April 9, 2025 Regular Meeting minutes- Upon review of the April 9, 2025 Regular Meeting minutes, Trustee Saunders moved to approve the minutes as presented. Trustee Gustafson seconded the motion and it was passed by all those present.
- b. Approval of April 28, 2025 Special Meeting Minutes- Upon review of the April 28, 2025 Special Meeting minutes, Trustee Heine moved to approve the minutes as presented. Trustee Saunders seconded the motion and it was passed by all those present.
- c. Approval of April 9, 2025 Closed Meeting Minutes- Upon review of the April 9, 2025 Closed Meeting minutes, Trustee Pechtold moved to approve the minutes as presented. Trustee Gustafson seconded the motion and it passed by all those present.

6. Treasurer's Report

- a. Approval of April 2025 Warrant List- Upon review of the April 2025 Warrant List, Trustee Pechtold moved to approve the Warrant List in the amount of \$254,586.34. Trustee Gustafson seconded the motion and a roll call vote was taken. The motion passed unanimously by all those present.

Ayes – Tim Thompson, Rick Heine, Brian Pechtold, Edward Saunders, Steve Gustafson

Nays – None

Abstain – None

Absent- None

- b. Discussion and Approval of February Financials- Upon review of the April Financials, Trustee Saunders moved to approve the report as presented. Trustee Gustafson seconded the motion and a roll call vote was taken. The motion passed unanimously by all those present.

Ayes – Steve Gustafson, Rick Heine, Brian Pechtold, Edward Saunders, Tim Thompson

Nays – None

Abstain – None

Absent- None

7. Chief's Report

- a. Station 1 Roof Update- Chief Herrmann reported that the roof at St. 1 has been inspected. The Chief stated that he was told that the existing roof still had 2-4 years left before a resealing of the roof would be necessary. The Chief stated that resealing the roof would extend the life of the existing roof another 15 years. The Chief reported that the cost for the roof would be \$62,000, and that he had been working with a company from Huntley. The Chief stated that he would be holding off on any plans for a new roof, and Chief Schmidt will revisit this in the future. Trustee Gustafson stated that any cost over \$30,000 would need to go to bid, Chief Herrmann stated that the cost is anything over \$20,000.
- b. Station 1 Remodel- The Chief asked that they address this topic when going over the budget.
- c. Village Classification Fee- The Chief reported that the Village had asked the department to waive the Classification Fee for their new Public Works building. All Board members agreed to waiving the fee.
- d. Development Update- The Chief reported that there is a new proposal for a housing development at Rt. 72 East of Centennial for 377 homes. There will be a presentation to the Village on the 5/15. He also reported that there were 20 permits issued in April, with a total of 225 so far for the year, so they are on pace for their target.
- e. Apparatus Update- The Chief reported that Engine 1413 should be finished with repairs tomorrow. The Chief stated that the engine was picked up last week, but issues were noted after the pick-up. The Chief stated that the cost for all of the repairs would be \$46,000.

- f. MOU Approval with Local 4782- The Chief reported that the Union had approved the MOU to approve the hire of full-time EMT's. Trustee Heine motioned to approve the MOU as presented. Trustee Pechtold seconded the motion and it was passed by all those present. Trustee Thompson and Union President Zack Rice signed the MOU.
- g. MOU Approval with Kane County Task Force- The Chief reported that the department has been members of the Task Force for quite some time, with 3 members of the department being investigators for the Task Force. The Chief stated that the MOU states that the department provide insurance and training for their members. Trustee Gustafson motioned to approve the MOU as presented. Trustee Saunders seconded the motion and it was passed by all those present.
- h. Monthly Report- The Chief presented his Monthly Report and reviewed with the Board.

8. Deputy Chief's Report-

- a. Monthly Training Report- The Deputy Chief reported that department members have completed 750 training hours in the month of April. The Deputy Chief stated that 5 personnel completed Traffic Incident Management Class and St. 1 & 2 attended MABAS Division 2 Multi-Company training. The Deputy Chief reported that the department hosted a MABAS Division 2 Technical Rescue Team drill at the DeLong Company, and that he, along with 2 members from Black Shift attended a live burn training in East Dundee.

9. Correspondence-

- a. Genoa High School Report- The Chief stated that the department has received a thank you letter from Genoa-Kingston FPD for our response to a Haz-Mat situation at their high school.
- b. North Tazwell LODD letters- The Chief reported that Deputy Chief Larson is diligent with sending LODD cards to departments that suffer these losses. The Chief stated that he has received a thank you letter for our correspondence to the North Tazwell Fire Department.
- c. Burgdorf Resignation- The Chief reported that Firefighter Burgdorf has resigned from the department.
- d. St. Charles Borromeo School- The Chief reported that the department received a thank you letter from the St. Charles Borromeo School for the donation of a fire truck ride home at the annual auction.

10. Old Business-

- a. There was none.

11. New Business-

- a. Contingency Transfers- Ms. Remakel reported after reviewing the budget for the year, that Vehicle Maintenance and Emergency Communications costs went up in FY25 and there was not enough monies budgeted. She is requesting the Board approve transferring \$80,000 from Contingency to Vehicle Maintenance and \$2,000 from Equipment/Clothing to Emergency Communications to shore up the budget for year end.

Ayes- Tim Thompson, Steve Gustafson, Brian Pechtold, Rick Heine, Edward Saunders
Nays- None
Abstain- None
Absent- None

- b. FY25/26 Budget Approval – Chief Herrmann reviewed the changes that had been made to the budget since the last time the Board had met. The changes were highlighted in yellow and a copy is attached to the minutes.

12. Trustees Comments-

- a. Trustee Saunders asked the Chief if he has had any updates regarding the department's ISO rating. The Deputy Chief stated that he has not had any updates and will inform the Board as soon as there is more information. Ms. Remakel stated that there upcoming BOT training in June for those interested. Trustee Gustafson and Trustee Saunders will enroll.

13. Public Comments-

- a. There was none

14. Closed Session-

- a. Trustee Gustafson moved to enter Closed Session for the purpose of personnel. Trustee Heine seconded the motion and a roll call vote was taken. The motion passed unanimously by all those present. The closed session meeting began at 18:25

Ayes- Brian Pechtold, Edward Saunders, Tim Thompson, Steve Gustafson, Rick Heine
Nays- None
Abstain- None
Absent- None

- b. Upon a roll call vote, the Board returned to Open Session at 18:26.

15. Motion to take action on Closed Session

- a. No action was needed.

16. Ceremonies

- a. Oath of Office
 - i. Part-Time Firefighter Andrew Koziol, Adam Ugochukwu, Ethan Walters, Teagan Wolfe
 - ii. Full-Time Firefighter Austin Sulser, Tyler Ott, Michael Mikolajski
 - iii. Fire Chief Dave Schmidt
 - iv. Board of Trustees Steve Gustafson, William Misner, Edward Saunders

b. Promotions

i. Lieutenant

Martin Serrano, Joshua Morgan

c. Retirement

Tim Thompson

17. Motion to Adjourn

Trustee Thompson motioned to adjourn the meeting. Trustee Saunders seconded the motion and it was passed by all those present. The meeting was adjourned at 19:25.

Next regular meeting- Wednesday June 11, 2025