

Hampshire Fire Protection District

Board of Trustees

Minutes, September 13, 2022

1. Welcome
2. Call to order:

The meeting was called to order at the Hampshire Fire Protection District, 202 Washington St., Hampshire, IL 60140 by Board President, Tim Thompson.

Board Members present: Tim Thompson – Present
Steve Gustafson – Present
Richard Heine – Present
Brian Pechtold – Present
David Scarpino – Absent

Administration: Chief Herrmann, Deputy Larson, Jody Remakel

Staff Present: Cpt. Stadie, Lt. DePauw, FF Muehleman,

3. Changes or additions to the agenda. – The Chief asked to have the following items added to New Business: Incident with 1411, Chiefs out of town, and OSHA inspection.

4. Minutes –

- a. **Approval of August 10, 2022 Regular meeting minutes** – Trustee Heine moved to approve the August 10, 2022 minutes. Trustee Gustafson seconded the motion and it was approved unanimously by all those present.
- b. **Approval of the August 10, 2022 Closed minutes** – Trustee Gustafson moved to approve the August 10, 2002 Closed minutes as presented. Trustee Heine seconded the motion and it was approved unanimously by those present.

5. Treasurer's Report

- a. **Discussion and Approval of the August 2022 Warrant list** – Upon review and clarification of vendor of check number 22271, Trustee Pechtold moved to approve the August 2022 Warrant list in the amount of \$240,093.86. Trustee Heine seconded the motion and a roll call vote was taken. The motion passed unanimously by all those present.

David Scarpino	Absent	Tim Thompson	Aye	Steve Gustafson	Aye
Brian Pechtold	Aye	Rick Heine	Aye		

- b. **Approval of the August 2022 financials** – Trustee Gustafson moved to approve the August 2022 financials. Trustee Pechtold seconded the motion and a roll call vote was taken. The motion passed unanimously by all those present.

Tim Thompson	Aye	Steve Gustafson	Aye	Brian Pechtold	Aye
Rick Heine	Aye	David Scarpino	Absent		

- c. **Transfer of Appropriation** – Ms. Remakel explained that this transfer was moving the wages that were previously allocated for the Fire Inspector from the Part-time wages to the administrative wages. Trustee Pechtold moved to approve the transfer. Trustee Heine seconded the motion and a roll call vote was taken.

Steve Gustafson	Aye	Brian Pechtold	Aye	Rick Heine	Aye
David Scarpino	Absent	Tim Thompson	Aye		

6. Old Business

a. Apparatus Update

-**Engine** - The Chief informed the Board that 1412 is 85% complete. Then they will need to repaint it, then they will get the pricing s for the frame reinforcement. He is expecting it back in the next couple of months. He took the opportunity to inform the board that a replacement engine is now pricing out at \$850,000 and to replace the Squengine, it would cost \$1.2M at this time.

- **Ambulance** – The Chief informed that Board that currently it costs \$372,000 to replace an ambulance and it takes 27 months to build one. To have the chassis rebuilt it would cost \$330,000. However, there is a company in Iowa, Arrow that has quoted \$240,000 to complete the work. He reported that he still has a few questions but he is recommending that Board proceed with a rebuild at this time.

- b. **Fire Code revisions** – The Chief reported that they are working on finalizing the revisions and hope to have it done for the Board approval at the October meeting. He did not expect many changes to the current code.

7. Chief's Report –

- a. **Development Update** – The Chief reported on updates with community development.

Residential

- D.R. Horton has taken Prairie Ridge neighborhoods M and R, both for townhomes, but M will be individual ownership, and R will be build-for-rent with one company owning all the buildings. There are 132 units in M and 80 units in R.
- Lennar continues to build in Tamms Farm. They have been permitted for 48 homes out of 180 so far, which is 27% built out.
- Crown plans to replat the rest of Prairie Ridge which is north of Kelley Rd doubling the number of units to 2500.
- No movement on Oakstead that I'm aware of.
- Local resident presented a concept for an assisted living facility. She has not officially applied for zoning or permits yet. There will be 46 units with memory care.

Commercial

- Harps Lounge has opened.
- Hampshire Social is the anticipated winery on State St. is applying for a liquor license this month.
- Alfano's Pizza at 270 N State is working on remodeling right now.

- Garden Berry Café in the former Rose Garden building plans to start their interior and exterior remodel work soon.
- The Romke 72 development continues to make progress on engineering. They are talking with 1 user for the rear half of the property, and they are working to line up additional users on the frontage.
- Joe Lazar has applied for a building permit for the strip mall next to Casey's, but he still has some engineering work to do before building.

Industrial

- Hampshire 90 logistics park received final plat approval and has started grading their site and has broken ground.
- An unnamed "global logistics company" inquired about several sites in Hampshire to build a new facility for their trucking arm. They are looking for 10-20 acres for a 75k-100k sf building that will have office, service, and 80 docks. They would also have 100 truck parking places for their fleet.
- Buckhead Meat's is looking to add an 80,000 sq ft addition.
- Shireland is marketing his property for sale which totals about 320 acres, Shireland being about 110 acres, and he has inquired about annexation and zoning.

- b. **Station 2 update** – The Chief inquired if the Board had received the proposals that were sent out. The interviews will start at 1:30, but he would like the meeting to start at 1:10 so they have a chance to discuss the procedures and questions to be asked at the interviews. He did report that he noted the proposed Construction Manager fees ranged from \$550,000 to \$803,000. He also asked the Board if they wanted to use a point system or individual narratives on deciding which company to hire. The Board stated they did not want to go with a point system, but feel that they would like to vote based on the overall interviews.
- c. **Staffing update** – The Chief reported that there were currently 4 interns starting at the academy. We have 2 interns that are going through their introduction to the department. There are 2 new employees being sworn in tonight and they have 2 PT interviews scheduled. He did point out that all these new employees do not come with experience, but they have not been having any luck getting part-time employees with experience. Staffing overall is still a concern. They often have to bring a full-time employee back on OT to staff the 4th position and the 5th position is only staffed about 50% of the time.
- d. **Lighting Strike** – The Chief informed the Board that the Station was hit by a lightning strike during one of the recent storms. The station modem and base radio were damaged for a cost of about \$2,000. The insurance deductible is \$5,000. They are continuing to watch the electronic message board as it initially cost \$13,000.

- e. **Model A Storage** - The Chief reported that Allen's corner no longer had space for the Model A, and Trustee Heine is storing it at his farm. The Chief inquired if he would be okay with storing it until the new station is completed. Trustee Heine responded that he was okay with it being there, but wanted to caution everyone that it is stored in a shed that is a farm environment, and not free of mice and moisture.
- f. **1411 Incident** - The Chief reported that 1411 struck the overhead door. There was no damage to 1411, but there was \$1,800 in damage to the door.
- g. **Chief Coverage** – The Chief informed the Board that both he and the Deputy will be out of District on the 24th of September. He has contact Pingree Grove and they will cover the Chief Officer while they are of the district.
- h. **OSHA Inspection** – The Chief reported that OSHA will be conducting their inspection on Thursday. He feels the department has worked hard and is ready for the inspection.

8. Deputy Chief's report –

- a. **Grant Updates** – The Deputy reported that they have started releasing awards for the SAFER grant. So far, they there were only 2 Illinois departments, but the we have not received a denial letter yet. He reported that AFG, which was where he applied for the portable radios, is in their 6th round and he has not heard anything yet. However, no denial letter from them as well.
- b. **Monthly training report** – The Deputy reported that there were 836 training hours in the month of August and Cpt Stadie and Lt. Rice completed NIMS training

9. New Business –

- a. **Review and approval of the Bureau policy** - The Chief inquired if everyone had received a copy of the proposed policy and if anyone had any questions. The Board did not. Trustee Gustafson moved to approve the policy. Trustee Heine seconded the motion and it passed.
- b. **Approval of declaration of surplus equipment** – Deputy Larson provided the Board with a list of surplus equipment. The list included hose that did not pass inspection and the radio equipment that was damaged in the lighting strike. The board inquired if they were able to donate the hose. The Deputy responded that some of the hose was donated to the Village as they did not have the same requirements that we for use. Trustee Gustafson moved to approve the surplus equipment. Trustee Heine seconded the motion and it passed.
- c. **Discussion and approval of station remodel** – The Chief reported that now the district has more females on the department and individuals that associate differently, they cannot have people sleeping in recliners. He would like to proceed with the remodel which would add 3 bedrooms to the day room. They have currently received some quotes for \$25-\$50k. However, he is still confirming that the quotes meet the requirements of prevailing wage. Therefore, he is requesting this item be tabled until next month.

10. Correspondence - There was none

11. Public Comment – None

12. Board of Trustee Comments – Trustee Gustafson commented on some issues that were discussed at the recent conferences he attended.

13. Oath of Office – Tyler Ribandt and Anthony Figueroa both received the Oath of Office with family and friends present. Refreshments were served.

14. Closed Session – There was no closed session.

15. Adjournment – There being no further business, Trustee Gustafson moved to adjourn the meeting. Trustee Heine seconded the motion and the Board adjourned at 18:32.

Secretary