

## **Hampshire Fire Protection District Board of Fire Commissioners Meeting Minutes from July 31st, 2024.**

### **Station 1 202 Washington Ave.**

Members Present: James Larsen  
Johnny Sengmany  
Kohlman Steuber

Others Present: Chief Herrmann  
Deputy Chief Larson

### **Opening**

1. Johnny Sengmany called meeting to order at 17:00
2. Roll call at 17:01. All members of BOFC present
3. Pledge of Allegiance at 17:02

### **Minutes**

1. Minutes were emailed out to all BOFC members by Chief Herrmann. Kohlman Steuber motioned to approve the last BOFC minutes at 17:04 hours Johnny Sengmany seconded; motion carried

### **Public Comments**

1. None

### **Communications**

1. Johnny Sengmany asked Chief Herrmann if there were any thoughts into changing the prerequisites to the current hiring process. Chief Herrmann advised BOFC that No changes to any hiring lists will be made at this time
2. BOFC made a comment about possibly upping the experience to 5 years in order to allow someone to take the Lieutenants exam. No motion was made to change the current experience prerequisite.
3. Chief Herrmann informed BOFC that two firefighters are currently eligible for the upcoming lieutenants exam. Chief Herrmann's plan is to have both firefighter's promoted by May of 2025
4. Chief Herrmann reviewed the budget for hiring and promotion processes

### **Unfinished Business**

1. A motion to Adopt BOFC Rules/ Regulations Manual made by James Larsen at 17:13 hours Johnny Sengmany seconded; motion carried
2. Open Meetings Act certificate to be completed and sent to Chief Herrmann within 90 days of BOFC being sworn in

### **New Business**

1. Chief Herrmann will work on getting the BOFC Acting Officer Program outline.

2. BOFC will decide on manuals that will be used for the next promotional exam
3. Johnny Sengmany motioned to allow James Larsen to contact Resource Management in order to begin setting up the testing process for the next lieutenants exam at 17:24 hours Kohlman Steuber seconded; motion carried
4. BOFC will select a date for the next meeting once James Larsen contacts Resource Management

#### **Adjournment**

1. James Larsen motioned to adjourn the meeting at 17:37 hours Johnny Sengmany seconded; motion carried