

Hampshire Fire Protection District

Board of Trustees Regular Meeting

February 11, 2026

1. Call to Order

The meeting was called to order by President Pechtold at 17:00.

2. Pledge of Allegiance

3. Roll Call

Present: Brian Pechtold (President), Steve Gustafson (Treasurer), Richard Heine (Trustee), Edward Saunders (Secretary), William Misner (Trustee)

Absent: None

Administration Present: Fire Chief Schmidt, Deputy Chief Larson, EMS Captain Stadie, Financial Director Remakel

Others Present: David Broz (Railside Citrus Insurance)

4. Additions/Deletions to Agenda

Financial Director Remakel requested the opportunity to provide remarks under Trustee Comments due to her final day with the District.

5. Announcements and Recognitions

None.

6. Approval of Minutes

December 10, 2025 Levy Hearing Minutes

Motion: Gustafson | Second: Heine

Approved unanimously.

January 14, 2026 Regular Meeting Minutes

Motion: Misner | Second: Gustafson

Approved unanimously.

January 26, 2026 Special Meeting Minutes

Motion: Heine | Second: Saunders

Approved unanimously.

## 7. Treasurer's Report and Accounts Payable

The Annual Treasurer's Report and January Financial Report were presented. Trustees discussed fund transfers, investments, revenue trends, budget adjustments, and pension contributions.

January 2026 Warrant List – \$866,055.47

Motion: Misner | Second: Heine

Roll Call Vote – Approved unanimously.

Ayes: Heine, Pechtold, Misner, Gustafson, Saunders

January 2026 Financial Report

Motion: Gustafson | Second: Saunders

Roll Call Vote – Approved unanimously.

Ayes: Gustafson, Saunders, Misner, Pechtold, Heine

## 8. Chief's Report

The Chief reported on incident statistics, reporting transitions, federal grant status, station construction progress, ambulance replacement planning, reserve ambulance staffing considerations, future station planning, and BOF physical vendor review. No formal action was taken.

## 9. Deputy Chief's Report

The Deputy Chief reported on training hours, officer development training, and status of new hires.

## 10. Correspondence

\$1,000 donation from WR Meadows

Recognition plaque from Marine Corps Toys for Tots

Thank-you letter from McHenry Township FPD

## 11. Old Business

None.

## 12. New Business

a. Fee Schedule for Emergency Medical Response Services (Ordinance 2526-03)

Motion: Gustafson | Second: Misner

Roll Call Vote – Approved unanimously.

Ayes: Gustafson, Saunders, Heine, Misner, Pechtold

b. EMS Billing Agreement (PBS)

Motion: Misner | Second: Heine

Roll Call Vote – Approved unanimously.

Ayes: Gustafson, Misner, Heine, Pechtold, Saunders

c. VFIS Property & Casualty Insurance

Motion: Misner | Second: Gustafson

Approved increase of umbrella liability coverage from \$5M to \$10M (prorated cost \$410).

Roll Call Vote – Approved unanimously.

Ayes: Misner, Gustafson, Saunders, Heine, Pechtold

d. FY26 Audit Engagement Letter

Motion: Gustafson | Second: Heine

Roll Call Vote – Approved unanimously.

Ayes: Misner, Pechtold, Heine, Gustafson, Saunders

e. Revised Budget Ordinance

Proposed operating budget revisions were presented. The ordinance will be voted on at the March Special Meeting.

f. Banking Authorizations

Discussion was held regarding updating authorized signatories consistent with staff transitions. Direction was given to update bank authorizations.

13. Trustee Comments

Financial Director Remakel thanked the Board for her 19 years of service and indicated availability during the transition. Discussion was held regarding continuation of insurance coverage.

14. Public Comment

None.

15. Closed Session

Motion: Gustafson | Second: Heine

Roll Call Vote – Approved unanimously.

Ayes: Gustafson, Heine, Misner, Saunders, Pechtold

The Board entered Closed Session at 17:36 pursuant to the Illinois Open Meetings Act (5 ILCS 120/2(c)(1)) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

The Board returned to Open Session at 17:38.

16. Action Following Closed Session

Motion: Gustafson | Second: Heine

To approve Ms. Remakel remaining on the District insurance plan from February 12, 2026 through May 31, 2026, with the District continuing to pay the premium during that period.

Roll Call Vote – Approved unanimously.

Ayes: Gustafson, Heine, Misner, Saunders, Pechtold

17. Adjournment

Motion: Gustafson | Second: Saunders

Approved unanimously.

Meeting adjourned at 17:39.

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Brian Pechtold, President

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Edward Saunders, Secretary