

HAMPSHIRE FIRE PROTECTION DISTRICT

Board of Trustees Meeting Minutes

Open Session

April 8, 2026, 5:00 PM
Hampshire Fire Station 1
202 Washington Ave.
Hampshire, IL 60140

1. Call to Order

President Pechtold called the meeting to order at 5:00 PM and led the Pledge of Allegiance.

2. Roll Call

Trustees Present

Brian Pechtold
Rick Heine
Steve Gustafson
Bill Misner

Trustees Absent

None

One trustee position vacant pending Board appointment.

Staff Present

Chief Dave Schmidt
Deputy Chief Eric Larson
EMS Captain Sheri Stadie

Others Present

James Howard – District Financial Manager
Shawn Flaherty – District Legal Counsel
Dave Broz- Railside Citrus Insurance Agency
John Falduto- Sawyer Falduto Asset Management

3. Board Actions

a. Acceptance of Eddie Saunders Resignation from the Board of Trustees effective March 26, 2026.

Motion: Steve Gustafson.

Second: Rick Heine

Roll Call Vote:

Brian Pechtold- Aye
Steve Gustafson- Aye
Bill Misner- Aye
Rick Heine- Aye

b. Appointment to Fill Vacancy

Greg Schuldt to fill the vacancy on the Board of Trustees
Motion: Steve Gustafson
Second: Bill Misner

Roll Call Vote:

Brian Pechtold- Aye
Steve Gustafson- Aye
Bill Misner- Aye
Rick Heine- Aye

c. Administration of Oath of Office to Appointee Trustee

President Pechtold administered the Oath of Office to Trustee Schuldt

d. Election of Board Secretary

Bill Misner to Board Secretary
Motion: Brian Pechtold
Second: Greg Schuldt

Roll Call Vote:

Brian Pechtold- Aye
Steve Gustafson- Aye
Bill Misner- Abstain
Rick Heine- Aye
Greg Schuldt- Aye

e. Appointment of the Trustee to the Pension Board

Greg Schuldt to Pension Board
Motion: Steve Gustafson
Second: Rick Heine

Roll Call Vote:

Brian Pechtold- Aye
Steve Gustafson- Aye
Bill Misner- Aye

Rick Heine- Aye
Greg Schuldt- Abstain

4. Approve Minutes of the following meetings:

a. March 11, 2026- Amended Budget Hearing

Motion: Rick Heine

Second: Steve Gustafson

Voice Vote: All in favor.

b. March 11, 2026-Regular Meeting

Motion: Steve Gustafson

Second: Bill Misner

Voice Vote: All in favor.

5. Treasurer's Report

March 2026 Warrant List

The Board reviewed the March Warrant List. Discussion included costs associated with new hire physicals.

Motion: Bill Misner

Second: Rick Heine

Roll Call Vote:

Brian Pechtold- Aye

Steve Gustafson- Aye

Bill Misner- Aye

Rick Heine- Aye

Greg Schuldt- Aye

March 2026 Financial Report

James Howard presented the financial analysis for the ten-month period ending March 31, 2026. Discussions included revenue performance, property tax collections, ambulance fee collections and trends, community development revenue increases and Fund balance and Reserve position. Mr. Howard reported that approximately \$26,000 in property tax extension revenue was unintentionally left uncollected due to omission of DeKalb County extension calculations in the levy process. Discussion noted the impact compounds into future levy years because the extension calculation begins from the prior year's levy base.

Administration advised future levy modeling would include additional controls to prevent recurrence.

Motion: Bill Misner

Second: Steve Gustafson

Roll Call Vote:

Brian Pechtold- Aye
Steve Gustafson- Aye

Bill Misner- Aye
Rick Heine- Aye
Greg Schuldt- Aye

6. Administrative Reports

Fire Chief's Report

- Federal grant status updates involving Congressman Foster's office
- Department family picnic and service award planning
- Residential development and subdivision growth updates
- Oakstead development coordination
- Kane County GIS and CAD mapping deficiencies affecting emergency response
- Potential engagement with county officials regarding mapping and CAD issues
- Cybersecurity concerns involving suspicious QuickBooks communications
- IT vendor response and cybersecurity protections.

Deputy Chief's Report

- Monthly training in March exceeded 1,000 hours.
- Personnel trained on Engine 1412
- Jenny Misner completed her Fire Investigator course.

Attorney's Report

- District legal counsel provided a legislative update regarding pending Illinois legislation affecting fire protection districts.
- Discussion included:
 - House Bill 4292 regarding one-time transfer authority from ambulance funds by board action
 - House Bill 5253 regarding potential increases to trustee compensation limits
 - Senate Bill 2931 regarding exemption of fire protection districts from future decennial committee requirementsNo formal Board action was taken regarding the pending legislation.

7. Presentation

Railside Citrus Insurance

Representatives from Railside Citrus Insurance Agency presented information regarding the District's property, liability, cyber, and workers' compensation insurance coverage.

Discussion included:

- Cybersecurity risks affecting fire districts
- Insurance market conditions
- Renewal timing alignment with the fiscal year
- Umbrella liability coverage
- Workers' compensation renewal scheduling

No formal Board action was taken during the presentation.

Sawyer Falduto Asset Management

John Falduto presented investment management and cash reserve strategies available to Illinois fire protection districts.

Discussion included:

- Public Funds Investment Act compliance
- Investment liquidity and reserve management
- Interest rate optimization
- Reporting and account management procedures
- Fee structure and portfolio management practices
- Examples of reserve and capital fund investment performance

8. Old Business

Discussion and possible action regarding the replacement or re-chassis of the 2014 Dodge Ambulance.

The Board reviewed proposals regarding replacement or remounting of the District's 2014 Dodge ambulance.

Discussion included:

- Comparison of remount versus new ambulance costs
- Chassis availability and delivery timelines
- Warranty considerations
- Operational lifespan of ambulance boxes and drivetrains
- Vendor comparisons and service capabilities
- Use of a reserve ambulance during remount work

Administration recommended proceeding with the Demers remount option through McQueen based on operational compatibility, scope of work, and cost effectiveness.

The Board approved proceeding with the ambulance remount project by roll call vote.

Motion: Bill Misner

Second: Steve Gustafson

Roll Call Vote:

Brian Pechtold- Aye
Steve Gustafson- Aye
Bill Misner- Aye
Rick Heine- Aye
Greg Schuldt- Aye

9. New Business

a. Discussion and possible action regarding the replacement of the 2007 Ford Explorer

The Board discussed replacement of a 2007 Ford Explorer command vehicle utilizing state contract pricing.

Discussion included:

- Vehicle upfitting options
- Fleet replacement considerations
- Electrical installation concerns
- Potential reassignment of older vehicles for fire prevention and support functions
- Long-term apparatus replacement planning

The Board approved the command vehicle replacement expenditure in the amount discussed during the meeting by roll call vote.

Motion: Bill Misner

Second: Greg Schuldt

Roll Call Vote:

Brian Pechtold- Aye
Steve Gustafson- Aye
Bill Misner- Aye
Rick Heine- Aye
Greg Schuldt- Aye

b. Discussion and possible action regarding the renewal of Property and Liability Insurance

Motion: Steve Gustafson

Second: Rick Heine

Roll Call Vote:

Brian Pechtold- Aye
Steve Gustafson- Aye

Bill Misner- Aye
Rick Heine- Aye
Greg Schuldt- Aye

c. Discussion and possible action regarding entering into an agreement with Sawyer Falduto Asset Management to provide investment services.

Motion: Bill Misner
Second: Rick Heine

Roll Call Vote:

Brian Pechtold- Aye
Steve Gustafson- Aye
Bill Misner- Aye
Rick Heine- Aye
Greg Schuldt- Aye

10. Trustee Comments

Discussion occurred regarding trustee training budget considerations for the upcoming fiscal year budget process. The Board also discussed scheduling a special meeting for interviews related to the Board of Fire Commissioner open position.

11. Closed Session

Motion was made and seconded to enter closed session pursuant to 5 ILCS 120/2.06 for the semiannual review of closed session meeting minutes.

Roll Call Vote:

Brian Pechtold- Aye
Steve Gustafson- Aye
Bill Misner- Aye
Rick Heine- Aye
Greg Schuldt- Aye

The Board entered Closed Session at 6:26 pm

12. Return to Open Session

The Board returned to Open Session at 6:46 pm

The Board approved opening previously Closed Session minutes from:

- July 9, 2025
- June 11, 2025
- August 9, 2023

Motion: Bill Misner

Second: Rick Heine

Roll Call Vote:

Brian Pechtold- Aye

Steve Gustafson- Aye

Bill Misner- Aye-

Rick Heine- Aye

Greg Schuldt- Aye

Discussion also occurred regarding scheduling of commissioner interviews and execution of updated oath of office forms.

13. Adjournment

Trustee Gustafson made a motion to adjourn the meeting.

Second: Bill Misner

Voice Vote: All in favor.

The meeting adjourned at 6:47 pm