
Covid Procedures for OT Driver Assessments

As a result of the ongoing pandemic and concerns about spread of COVID-19, procedures for the completion of OT driving assessments have changed.

We take your safety seriously. The occupational therapy driver assessment takes place in an enclosed environment, with three people in the vehicle and it is not possible to maintain physical distancing as recommended by the Department of Health. As such (as per DHHS guidelines COVID-19 - A guide to the conventional use of PPE-20200520_0, COVID-19 Infection control guidelines) we have put measures in place to optimise your safety.

PREREQUISITES:

Vaccinations:

All our staff and instructors are vaccinated against COVID19. As the vaccination mandate has now been lifted we are now accepting referrals for unvaccinated clients who are not eligible for an exemption.

General Covid-19 procedures:

The Occupational Therapist will contact you prior to and on the day of your assessment to ask you some questions regarding your health. This is necessary to ensure that we do not contribute to the spread of COVID-19. If you become unwell prior to your appointment, please advise us on the above number and your assessment will be rescheduled.

- If the OT, client or driving instructor show any symptoms of COVID19 the assessment will not proceed.
- No more than 3 people will be allowed in the vehicle during an on-road test
- You may be asked to attend a venue to undergo an open test i.e., for an unrestricted license. In this case we ask that you stay in your vehicle and carry your mobile phone so the OT can call you when ready to start the assessment.

SCREENING QUESTIONS

The assessment will be postponed in the following events:

- Recent onset of symptoms including: fever/chills/shakes, sore throat/cough, runny/blocked nose, headache, nausea, vomiting or diarrhoea, new shortness of breath, loss of smell or taste
- You have been diagnosed with Covid within the last 7 days.
- You are currently required to self-isolate or quarantine

*PLEASE DO NOT ENTER THE VENUE, YOUR OT WILL COME AND FIND YOU WHEN
READY TO BEGIN THE ASSESSMENT.*

PRIOR TO ASSESSMENT

- All parties must sanitise hands prior to entering vehicle (sanitiser will be supplied by your OT or driving instructor)
- Where possible maintain safe distance of 1.5m from all parties involved in test.
- The following areas of the driving instructor vehicle will be cleaned and disinfected prior to commencement and after conducting test - Key touch points must be sanitised prior to all participants entering ie door handles, seat belt, steering wheel, gear lever, handbrake, mirrors, indicators
- Your OT may perform an infrared thermometer check prior to your test

If temperature exceeds 37.5°C your assessment will be postponed

- If any parties do not understand or are unable to comply with requirements the assessment may be postponed
- Use sanitiser before and after handling another's documents or belongings (sanitiser will be supplied by your OT or driving instructor)
- All parties must commence wearing surgical face mask prior to entering vehicle

DURING DRIVE TEST

- Vehicle fan will be turned on (not on recirculate) to allow fresh air to circulate throughout the cabin
- Only handle physical documents, belongings if necessary. Take only what you need with you to your assessment i.e., house keys, license card, glasses (place items not required for driving in a sealed plastic bag)
- You will be asked to wear a mask for the duration of your assessment – if you do not have your own mask, one will be supplied. The OT driving assessor and driving instructor will also be wearing a mask – NO MASK NO TEST NO EXCEPTIONS
- Mask must be worn correctly – if you cannot or will not wear your mask the assessment will be terminated

To minimise unnecessary time spent in the vehicle, if the driving instructor is required to intervene to maintain safety or a fail error occurs the assessment will be terminated immediately, and we will return to the starting point to avoid unnecessary time in the vehicle.

POST ASSESSMENT

Your OT will provide you with both written & verbal feedback/ recommendations immediately following your assessment & provide you with time for questions or clarification. A copy of the full written report will be forwarded to you on completion. Lengthy discussions regarding recommendations or occurrences throughout the assessment will not be entered into on the day of your appointment. If you would like to discuss the assessment results at length with your OT, we ask that you call the office PH 9758 0884 to schedule an over the phone consultation/discussion.

PAYMENT

Payment Options:

- **Bank deposit** if paying by bank deposit please pay the day prior to your assessment - please notify your OT of the time and date of transaction
- **Cash payments** must be exact amount and placed in an envelope - no change will be available
- **Credit card payment** may be made over the phone (9758 0884) prior to your assessment or in person on the day of your appointment. Please note if we have your credit card details on file and you do not pay by any other method on the day of your appointment your credit card will be billed plus costs

Socially Distancing for In-Home Assessments

Your responsibility prior to your assessment (if assessment is done from your home)

- Disinfect all surfaces including table and chairs that will be used by you and your OT for the assessment. Assessments usually take place in one area of the home i.e. at a kitchen/ dining table.
- Arrange seating to allow 1.5m distancing between yourself and your OT
- Wash your hands thoroughly with warm water and soap for at least 20 seconds or use hand sanitiser as an alternative.
- Make sure there is only yourself and your OT present in the room where the consultation will take place
- Have your own pen available for your own use

Declaration

I acknowledge the contagious nature of the Coronavirus/COVID-19 and that the DHHS still recommend practicing social distancing. I acknowledge that Kim Elms & Kate Young Occupational Therapists have put in place preventative measures to reduce the spread of the Coronavirus/COVID-19. I further acknowledge that Kim Elms & Kate Young Occupational Therapists cannot guarantee that I will not become infected with the Coronavirus/Covid-19. I understand that there may be a heightened risk of becoming exposed to and/or infected by the Coronavirus/COVID-19 due to the enclosed environment in which the assessment takes place and the subsequent inability to maintain physical distancing during my on-road driver assessment. I voluntarily seek services provided by Kim Elms & Kate Young Occupational Therapists and acknowledge that I am increasing my risk to exposure to the Coronavirus/COVID-19. I acknowledge that I must comply with all set procedures to reduce the spread while attending my appointment.

I attest that:

- I am not experiencing any symptom of illness such as cough, shortness of breath or difficulty breathing, fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, nausea, vomiting or new loss of taste or smell.
- I have not been diagnosed with Coronavirus/Covid-19 and am not awaiting results of a COVID19 swab
- I am following all DoH recommended guidelines as much as possible and limiting my exposure to the Coronavirus/COVID-19.

KIM ELMS & KATE YOUNG OCCUPATIONAL THERAPIST

Driver Assessment & Driver Rehabilitation

I hereby release and agree to hold Kim Elms & Kate Young Occupational Therapists harmless from, and waive on behalf of myself, my heirs, and any personal representatives, and all causes of action, claims, demands, damages, costs, expenses and compensation for damage or loss to myself that may arise in any way in connection with any services received from Kim Elms & Kate Young Occupational Therapists. I understand that this release discharges Kim Elms & Kate Young Occupational Therapists from any liability or claim that I, my heirs, or any personal representatives may have against Kim Elms & Kate Young Occupational Therapists with respect to any bodily injury, illness, death, medical treatment, or property damage that may arise from, or in connection to, services received.

I confirm that I have read the above and answered all screening questions honestly to the best of my knowledge.

Client Name:

Signature:

Date: