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WINDOVER FARMS COMMUNITY ASSOCIATION  
MEETING MINUTES

Tuesday, September 14, 2010 7:00 p.m.

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1. CALL TO ORDER

The Windover Farms Community Association (WFCA) Board of Directors met on Tuesday, September 14, 2010 at the Longlake Park Pavilion.

MEMBERS PRESENT:      Kenny Broadbent  
                                 Dave Hollinger  
                                 Dan Sharp  
                                 Tracy Gallentine  
                                 Joe DiNicola

MEMBERS ABSENT:      None

With a quorum present, the meeting was called to order by Kenny Broadbent.

2. APPROVAL OF MINUTES & TREASURER'S REPORT

- Minutes of prior meetings of the Board were approved.
- Treasurer's Report was provided, reviewed and accepted as prepared by the Association's accountant.

3. OLD BUSINESS

- A. New Park signs have been installed.
- B. Board discussed Yard Sale, change of date issue and need to send Thank You letter with gift to Ken Estes. Tracy agreed to handle this task.
- C. Board discussed the status of the management proposal for Windover Farms Indian Burial site. Dave agreed to write an email to Mike Knight seeking an update report.

4. NEW BUSINESS

- A. Board discussed next meeting to adopt the annual budget. Agreed that next meeting will be Tuesday, December 7 @ 7 p.m. Board also discussed the need to set up annual meeting for Tuesday February 1, 2011. Ken agreed to look at using the new Holiday Inn instead of the Elk's Club.
- B. Board agreed to send out a Newsletter by early October. Joe agreed to draft and send to Board for upgrades and additions.

- C. Board agreed that we would hold the Halloween Party and the Christmas Decoration contest. Dave, Tracy & Dan agreed to handle the Halloween Party and Dan agreed to once again take care of the Christmas Contest.
- D. To help spread the work load the Board agreed that Ken would turn over all the keys, requests and info he has on the Park to Dave who will assume the task of managing key or Park requests.
- E. All financial information will be turned over to Joe who will assume the responsibility to get all bills paid. All checks must have two signatures to be processed.

## 5. ADJOURN

Meeting was adjourned at 8:45 p.m.

Recorded by:

Joe DiNicola  
2010 Secretary/Treasurer