High Pointe II Homeowners Association
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HOA Board Meeting 10/25/2025

Meeting called to order: 9:05 a.m.

In attendance:
Shannon Re   Amy Wentworth   Jason Scheffer

Absent:
Bob Flynn   Mitchell Urrutia

Welcome/Introductions, Approval of Minutes

• Meeting minutes from 7/26/25 and the Annual Meeting were reviewed.
• Motion to approve by Jason, second by Amy. Minutes approved.
• It was noted that Shannon still needs to go to Bank of America with Bob to be added as a signer on the HOA account.

Treasurer's Report

• The Treasurer's Report was reviewed in Bob's absence.
• No unexpected expenditures noted.
• There were outstanding questions regarding alignment between the Treasurer's Report and the proposed 2026 budget, specifically related to landscaping costs and website expenses. Clarification will be sought before finalizing the budget.

Budget Review

• Preliminary 2026 budget discussed.
• Maintenance and landscape needs reviewed in preparation for finalization, including the need to confirm the landscaping provider with Mike Stevens.

Committee Reports

Architectural:
• Solar panel installation at the Kmetz residence was approved via email vote prior to the meeting.

Maintenance:
• The Maintenance Committee, led by Mike Stevens, provided a mailbox cluster maintenance schedule for 2025–2026 (Attachment 1).
– Maintenance includes tightening, sanding, and painting of the mailbox support structures.

– A bid for professional mailbox cleaning services had been obtained, but the $400 cost (twice per year) was deemed excessive by the board, especially if homeowners can be encouraged to clean their own mailboxes periodically. Recommended cleaning agents and methods will be included in the next newsletter.
• Swing set hardware inspected and tightened.
• 4x6 play area border lumber monitored for spring replacement.
• Steps to be treated with preservative before October 31, 2025.
• Continued monitoring of hillside junipers for erosion control.
• Sidewalk strips maintained by adjacent homeowners and HOA through 2026.
• The board needs to develop a communications schedule with the committee, since its members are no longer serving on the board.

Old Business

• CC&R/bylaws amendment vote underway.
- 13 ballots have been received so far — all in favor. A total of 36 “Yes” votes are required for the amendment to pass.
- Continued outreach to encourage remaining homeowners to vote.

New Business

• Board roles for 2025–2026 discussed:
– Shannon Re will continue as President
– Bob Flynn will serve as Treasurer
• Jason agreed to keep the minutes for this meeting; Amy will take minutes at the next meeting.
• Additional board members still needed: VP/Secretary and 1–2 general members.
• No additional new business raised.

Next regular meeting: January 24, 2026 @ 9:00 a.m. @ 7878 Amethyst Loop NW

Meeting adjourned: 10:05 a.m.
