



Sentinel Companion

Professional • Discreet • Confidential

www.sentinelcompanion.com | info@sentinelcompanion.com

Professional Companion Services Agreement

Date: _____

Company: Sentinel Companion and Concierge Services LLC, State of Tennessee

Client Name: _____

Address: _____

Phone / Email: _____

1. Scope of services

Sentinel Companion and Concierge Services LLC provides professional companionship and concierge services, which may include social companionship, travel companionship, event accompaniment, dining and entertainment, vacation companionship, outdoor activities, and lifestyle concierge support. Services are strictly professional. No illegal, inappropriate, romantic, intimate, or adult services will be provided.

2. Professional conduct

Both parties agree to maintain respectful professional behavior, follow applicable law, and maintain appropriate boundaries. The Company may terminate services immediately if conduct becomes inappropriate, unsafe, unlawful, or uncomfortable.

3. Rates and fees

Hourly rate: \$250 per hour with a 2-hour minimum. Half-day rate for bookings over 4 hours: \$1,000. Full-day, multi-day, and travel pricing will be determined based on scope, duration, destination, and related demands.

4. Travel and Overnight Requirements

- For all overnight or multi-day bookings, the Client will provide a separate private bedroom when available.
- Client is responsible for travel-related lodging and other agreed-upon expenses.

5. Client expenses

Client is responsible for agreed travel costs, lodging, meals during service, event tickets, activity costs, and other approved out-of-pocket expenses. These expenses are separate from service fees.

6. Payment terms

A 50% deposit is required to secure a booking. The remaining balance is due prior to service start unless otherwise agreed in writing. Travel or multi-day bookings may require full payment in advance. Accepted payment methods include Venmo, Zelle, bank transfer, cash, and other mutually agreed payment methods.

7. Cancellation policy

Client cancellations made more than 48 hours before start receive a full refund. Cancellations made 24-48 hours before start receive a 50% refund. Cancellations made less than 24 hours before start receive no refund. If Company cancels for reasons other than Client breach or safety concerns, amounts paid for unrendered services will be refunded.

8. Confidentiality

Both parties agree to keep confidential any nonpublic personal information, travel details, business discussions, and photographs connected with the services. No photos or media may be shared publicly without written consent.

9. Safety and boundaries

The Company reserves the right to conduct reasonable client screening, verify identity, decline services, or end services at any time if safety, professionalism, or boundaries are compromised.

10. Liability

Client acknowledges that participation in travel, events, and activities is voluntary and assumes personal responsibility for participation, except to the extent caused by Company negligence or willful misconduct. Company shall not be liable for indirect or consequential damages arising from the services.

11. Independent contractor

The Company operates as an independent contractor. Nothing in this Agreement creates an employment, agency, partnership, or joint venture relationship.

12. Governing law

This Agreement shall be governed by the laws of the State of Tennessee.

13. Miscellaneous

This Agreement represents the full understanding of the parties regarding the services described here. Any amendment should be in writing. If one provision is found unenforceable, the remainder will continue in effect. Electronic signatures may be used.

14. Acceptance

Client Signature: _____ Date: _____

Company Representative: _____ Date: _____