



GIRL ON FIRE

6. Health And Safety

Owner: Director | Day-to-day lead: Course manager

GOF will identify and control reasonably foreseeable risks to employees, volunteers, participants and others affected by its activities. The director supplies resources and confirms suitable insurance and competent assistance. Staff cooperate, use equipment correctly and report hazards, incidents and near misses.

Before using a venue, agree responsibility with the venue operator for fire procedures, exits, accessibility, occupancy, first aid, toilets, equipment and emergency communication. Confirm arrangements in practice rather than assuming a hired venue covers everything. Inspect the space before sessions; keep exits clear and remove or isolate hazards.

Select activities and equipment suited to participants and facilitators' competence. Account for allergies, mobility, sensory needs, fatigue and any relevant voluntary disclosures. Do not collect unnecessary medical histories. Assess lone working and safe entry/exit, including evening sessions.

Stop an activity where an uncontrolled serious risk arises. The course manager records and implements corrective action before restart. Share relevant risk controls in accessible language. Written policy is legally required for employers with five or more employees; GOF uses this written framework regardless of size.