

Roosevelt Water Association
Job Announcement: Water System Manager

Position Type: Full-Time (6 Month Probationary Period)

Salary Range: \$110,000 – \$150,000 (DOE)

Application Deadline: Open Until Filled

Location: Snohomish, Washington

Position Overview

Roosevelt Water Association is seeking a motivated and dependable individual to serve as our next **Water System Manager**. This position includes a 6-month probationary and training period, during which the selected candidate will work closely with the current System Manager.

During the probationary period, the selected candidate will support both large infrastructure projects and the daily operations of the water system. This role provides valuable hands-on experience in utility management, regulatory compliance, and project coordination.

Upon successful completion, the candidate is expected to assume full responsibility for the role by year-end. Following successful completion of the probationary period, the Water System Manager will oversee all aspects of system operations and report directly to the Board of Trustees.

Key Responsibilities

- Assist with planning, coordination, and execution of capital improvement and infrastructure projects.
 - Support daily operation and maintenance of the water distribution system.
 - Perform operational tasks as directed by the current Manager, Board of Trustees, and regulatory agencies.
 - Conduct system monitoring, inspections, and ensure regulatory compliance.
 - Coordinate with contractors, engineers and vendors.
 - Maintain accurate operational records and documentation
 - Respond to operational issues and emergency situations as needed.
 - Complete and maintain required certifications and training.
 - Provide mentorship and support to staff.
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Qualifications

- Experience in water system operations, utilities, construction, or a related field required
- Basic knowledge of water distribution systems and regulatory requirements required

- Washington State Water Distribution Manager 2 (WDM 2) certification preferred
 - Ability to obtain the following certifications within the probationary period:
 - Water Distribution Manager 2 (WDM 2)
 - Cross Connection Specialist (CCS)
 - Flagger Certification
 - Strong organizational skills, leadership, project management, and communication skills
 - Ability to work both independently and as part of a team
 - Valid driver's license required
 - Ability to perform physical tasks and lifting as required.
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Skills & Abilities

- Effective problem-solving and troubleshooting abilities
- Ability to manage multiple priorities simultaneously
- Budget management and reporting capability
- Mechanical aptitude
- Willingness to work outdoors in varying weather conditions and perform physical tasks as required

Benefits

Roosevelt Water Association offers a competitive benefits package.

Application Instructions

Please submit a **resume and cover letter** to:

jobs@rooseveltwater.com

Mailing Address

Roosevelt Water Association
PO Box 345
Snohomish, WA

Roosevelt Water Association is an Equal Opportunity Employer.

For more information, please visit:

<https://rooseveltwater.com/>
