

# Daily Routine 15-20 minutes

Choose 2-4 spaces daily,  
don't try to tackle them all!

Doesn't belong  
basket

pick up / put  
away items that  
do not belong in  
that room

Laundry

fold your  
laundry &  
put it away

Family room

pick up toys  
fold blankets

Tidy Your  
Kitchen

do the dishes  
wipe the counter  
wipe the stove  
wipe microwave

Front entrance

pick up shoes  
& bags  
sweep if you  
have time

Bathroom

tidy the counter  
and floor

Papers

Sort Sunday  
basket  
sort mail  
organize school  
papers  
Priority papers

15-20 min throughout the day, 5 min at a time