



# **2023 - 2024**

# **Company Handbook**

**Studio Information:**

**Address: 1458 South Water St. Kent Ohio 44240**

**Phone Number: 330-673-0565**

**Email Address: robertsdanceinfo@yahoo.com**

**Website: robertsdance.com**

**Company Directors: Kaycee Criss & Hannah Skipper**

**RCD offers competition opportunities to all ages and wants every child to shine! Competition allows students to:**

- **Grow as performers**
- **Gain self confidence & stage presence**
- **Learn good sportsmanship**
- **Have the feeling of being part of a team**

**Being a company RCD dancer requires dedication and commitment not only to themselves but to their teams as well. Anyone interested in joining the RCD dance company must exhibit:**

- **Commitment**
- **Maturity**
- **Good work ethic**
- **Dedication**

**Coaches for the 2023 / 2024 Competition Season:**

- **Kaycee Criss**
- **Halle Jordan**
- **Baylee Reid**
- **Hannah Skipper**
- **Raven Whitt**

**RCD dance company is for ages 5-18. We compete in Jazz, Contemporary, Lyrical, Hip-Hop, Musical Theater, Tap and Production. We will not know teams until after auditions which will be held June 4, 2023.**

**We have 3 levels / age ranges of teams:**

- **Mini—Ages 5-8**
- **Junior—Ages 9-12**
- **Teen / Senior—Ages 12-18**

# Requirements

## Mini Company (ages 5-8):

- Recreational weekly Jazz Class
- Recreational weekly Ballet Class
- Weekly team rehearsal
- Stretch & Strength weekly Class
- August Comp Camps
- Mock Comp

## Junior Company (ages 9-12):

- 2 Ballet Technique weekly Classes
- Recreational weekly Ballet Class
- Jumps and Turns weekly Class
- 1 Stretch & Strength weekly Class
- Weekly team rehearsal
- 1 out of studio convention / workshop
- 1 in studio workshop
- August Comp Camps
- Mock Comp

## Teen / Senior Company (ages 12-18):

- 2 Ballet Technique weekly Classes
- Recreational weekly Ballet Class
- Jumps and Turns weekly Class
- 1 Stretch & Strength weekly Class
- Weekly team rehearsal
- 1 out of studio convention / workshop
- 2 in studio workshops
- August Comp Camps
- Mock Comp

# FEES

## MONTHLY FEES:

- Your monthly fees will be calculated for you once you are registered for all of your classes. This monthly tuition fee covers all of your monthly classes.

## COMMITMENT FEE:

- \$50.00 per family—this fee is non refundable. This fee will go into your account towards your competition entry fees so we can put in deposits to hold our spots with different companies. This fee is due no later than JUNE 8, 2023.

## COMPETITION ENTRY FEES:

Competition fees will be paid in October, November, December & January. We will let you know your total due for each month in September. We will have one optional solo competition that will be paid separately and that money will be due in September.

Average competition entry fees:

Solos—\$100—\$140 per competition

Duet / Trios—\$60—\$80 per dancer per competition

Teams—\$45—\$55 per dancer per competition

\*\* For all routines, we add on a \$5.00 per entry administration fee. This fee helps to cover administration time registering for a competition, hotels for staff if needed and more. .

## MUSIC FEES:

To keep the cost down, we edit all of our own music. The cost is \$5.00 per team you are on (solos & duet, trios do not count in this). This fee is non refundable and due when you pay your commitment fee on JUNE 8, 2023.

## COSTUMES:

Each routine will have a costume that is worn for all competitions and year end recital. Costume fees range from \$80.00—\$150.00 per routine. Costume fees are due in September. You will receive a bill end of August / beg of September. Solos are responsible for choosing their own costumes with teacher approval.

**Mock comp / team party fee:** Each dancer will pay \$25.00 and this pays for the judges for mock comp and all supplies needed for team parties throughout the year. This fee will be wrapped into your competition entry fees.

#### **MISCELLANEOUS:**

Dancers will receive a list of required shoes, tights, makeup and comp jewelry they will need before comp season starts in the spring. Typically the list goes out end of fall / early winter. Dancers are responsible for these items on the list.

#### **AUGUST COMP CAMPS:**

Every year we have our competitive teams come in during the month of August to learn choreography. August comp camps are required of every company dancer. One week is always excused for vacations.

#### **Prices for Comp Camps:**

Cost includes choreography fees & rehearsal fees

One Team \$110.00

Two or more teams: \$220.00

Family cap for more than 1 dancer in the same immediate family \$330.00

Duet/ Trios are not included in the cap. They are \$85.00 per dancer

## **SOLOS**

Solos have their choice to start their choreography over the summer with their coach or wait until September. If they start over the summer, the price is \$30.00 per 30 minutes. If you are interested in doing a solo this season, make sure to fill out the solo form located at the end of this packet.

## **Attendance Policy**

Attendance will be strictly enforced next season! Each dancer is allowed to have 6 unexcused absences from September – June for both team rehearsals and all required classes. Unless it falls as an excused absence, dancers must be present in their classes the week before a competition or they will be unable to compete that weekend.

**EXCUSED ABSENCES:** Death in the family / Funeral, School function that is required for a grade (example – concert, open house, etc..) Fever, vomiting or diarrhea , Injury accompanied with a Dr note

**NOT EXCUSED:** Work, Sports practices or games ,Too much homework , etc...

# Company Dress Code

This dress code is for all company rehearsals and Jumps and turns. Rec classes you can follow the studio dress code.

**Girls:** Black leotard, black leggings, assigned dance shoes for that team and hair pulled completely up.

**Girls Ballet technique:** Black leotard, white or flesh colored tights, dance skirt optional, pink ballet shoes and hair in a bun.

**Boys:** Black t-shirt or tank, black sweats or athletic pants, assigned dance shoes for that team.

## Expectations

**Dancer dress code for competitions:**

For awards and when you are not actively dancing, dancers need to wear their company jersey or team jacket. You should look and act as part of a team at every competition.

**Reminders:**

- Our studio does not compete against each other but competes as a TEAM.
- Every time we attend a competition, all dancers and their family and friends are representing RCD. We have worked very hard to have an outstanding reputation in the dance world and we will strive to keep that.
- There is no comparing your dancer to other dancers. They are all talented and have something to bring to our dance company.
- There is no talking about any dancer other than your own dancer with teachers, other dancers or parents. Talking about another dancer in a negative way is gossip and is not tolerated. Please remember, these dancers are all kids and deserve to have a safe place in the studio.

**Dancer and Parent expectations:**

- There will be consequences for any dancer that is caught with drugs or alcohol at a studio event or in the studio. We have a zero tolerance policy and this includes cigarettes and vaping.
- Talking negatively about the studio or dancers in the studio will not be tolerated. This also includes social media posts.
- We expect you to be polite and courteous at all competitions towards other dancers as well as each other. We win gracefully and we also lose gracefully. We are known for our good sportsmanship. If you cannot display good sportsmanship, your coaches will be discussing this with you.

- We expect respect towards all teachers and staff at RCD both inside and outside of the studio.
- We have a zero tolerance policy for bullying. If you suspect there is bullying happening, tell your teacher. The studio is a safe place and we want to keep it that way.
- Plain and simple—if you have nothing nice to say, don't say anything at all.

# VIDEO

No video of any of our competitive routines are to be posted on social media until after our first competition. This protects our choreography until it hits the stage.

2023 – 2024  
Roberts Dance Solo Form

Are you interested in doing a solo for next season?! Solos are available o any dancer in the studio who would like a solo. Form is due in our office by May 11. Any forms turned in after May 11 may not be guaranteed a time slot.

Dancer's Name: \_\_\_\_\_

Dancer's Age: \_\_\_\_\_ Dancer's Birth Date: \_\_\_\_\_

Email: \_\_\_\_\_

Parent / Guardian Contact Number: \_\_\_\_\_

Check on box:

I would like one solo \_\_\_\_\_

I would like 2 solos (this entails 2 solo fees for monthly & comp entry fees) \_\_\_\_\_

Solo teachers available for next season. If doing a second solo mark down 1,2,3 in order of preference:

Hannah Skipper \_\_\_\_\_ Kaycee Criss \_\_\_\_\_ Baylee Reid \_\_\_\_\_ Raven Whitt \_\_\_\_\_

Sydney Hillis \_\_\_\_\_ Halle Jordan \_\_\_\_\_ Carolyn Roberts-Lindegarde \_\_\_\_\_

Miss Leslie & Miss Christina at this time may be unable to attend any competitions and will not be able to start choreography until Sept when classes begin.

Christina Pintchuk \_\_\_\_\_ Leslie Oberholtzer \_\_\_\_\_

Style or styles of dance you are considering for solo: \_\_\_\_\_

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Christina Pintchuk \_\_\_\_\_ Leslie Oberholtzer \_\_\_\_\_

Style or styles of dance you are considering for solo: \_\_\_\_\_

Times available for solo rehearsals – Please check 1, 2, 3 in order of preference:

3:30 – 3:45 p.m. \_\_\_\_\_ 3:45 – 4:00 p.m. \_\_\_\_\_ 4:00 – 4:15 p.m. \_\_\_\_\_

4:15 – 4:30 p.m. \_\_\_\_\_ 4:30 – 4:45 p.m. \_\_\_\_\_ 4:45 – 5:00 p.m. \_\_\_\_\_

9:00 – 9:15 p.m. \_\_\_\_\_ 9:15 – 9:30 p.m. \_\_\_\_\_



2023—2024

Team Audition Form

Form Due with audition fee by June 1

Dancer's Name: \_\_\_\_\_ Audition Fee paid \$35.00 \_\_\_\_\_

Dancer's current age: \_\_\_\_\_ Dancer's Birthday: \_\_\_\_\_

Parent / Guardian Name(s): \_\_\_\_\_

Parent / Guardian Contact phone number: \_\_\_\_\_

Dancer phone number (if applicable): \_\_\_\_\_

Parent / Guardian Email: \_\_\_\_\_

Yes, my dancer is interested in a duet / trio: \_\_\_\_\_

No, my dancer is not interested in a duet / trio: \_\_\_\_\_

You will find out via email what teams your dancer(s) made by June 5. You will have until June 8 to accept or decline teams.

Teams my dancer is auditioning for (check all that apply):

Mini Company (ages 5-8): \_\_\_\_\_

Jr Company (ages 9-12):

Jazz \_\_\_\_\_ Tap \_\_\_\_\_ Lyrical \_\_\_\_\_ Hip-Hop \_\_\_\_\_ Musical Theater \_\_\_\_\_

Teen / Senior Company (ages 12-18):

Jazz \_\_\_\_\_ Tap \_\_\_\_\_ Lyrical \_\_\_\_\_ Hip-Hop \_\_\_\_\_ Musical Theater \_\_\_\_\_

Contemporary \_\_\_\_\_

Production ages 9-18): \_\_\_\_\_

## 2023 / 2024 COMPANY CONTRACT

- I understand that I am under contract to follow these guidelines when the season begins in August until the season ends in June.
- I understand the expectations set by the studio for both my dancer and as a parent of a company dancer.
- I understand the financial cost of being on a competitive team and that my costume fees, commitment fee, Music editing fee and competition fees paid are non-refundable.
- I understand all policies in regards to attendance, dress code and requirements.
- I understand that we are a TEAM and I will be kind and courteous to all of my fellow dancers and teachers.
- I understand that dance is a sport and injuries may happen but that the studio will take all precautions and preventatives to help avoid injuries. (We also have a liability waiver each student will sign at the start of the season).

Dancer's Name: \_\_\_\_\_

Date: \_\_\_\_\_

Dancer's Signature: \_\_\_\_\_

Parent / Guardian Signature: \_\_\_\_\_

### OFFICE USE ONLY:

\_\_\_ Commitment Fee

\_\_\_ Copy of Birth Certificate

\_\_\_ Liability Waiver

\_\_\_ Music Fees