MOVE-IN/MOVE-OUT PROPERTY CHECKLIST

Before you move-in and upon moving-out, be sure to carefully complete this checklist.

Tenant Name(s):					· 						
Address & Apt. No.:					City:				State:	Zip:	
Move-In Date:		Inspection Date:		Time:	Ву:						
Move-Out Date:		Inspection Date:		Time:	By:						
		wise noted,	the premise	es are in clea	n, good workin	g order and a	are undam	aged. Use k	ey below.		
Key & Abbreviation	ons:	2	,		3			4 5			
1											
Severe Damage		Below Average			Average		Relatively New		Brand New		
KITCHEN	Move-In	Move-Out	Comi	ments] D	ISHWASHER	Move-In	Move-Out	Con	nments	
Floor					1	Inside/Parts					
Walls Ceiling						Outside Controls					
Doors		-				Controis					
Windows						BATH#1	Move-In	Move-Out	Con	nments	
Screens						Floor	111010 111	INIOVE GUE			
Cabinets						Walls/Tile					
Drawers						Ceiling					
Sink Counters						Doors Cabinets					
Fan/Light		1				Drawers					
Elec. Fix.						Sink					
Light Bulbs						Shelves					
					-	Mirror					
REFRIGERATOR Inside/Parts	Move-In	Move-Out	Comi	ments	1	Tub/Shower					
Outside						Caulking Counter					
Light						Fan					
		!		ļ		Bowl/Seat					
STOVE/OVEN	Move-In	Move-Out	Comi	ments		Towel rack					
Outside						Window					
Burners Vent						Elec. Fix. Light bulbs					
Timer/Controls						Ligitt buibs					
Surtace						BATH#2	Move-In	Move-Out	Con	nments	
Light						Floor					
Racks						Walls/Tile					
Drip pan					_	Ceiling					
LIVUNG DOOM	N A a v a l la	INASUS OUAL	Com	ments	1	Doors Cabinets					
LIVING ROOM Floor	iviove-in	Move-Out	Comi	l	1	Drawers		1			
Walls						Sink					
Ceiling						Shelves					
Doors						Mirror					
Windows						Tub/Shower				1	
Screens Shades/Binds						Caulking Counter					
Closet					1	Fan				1	
Elec. Fix.					1	Bowl/Seat				1	
Light Bulbs						Towel rack					
<u> </u>		<u>. </u>			4	Window					
						Elec. Fix.					
						Light bulbs					

BEDROOOM #1	Move-In	Move-Out	Commer	nts	<u>D</u>	INING ROOM	Move-In	Move-Out	Comn	nents
Floor Walls						Floor Walls				
Ceiling						Ceiling				
Doors						Doors				
Windows						Windows				
Screens						Screens				
Shades/Blinds					;	Shades/Blinds				
Closet						Closet				
Elec. Fix. Light Bulbs						Elec. Fix. Light Bulbs				
Ligitt Buibs						Ligitt buibs				
BEDROOOM #2	Move-In	Move-Out	Commer	nts	F	RONT PORCH	Move-In	Move-Out	Comn	nents
Floor	101000 111	WOVE OUT	Commen	110	_	Elec. Fix.	IVIOVC III	WIOVE OUT		
Walls						Lght Bulbs				
Ceiling										
Doors						BACK PORCH	Move-In	Move-Out	Comn	nents
Windows Screens						Elec. Fix. Lght Bulbs				
Shades/Blinds	-					rgiit buibs				
Closet						GARAGE	Move-In	Move-Out	Comn	nents
Elec. Fix.						Floor	101000 111	Wiove out		
Light Bulbs						Walls				
				-		Ceiling				
BEDROOOM #3	Move-In	Move-Out	Commer	nts		Elec. Fix.				
Floor						Lght Bulbs				
Walls Ceiling						MECHANICAL		14 O I	Comn	nents
Doors						Water Heater	Move-In	Move-Out	Com	Hents
Windows		•				Smoke Det.				
Screens	-					Thermostat				
Shades/Blinds						Furnace				
Closet						A/C				
Elec. Fix.										
Light Bulbs						# of KEYS	Move-In	Move-Out	Comn	nents
						Front Door Mailbox				
ENTRANCE/HALL Floor	Move-In	Move-Out	Commer	nts	Other:	IVIAIIDUX				
Walls	-				Other		ļ	ļ.		
Ceiling	-									
Doors						•				
Windows										
Screens										
Shades/Blinds										
Closet										
Elec. Fix. Light Bulbs										
Ligitt Buibs	<u> </u>									
Move-In						Move-Out				
Date:	Signa	ture:			D	ate:	Signa	ture:		
Date:	Signature:				Da	ate:	Signature:			
Date:	Signa	ture:			D	ate:	Signa	ture:		
Move-In						Move-Out				
Date:						Date:				
Landlord/Agent Signature:						Landlord/Agent Signature:				
						Tenant's For				
Landlord and Tenant acknowledge that video and/or photos (digital or otherwise) have been taken of the premises. The										
original copies/files are in the possession of the:										
Landlord/	Tenant	·								