



Berkshire Township Trustees

Regular Meeting Minutes – November 12, 2024

Mike Dattilo called the meeting to order at 7:00 p.m.

Determination of a Quorum/Roll call: Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance, also present were Tyler Lane, Township Administrator, Melody George, Fiscal Officer, Zoning Inspector, David Weade, and Meeting Secretary, Alison Newton.

Pledge of Allegiance

Approval of meeting minutes – Mike Dattilo made a motion to approve the October 14, 2024, Regular Meeting Minutes. Paul Disantis seconded. Motion approved 3-0.

Paul Disantis made a motion to approve the October 28, 2024, Special Meeting Minutes. Rod Myers seconded. Mike Dattilo abstained. Motion approved 2-0.

The next Trustee Meeting: December 9, 2024, at 1454 Rome Corners Road at 7:00 p.m.

Announcements: Mike Dattilo thanked Tyler, Tracy, Scott, Connor, Dan and others for their hard work for the park ribbon cutting ceremony. They had a great turnout and an overall successful event.

Old Business: none

New Business:

Mike Dattilo made a motion to approve **Purchase Order 2024-11-1** payable to Ohio BWC in the amount of \$6,034 for 2025 Premium.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-11-R1** setting employee salaries for the year 2025. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **2024-11-R2** approving a contract between the Berkshire Township Board of Trustees and Tyler Lane to continue to serve as Township Administrator.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **2024-11-R3** awarding the Berkshire, Berlin, and Delaware Township joint bid for Solid Waste Servicers to Rumpke of Ohio, inc., with the option for biweekly recycling Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **2024-11-R4** approving the disposal of two obsolete flashing stop signs which were from the Dustin Road intersection which has been upgraded. Rod Myers seconded. Motion approved 3-0.

Presentation

Zoning Code Recommendation by Jim Lenner, President and CEO of Neighborhood Strategies

Jim Lenner and his colleague Stephanie McManus presented highlights of their Zoning Overlay and Gateway Concepts project. This project encompasses a 5-mile buffer around the 36/37 interchange. They are focused on community need and will help encourage landowners to remain Township. Jim explained their previous community engagement and feedback they have received—they will be formalizing this and will present it to Berkshire Township. Stephanie explained their deliverables, which included signage and design for the 71 Exit/Entrance as well as the US-36/SR-37 & 71 Intersection which would be replicated throughout the township. Stephanie also shared mockup pictures of Berkshire Sign Design and Concepts that would be placed in intersections on the east and west of the interchange.

Jim explained their zoning recommendations and described their proposed article of the planned Gateway District (PGD) which would build upon the existing planned developments. This would make a more walkable, pedestrian-oriented gateway based on the density in the existing area. He spoke about the missing middle housing that could be placed in this area that allows for flexibility for individuals that could not afford larger properties but need housing larger than an apartment could afford.

Rod asked how difficult this would be to implement into our existing zoning code. David Weade said this would not be too difficult to implement as most of the language from Article 17 has been replicated in the newly proposed Article 20, however there would need to be some communication efforts to fine tune the specifics. A meeting will be scheduled soon with their team and the Township to nail down what is best for the township and the future developments.

Discussion:

- Ribbon Cutting Recap – Tyler Lane recapped that over 100 kids, and over 300 people showed up to ribbon cutting ceremony and they had a great turnout to support the new playground.
- Park Completion update – Tyler Lane explained that over the next 30 days the area should be complete with seed down. The timeline for any further plans will be dependent on the next steps for the drainage system.
- JRD Discussion – Tyler Lane met with Sunbury and Galena for the joint recreational district to start communications and planning. This future project might consist of a joint community center or recreational center that would be best planned when the three entities come together. The JRD would need to appoint two community members from each entity to serve on this committee.

- BST&G update – Rod Myers explained that on the 20th of this month they are opening the bids for construction that would hopefully range around the \$6 million amount. Once the bids are in and chosen, they plan start around springtime.

Public participation: none

Paying of bills:

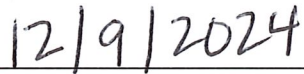
Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the October 14, 2024, meeting. Paul Disantis seconded. Motion approved 3-0.

Adjournment:

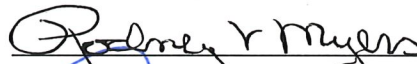
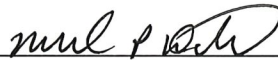
Mike Dattilo made a motion to adjourn at 8:02 p.m.
Paul Disantis seconded. Motion approved 3-0.



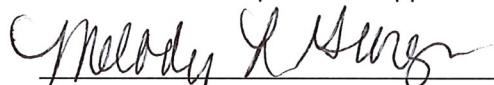
Meeting Secretary Signature



Date



Berkshire Township Trustee Approvals


Fiscal Officer