



**Berkshire Township Trustees  
Regular Meeting Minutes  
October 16th, 2023**

**Mike Dattilo called the meeting to order at 7:00 p.m.**

**Determination of a Quorum/Roll Call:** Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance; Also, present were Melody George, Fiscal Officer, and Donielle Owen, Meeting Secretary

**Pledge of Allegiance**

**Approval of meeting minutes:**

Mike Dattilo made a motion to approve the minutes of the September 11th, 2023, Regular Meeting. The motion was seconded by Rod Myers and was approved 3-0.

**The next Trustee meeting:** November 13th, 2023, at 1454 Rome Corners Road at 7:00 p.m.

**Announcements:** Tyler Lane will not be in attendance.

**Old Business:** NONE

**New Business:**

**Aly Hillier – Delaware Public Health District**

- There will be a Drive-Thru Flu and Covid-19 Clinic on October 20<sup>th</sup> at Delaware County Fairgrounds and October 23<sup>rd</sup> at Olentangy Berlin High School

## John Theibert – Aspen Energy Corporation

- Aspen Energy Corporation is an option for residents to receive reduced costs on natural gas and electricity. There is a process where if approved it would need to go to Ballot, people would vote on the program, and then the Berkshire Township Trustee would need to make a decision on the program.

This would be an “OPT Out” program where residents would need to opt out of the program, or they would be auto enrolled. If a resident is in a current contract with another energy provider, they would need to finish their contract.

To be on the ballot may be costly. If this did get to the ballot stage, there would be an informative meeting with Aspen Energy Corporation.

Mike Dattilo made a motion to approve **Resolution 2023-10-01** to approve a transfer of \$70,000.00 from Contingencies 1000-930-930 to other Salaries 1000-120-190 for payroll expenditure. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-10-02** for a then and now purchase order for Delaware County Auditor for Recoup of prior year TIF collection fees on our 2<sup>nd</sup> half real estate tax for 2022 statement in the amount of \$23,602.18. Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-10-03** a purchase order payable to Ohio Township Association Risk Management Authority in the amount of \$19,005.00 for payment of insurance premium. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-10-04** approving the 3<sup>rd</sup> amended certificate of resources. (Total resources of \$9,044,601.36 - dated October 9, 2023) Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-10-05** changes to Berkshire Township Zoning Resolution as recommended by the Berkshire Township Zoning Board on October 5, 2023. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-10-06** to contract with Clearpoint Tech Design for a new live stream system for Berkshire Township Hall and authorizing the Township Administrator to effectuation any and all agreements (amount not to exceed \$13,444.87). Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-10-07** a purchase order with Clearpoint Tech Design in the amount of \$13,444.87 for a new live stream system for Berkshire Township Hall. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-10-08** to contract with Cloudpermit for zoning software for Berkshire Zoning Department and authorizing the Township Administrator to effectuate any and all agreements. Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-10-09** purchase order with Cloudpermit in the amount of \$4,000.00 for zoning software for Berkshire Zoning Department. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-10-10** approving payment to Fanning/Howey for additional conceptual design associated with the pavilion building, restrooms, and park. Rody Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-10-11** a purchase order payment to Fanning/Howey in the amount of \$13,000.00 for additional conceptual design associated with the pavilion building, restrooms, and park. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-10-12** establishing a township public improvement tax increment equivalent fund and related authorizations. Discussion: Paul Disantis made a motion to table the approval for Resolution 2023-10-12 until the November 13, 2023 meeting so that Tyler Lane is in attendance for discussion. Mike Dattilo seconded. Motion approved 3-0.

**Discussion:**

**Wildflower path update – Tyler Lane, Administrator**

Tabled until the November 13th, 2023 meeting.

**Path paving update – Tyler Lane, Administrator**

Tabled until the November 13<sup>th</sup>, 2023 meeting.

**Berkshire Township Parks Committee update – Paul Disantis, Trustee**

The architect is putting together different design options. Tyler Lane will provide information on the bid process at the November 13<sup>th</sup>, 2023 meeting.

Paul Disantis did meet with State leaders regarding capital budget requests to subsidize some of the cost for the project. It would go into the state capital budget for them to contribute and a package will be prepared to present for approval (this would happen after the budget is created in April).

**Bershire Township Park Complex Quotes from Fanning/Howey (Architectural Firm) - Tyler Lane, Administrator**

Tabled until the November 13<sup>th</sup>, 2023 meeting.

**Berkshire Township Zoning/Comprehensive Plan - Tyler Lane, Administrator**

Tabled until the November 13<sup>th</sup>, 2023 meeting.

**Rome Corners and Dustin intersection discussion – Rod Myers, Trustee**

A letter was received from the Delaware County Engineer's office with a list of items that will be installed including stop bars, reflective strips, additional signs including some with LED lights at this intersection. This work is to begin on Monday, October 23, 2023.

**BSTG Command Station Update**

Rod Myers, Trustee stated that the BSTG command station will be staying in Sunbury, OH.

**Public Participation:**

Mike Wisman – 2942 Rome Corners Road

- Mike Wisman stated that he is skeptical that the work at Rome Corners and Dustin intersection will be completed as there is a STOP sign that was knocked down 5 months ago that still has not been put back up. He also requested confirmation that Berkshire Township will complete their part of the work. Rod Myers stated that per Tyler Lane (Berkshire Township Administrator) the work will be done.

Ellen Ebe – Hollywood Drive

- Ellen Ebe would like information regarding the live streaming of meetings. Paul Disantis confirmed that the meetings will be a live video feed and there would not be a required "sign in" to view the meeting. Paul Disantis also stated that you will only be able to view the meeting and not participate.

Mary Howard – 1765 S. Galena

- Mary Howard stated that she is very impressed with the start of the wildflower project.

**Paying of bills:**

Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the September 11th, 2023, meeting. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to table entering into executive session pursuant to Ohio Revised Code subsection 121.22(G)(8) due to Tyler Lane, Township Administrator, not being present.

Rod Myers seconded. Motion approved 3-0.

**Adjournment**

Mike Dattilo made the motion to adjourn at 7:52pm.

Rod Myers seconded. Motion approved 3-0.

Stacy George for Danielle Owen  
Meeting Secretary Signature

11-13-23

[Signature]

[Signature]

[Signature]  
Berkshire Township Trustee Approvals

[Signature]  
Fiscal Officer