



**Berkshire Township Trustees  
Executive Session and Regular Meeting Minutes  
November 13th, 2023**

**Berkshire Township Trustees  
Executive Session prior to Regular Berkshire Township Trustee Meeting**

Attendees: Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance; Also, present were Tyler Lane, Township Administrator and Melody George, Fiscal Officer

*Mike Dattilo made a motion to enter into executive session pursuant to Ohio Revised Code subsection 121.22(G)(8) at 6:15pm.*

*Mike Dattilo made a motion to exit/end executive session pursuant to Ohio Revised Code subsection 121.22(G)(8) at 6:54pm. Rod Myers seconded. Motion approved 3-0.*

**Berkshire Township Trustees  
Regular Meeting**

**Mike Dattilo called the meeting to order at 7:00 p.m.**

**Determination of a Quorum/Roll Call:** Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance; Also, present were Tyler Lane, Township Administrator, Melody George, Fiscal Officer, and Donielle Owen, Meeting Secretary

**Pledge of Allegiance**

**Approval of meeting minutes:**

Mike Dattilo made a motion to approve the revised minutes of the September 11th, 2023, Regular Meeting. The motion was seconded by Rod Myers and was approved 3-0.

Mike Dattilo made a motion to approve the minutes of the October 16th, 2023, Regular Meeting. The motion was seconded by Paul Disantis and was approved 3-0.

**The next Trustee meeting:** December 11th, 2023, at 1454 Rome Corners Road at 7:00 p.m.

**Announcements:** Congratulations to Paul Disantis elected as Trustee and Melody George elected as Fiscal Officer.

**Old Business:** NONE

**New Business:**

**Aly Hillier – Delaware Public Health District**

- As a correction from last month’s meeting the “walk in” vaccines will be given at Delaware City location and not the Sunbury location.
- They’re currently recycling holiday string lights.

Mike Dattilo made a motion to approve **Resolution 2023-11-01** to approve a purchase order in the amount of \$4,799.00 payable to the Bureau of Workers Compensation for a paid-up premium for 2024-2025.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-11-02** authorizing the Township Administrator to enter into a snow and ice road maintenance agreement with the City of Sunbury.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-11-03** authorizing acceptance of payments by financial transaction devices for payments of Berkshire Township fees.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve Resolution **2023-11-04** establishing a Berkshire Township public improvement tax increment equivalent fund and related authorizations.

Paul Disantis seconded. Motion approved 3-0.

**Discussion:**

**Rome Corners and Dustin intersection discussion-Tyler Lane, Township Administrator**

The County and Berkshire Township has added the improvements for increased visibility at this intersection and with the intent to increase knowledge of cross traffic not stopping with brighter, thicker stopping strips, increased LED signs, and more well light signage.

**Live Stream Update-Tyler Lane, Township Administrator**

The live stream is currently being tested with newly installed microphones in the ceiling and the live stream will be accessed through YouTube. Once everything is proved to be functioning it will formally be used and on the Berkshire Township website with a link for viewing each meeting.

**Wildflower path update – Tyler Lane, Township Administrator**

The maintenance team have officially planted the wildflower seeds around the walking path so that it will bloom in the Spring of 2024.

**Path paving update – Tyler Lane, Township Administrator**

The maintenance team has smoothed out and corrected any problem areas along the walking path.

**Berkshire Township Parks Committee update – Paul Disantis, Trustee**

The next Parks Committee meeting will be held soon, and he will also start working on the Capital Budget Request for additional funds from the state for this project.

**Berkshire Township Park Complex rendering review from Fanning/Howey (Architectural Firm) - Tyler Lane, Administrator**

Four options for the Pavilion and the park layout were distributed to the Trustees and cost estimates will be given for each option at the next Trustee Meeting on December 11<sup>th</sup>, 2023.

**Berkshire Township Zoning/Comprehensive Plan - Tyler Lane, Administrator**

Two proposals (Community Crosswoods by Community Planning and Neighborhood Strategies) were distributed to the Trustees for review of hiring third party consultant companies that will review the current Comprehensive Plan/Zoning and assist with updating. Tyler Lane recommended obtaining a formal proposal of services from Neighborhood Strategies (Jim Leonard) and will present the proposal of services at the next Trustee Meeting on December 11<sup>th</sup>, 2023.

**BSTG Command Station Update**

Rod Myers, Trustee stated that the BSTG has received their new rescue truck.

**Public Participation:**

Ellen Ebe – Hollywood Drive

- Ellen Ebe stated that during the current meeting it's very difficult to hear without using microphones.
- Elen Ebe asked if the walking path is still going to be paved and Paul Disantis, Trustee, confirmed that it will be paved as part of the Township Improvement Project.
- Ellen Ebe asked if Neighborhood Consulting is a third-party company; Tyler Lane, Township Administrator, confirmed that this is a third party company to help with a steering committee to improve/change the Comprehensive Plan/Zoning Code.
- Ellen Ebe requested to see the renderings of the Pavilion/Park project; Tyler Lane, Township Administrator, stated that they will post the plans on the website for viewing.

Susan Stanton-Domigan Road

- Susant Stanton stated that there are two links listed on the Berkshire Township under the agenda for "NOTICES" but both of the links are for Liberty. Tyler Lane, Township Administrator, stated that he'll have this corrected.
- Susan Stanton requested that the Trustees consider using sustainable energy (such as solar panels) for the Township Improvement Project.

Susan Blessing-Dustin Road

- Susan Blessing questioned if the review of the Comprehensive Plan would stop Developers and asked if the entire Township will be involved. Tyler Lane, Township Administrator, stated that the Township will be involved in the process.

Susan Stanton-Domigan Road

- Susant Stanton stated that the census for Berkshire Township is over 5,000 residents and will it soon become a village; The Trustees stated that Berkshire Township is not at risk of becoming a village.

**Paying of bills:**

Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the October 16th, 2023, meeting. Paul Disantis seconded. Motion approved 3-0.

**Adjournment**

Mike Dattilo made the motion to adjourn at 7:27pm.  
Rod Myers seconded. Motion approved 3-0.

Driscoll Owen  
Meeting Secretary Signature

12-11-2023

[Signature]  
[Signature]  
Rodney R Myers  
Berkshire Township Trustee Approvals  
Melody K George  
Fiscal Officer