



**Berkshire Township Trustees  
Regular Meeting Minutes  
December 11th, 2023**

**Mike Dattilo called the meeting to order at 7:00 p.m.**

**Determination of a Quorum/Roll Call:** Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance; Also, present were Tyler Lane, Township Administrator, Melody George, Fiscal Officer, and Donielle Owen, Meeting Secretary

**Pledge of Allegiance**

**Approval of meeting minutes:**

Mike Dattilo made a motion to approve the minutes of the November 13th, 2023, Regular Meeting.  
Paul Disantis seconded. Motion approved 3-0.

**The next Trustee meeting:** January 8th, 2023, at 1454 Rome Corners Road at 7:00 p.m. This will be an Organization Meeting followed by our regular business meeting.

**Announcements:** Office will be closed Friday, December 22<sup>nd</sup>, 2023, Monday December 25<sup>th</sup>, 2023, and Monday, January 1<sup>st</sup>, 2024.

**Old Business:** NONE

**New Business:** Swearing in of Trustee Paul Disantis by Fiscal Officer, Melody George.

- Term beginning January 1<sup>st</sup>, 2024, through December 31<sup>st</sup>, 2027.

Mike Dattilo made a motion to approve **Resolution 2023-12-01** approving the continued employment of Brosius Johnson & Griggs as the Berkshire Township attorneys for 2024 and billing rates as outlined in attachment.  
Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-12-02** approving the NW Berkshire Township TIF funds 3902 in the amount of \$261,462.09.  
Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-12-03** approving the receipt of TIF funds 3902-807 in the amount of \$261,462.09 for the NW Berkshire.  
Paul Disantis seconded. Motion approved 3-0.

Rod Myers made a motion to approve Resolution **2023-12-04** to enter into a contract with Neighborhood Strategies and authorizing the Berkshire Township Administrator to execute.

- Jim Lenner-President and CEO of Neighborhood Strategies

They will work on updating the current zoning codes and review the comprehensive plan beginning January 2, 2024.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-12-05** approving a P.O. payable to Neighborhood Strategies in the amount of \$61,350.00 for professional services related to revamping the Berkshire Township zoning codes.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-12-06** approving a P.O. payable to R&T Yoder Electric Inc., in the amount of \$4,321.00 for the repair/replacement work on the outside parking lot lighting.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2023-12-07** to enter into a cooperative agreement with Northstar NCA and Northstar Residential Development, LLC.

Rod Myers seconded. Motion approved 3-0.

### **Discussion:**

#### **Live Stream update-Tyler Lane-Township Administrator**

The live stream has officially started with a link to the meeting on the Berkshire Township website.

#### **Berkshire Township Parks Committee Update-Paul Disantis-Trustee**

Tabled for a later discussion.

#### **BTS&G Fire update-Rod Myers-Trustee**

Three (3) architects have provided proposals, and a selection will be made this month.

### **Public Participation:**

#### **Ellen Ebe – Hollywood Drive**

- Ellen Ebe requested that the Live Stream link be displayed on the website; Tyler Lane confirmed that this will be accessible under the Trustee Tab and announced on the website.
- Ellen Ebe asked if the sign across the highway will be incorporated as part of the Zoning/Comprehensive Plan update; Tyler Lane, Township Administrator, confirmed that this be done with the Comprehensive Plan/Zoning Code updates.
- Ellen Ebe questioned why there are still job postings on the website for the available seats on the Zoning and BZA Committee; Tyler Lane, Township Administrator, stated that they will post the openings to make the opportunity available for all residents.

**Austin Slattery – Addington Place**

- Austin Slattery asked if the Trustees are aware of the roll off dumpster company, Sunscapes, that is leaving full dumpsters and roll offs full of trash on their proposed site. The Trustees stated that they are not aware, and Tyler Lane will contact the Delaware County Prosecutors Office to start the formal complaint process.

**Jerry Miller-Galena**

- Jerry Miller stated that the Zoning Inspector should be able to issue a fine to the company that has trash containers sitting on the property.
- Jerry Miller stated that there is a significant savings opportunity should the Township join an aggregation program for natural gas that would also attract other businesses.
- Jerry Miller requested that there be a tab on a Facebook page for residents for announcements as that would be a lot easier to find and understand.

**Mary Howard-S.Galena Rd.**

- Mary Howard stated the decorative lights are very festive around the Township Office and thanked everyone involved.

**Paying of bills:**

Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the November 13th, 2023, meeting. Rod Myers seconded. Motion approved 3-0.

**Adjournment**

Mike Dattilo made the motion to adjourn at 7:30pm. Rod Myers seconded. Motion approved 3-0.

*DMiller Queen*

Meeting Secretary Signature

01/08/2024

*Michelle Pich*

*Rodney X Myers*

*[Signature]*

Berkshire Township Trustee Approvals

*Melody X George*

Fiscal Officer