



Berkshire Township Trustees

Meeting Minutes – September 16, 2026/5:00PM

Mike Dattilo called the meeting to order at 5:00 p.m.

Determination of a Quorum/Roll call: Trustees Mike Dattilo, Mary Howard, and Stephen Ciacchi, also present were Fiscal Officer Melody George, Township Administrator Kevin Vaughn, and Meeting Secretary, Alison Newton.

Pledge of Allegiance

Approval of meeting minutes – Mike Dattilo made a motion to approve the Regular Meeting of August 10th, 2026. Stephen Ciacchi seconded. Motion approved 3-0.

The next Trustee Meeting: October 12, 2026, at 1454 Rome Corners Road at 7:00 p.m.

Announcements: The township is looking for a new Roads & Parks Maintenance Worker. This is a full-time position. The job has been posted since September 1st, and applications are due by next Monday September 21st.

Old Business: None

New Business:

BST& G Fire – Chief Kovach spoke about the levy that will be on the November 3rd ballot. The fire board has placed an operational levy on the ballot that is a 4.85 renewal with a 2.5 increase which is a 5-year renewable. The cost would be \$176 per year per 100,000, and to note it is currently around \$82 per 100,000. In 2025 they fielded 1,716 calls servicing 28,226 residents and according to regional planning they are expecting more calls as the county grows (84% population growth). Chief Kovach also shared some changes in their major cost increases including fire engines, gear, health insurance, tools and others. Chief Kovach presented information about past levies and grant funding demonstrating that they aggressively go after grants to secure funding and be less of a burden to the public. The operational levy will fund the staffing of Station 352 as well as other things such as apparatus replacements. Out of all other fire departments in the county, BST&G ranks 14th out of 15 in costs that residents pay (\$82 per 100,000). More information is available on their website.

Stephen Ciacchi made a motion to approve then and now **Purchase Order No. 2026-9-1 payable to OTARMA in the amount of \$15,000.00** for additional premium for 26-27 renewal (We have \$40,000 already).

Mary Howard seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve reallocation of funds from 1000-930-930 contingencies to 1000-110-381 in the amount of \$15,000 for property insurance additional premiums.

Mary Howard seconded. Motion approved 3-0.

Stephen Ciacchi made a motion to approve an increase in appropriations of \$384,555.00 for fund 4906-190-599 - 75% of TIF Funds for Northstar

Mary Howard seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve adding and increasing appropriations for the following funds: (These are for the Berkshire Township Funds from the TIF funds for Northstar 4906 TIF)

4906-760-710 Land

4906-760-730 Improvement of Sites

4906-760-740 Machinery & Equipment

4906-760-790 Capital Outlay

Stephen Ciacchi seconded. Motion approved 3-0.

Stephen Ciacchi made a motion to approve **Resolution No. 2026-9-R1**, accepting the lowest and best bid and awarding the contract for the Berkshire township Roof Replacement Project to Country View Construction.

Mary Howard seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve declaring a 2021 Land Pride Batwing Mower, Model No. 4014, Serial No. 1424037, as surplus property no longer needed for Township operations and authorizing its listing for sale.

Mary Howard seconded. Motion approved 3-0.

Stephen Ciacchi made a motion to approve **Purchase Order No. 2026-9-P1, payable to Premier Asphalt and Concrete in the amount of \$32,700.00** for additional sidewalk and concrete pad in court/pavilion area and on the back of the new road's bays.

Mary Howard seconded. Motion approved 3-0.

Discussion:

Public participation:

Sara Kleine – Delaware County Health Department introduced herself and noted she would in around to update the township about things that are going on in the health district. She noted the following updates and events happening in the county:

1. The 2025 report regarding county overdoses noted a decline from 36 deaths in 2020 to 11 in 2025. There is more information and resources available on their website.
2. The 2027 micro grant is open for proposals with a deadline of 10/16.
3. The county fair is happening and there will be a walk-in clinics at the mobile medical unit at the fairgrounds (flu shots, screenings) from September 20-23rd. There is a senior day at the fair on Tuesday Sept 22 that will offer information on fall prevention.
4. There will be a free tire disposal event on 10/3 from 9am to 12pm at the fairgrounds. Tires should be 13-24 inches in size.
5. There will be a flu vaccine drive at big walnut middle school offering vaccines to residents. Find more information on the Delaware County Health Department website.

Emma Mirles-Jones of 175 south Sandusky St is reminding the board that there is an election for the Common Pleas Court Judge in the criminal division and she is a candidate for that race. The seat is available due to the resignation of the prior judge. She has experience in these types of courts and is currently a public defender. She noted that you can visit Emmaforjudge.com for more information about her.

Mary updated the board about the recent Joint Recreational District meeting and indicated that there weren't too many updates. There will be another meeting on 10/8 at 6pm and they will have more answers about potential locations and costs.

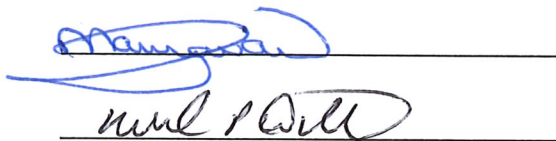
Paying of bills:

Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the August 10, 2026, meeting. Mary Howard seconded. Motion approved 3-0.

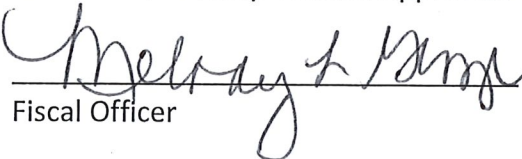
Adjournment: Mike Dattilo made a motion to adjourn at 5:39 pm.
Stephen Ciacchi seconded. Motion approved 3-0.


Meeting Secretary Signature

10-12-26
Date



Berkshire Township Trustee Approvals


Fiscal Officer