



Berkshire Township Trustees
Regular Meeting Minutes
February 13, 2023

Call to Order: Mike Dattilo called the meeting to order at 7:00 p.m.

Determination of a Quorum/Roll Call: Trustees Mike Dattilo, Rod Myers and Paul Disantis were in attendance. Also present were Melody George, Fiscal Officer and Kevin Vaughn, Administrator

Pledge of Allegiance

Approval of meeting minutes:

- Rod Myers made a motion to approve the Minutes of the January 9, 2023, organizational meeting, and regular meeting. The motion was seconded by Paul Disantis and was approved 3-0.

The next Trustee meeting: March 13, 2023, at 1454 Rome Corners Road at 7:00 p.m.

Announcements: Township Office will be closed on Monday, February 20th (President's Day)

New Business:

Paul Disantis made a motion to approve **resolution #2023-2-1 for Intergovernmental Cooperation Agreement** by and between Berkshire Township and Delaware County regarding TIF allocations.

- Chris Bauserman, Delaware County Engineer, spoke with the Trustees to advise on the how and why and the reasonings behind the agreement. Rod Myers had questions on why the Township is having to split this TIF agreement 50/50 with the County and asking about other situations. with different townships. Chris Bauserman advised that each agreement has different circumstances. Paul Disantis and Mike Dattilo both stated they are agreeing with the agreement as they do not want the property annexed to Sunbury and the Township subsequently receiving zero dollars. They would rather agree on 50% then nothing. After discussion, Paul Disantis made the motion to approve the resolution and Mike Dattilo seconded. The motion was passed 2-1 Vote: Dattilo, yes, Disantis, yes and Myers, No.

Rod Myers made a motion to approve **resolution #2023-2-2 for a bond resolution** authorizing the issuance and sale of up to \$7,000,000 of building improvements bonds. Second by Paul Disantis. The motion was approved 3-0.

- Chris Connelly, bond counsel, explained to the meeting group and Trustees what the steps are going through the bonding process. This resolution allows Bradley Payne to structure a deal that makes sense. Chris advised this is for authorizing the Process and is no debt or no obligation at this time.

Motion to approve **resolution #2023-2-3 the first amendment to the Standard Form of Agreement between owner (Berkshire Township Board of Trustees) and architect, Fanning/Howey Associates, Inc.**

- Rod brought up the Ohio Revised Code of which the board of township trustees of any township, by unanimous vote, may adopt a resolution allowing the township to contract for the purchase of equipment, buildings, and sites, or for the construction of buildings, for any lawful township purpose. The board may issue, by resolution adopted by unanimous vote, securities of the township to finance purchases and construction made pursuant to this division. Rod questioned why the Trustees had not passed this Resolution before they started the process of the new improvements. Kevin Vaughn explained the process that had been done so far to this point with regards to selecting an Architect/Engineer. Rod wants more time to review this information.
- **Rod Moved to table the motion** until another meeting, prior to the March meeting of the Trustees, to discuss further. Paul Disantis seconded. The motion to table was approved 3-0.

Rod Myers made a motion to approve **resolution 2023-2-4 a then and now purchase order to Fanney/Howey** in the amount of \$33,596.88 for completed engineering work on new construction plans. Mike Dattilo seconded. The motion was approved 3-0.

Mike Dattilo made a motion to approve **resolution # 2023-2-5 a blanket certificate to Fanney/Howey** in the amount of \$260,000.00 for architecture/engineering services. Rod Myers seconded. The motion was approved 3-0.

Mike Dattilo made a motion to approve **resolution #2023-2-6 to hire Donielle Owen**, as the meeting secretary, effective March 1, 2023, with compensation of \$300.00 a month. Rod Myers seconded. The motion was approved 3-0.

Mike Dattilo made a motion to approve **resolution #2023-2-7A for the 2022 Township Mileage Certification** for 23.182 miles. Paul Disantis seconded. The motion was approved 3-0.

Mike Dattilo made a motion to approve **resolution #2023-2-7B a request for Engineering Assistance** from the Delaware County Engineer for a culvert inspection on Dustin Road at the old viaduct. Rod Myers seconded. The motion was approved 3-0.

Mike Dattilo made a motion to approve **resolution #2023-2-8 for the Berkshire Township Road Improvements**. Blayne Road Chip Seal \$40,600. Paul Disantis seconded. The motion was approved 3-0.

Mike Dattilo made a motion to approve **resolution #2023-2-9 for a purchase order payable to Julian and Grube** for financial consultation in the amount of \$4080.00. Rod Myers seconded. The motion was approved 3-0.

Mike Dattilo made a motion to approve **resolution #2023-2-10 a purchase order for a True-Up premium payment** to the Ohio Workers Compensation in the amount of \$1906.00. Rod Myers seconded. The motion was approved 3-0.

Public Participation:

- Ellen Ebe- Holley Woods Drive
 - asking to clarify the motion about tabling resolution #2023-2-3 and did it need a specific date. The response was no it did not as it was stated sometime prior to the next meeting.

- Austin Slattery – Hatherton Place
 - First asked for clarification on the walking path within the building project. It was stated by Paul that the project was exploring various options and costs.
 - Secondly inquiring if any applicants withdrew due to the delay in approving the TIF agreement. Kevin responded that one applicant (Vision) had withdrawn, but the reasoning was not known. Austin further asked if all zoning applicants were aware of the Intergovernmental Agreement taking place with the County, and that its approval which would be of concern to their applications. There was explanation by Kevin on the various steps to project approval including zoning, trustee, and county engineer along with others. It was clarified that the applicants are aware of the agreement in question.

Paying of bills:

- Rod Myers made a motion to approve to pay all bills and authorize P.O.'s since the special meeting of 12/28/2022. No bills were paid at the January meeting. Second by Paul Disantis. Motion passed 3-0

Adjournment:

- Mike Dattilo made a motion to adjourn the meeting at 8:22 p.m. Rod Myers seconded. Motion was approved 3-0.

Melody K. George
Meeting Secretary Signature
Fiscal officer

3-13-2023
Date

Paul R. Myers

Robney R. Myers

Paul R. Myers
Berkshire Township Trustee Approvals

David Deen
Fiscal Officer
meeting Secretary Signature