



**Berkshire Township Trustees
Regular Meeting Minutes
March 13th, 2023**

Call to Order: Mike Dattilo called the meeting to order at 7:00 p.m.

Determination of a Quorum/Roll Call: Trustees Mike Dattilo, Rod Myers in attendance; Paul Disantis joined the meeting at 7:27pm. Also Present were Melody George, Fiscal Officer; Kevin Vaughn, Township Administrator; Pete Griggs, Legal Counsel; and Donielle Owen, Meeting Secretary

Pledge of Allegiance

Approval of meeting minutes: Mike Dattilo made a motion to approve the minutes of the February 13, 2023, regular meeting. The motion was seconded by Rod Myers and was approved 2-0.

The next Trustee meeting: April 10, 2023, at 1454 Rome Corners Road at 7:00 p.m.

Announcements:

- Introduction of Donielle Owen as the new Board Secretary replacing Chris Sharlike.
- The maintenance team designed and constructed a U.S. Flag Retirement drop box. It has been added to the front porch.

New Business:

Allison Sawyer - Community Health Specialist, from the Delaware Public Health District (replacing Susan Sutherland) Highlighted a board of health opening, the new Commissioner, hazardous waste collection dates, clinician schedules and a notice on Nero Virus. Rod Myers inquired about West Nile Virus and Allison Sawyer stated she will follow up with that information and will leave pamphlets on the above-mentioned topics.

Mike Dattilo made a motion to approve **Resolution #2023-3-2** approving the posting and sale through GovDeals of a 2007 Chevy Kodiak 5500 dump truck VIN# 1GBE5C3958F407487 including a Gledhill Husky 9 snowplow serial #78249 and Buyer's salt box model 924 serial #5583. Rod Myers seconded. The motion was approved 2-0.

- Rod Myers asked if they are being sold as two pieces or one and Kevin Vaughn confirmed they are being sold as one.

Mike Dattilo made a motion to approve **Resolution #2023-3-3** approving a purchase order payable to Kleem, Inc. in the amount of \$4,600.00 for the purchase of two solar powered flashing "Cross Traffic Does Not Stop" signs for installation on Dustin Road at Rome Corners Road. Rod Myers seconded. The motion was approved 2-0.

Mike Dattilo made a motion to approve **Resolution #2023-3-2-1** moving \$100,000.00 from Buildings #1000-760-720 to Salaries #1000-120-199. Rod Myers seconded. The motion was approved 2-0.

Mike Dattilo made a motion to pay all bills and authorized Purchase Orders since the February 13, 2023, meeting. Rod Myers seconded. The motion was approved 2-0.

Public Participation:

- Mike Wiseman-2942 Rome Corners Road
 - Regarding above “Cross Traffic Does Not Stop” Mr. Wisman has been trying to have the stop sign made into a 4-WAY stop for many years now as he feels there will be a tragic accident if something is not done. There are ongoing accidents in his yard. He would like to have blinking STOP SIGNS installed in addition to the above approved signs. Kevin Vaughn stated that this is a county road and Berkshire Township does not have authority to modify any signs. There have been traffic studies done by Delaware County. Kevin did work with the County Engineers office and had discussion with the fire department and based on that information, the stopped traffic is assuming that this is a 4-way stop. The county has agreed to placing the above approved signs. Berkshire will need to purchase and maintain the signs and Delaware County will install them. Mike Wiseman shared photos of a past accident that occurred in his yard. After more discussion, Mike Dattilo stated that the trustees will follow up on the possibility of additionally changing out the stop signs to blinking version and the associated costs if permissible. They will have the follow-up for the next meeting.

- Ellen Ebe-Holley Woods Drive
 - Stated the recording from the January meeting was horrible and is requesting that the recording is checked to confirm that it's working properly going forward. Rod Myers also stated that he listened to that meeting and agreed that the recording was not good. Kevin Vaughn was not aware of this issue and said the microphones are moved sometimes and that could've been the issue. Kevin Vaughn will look into what the issue may have been with the January recording and stressed that we are doing the best that we can in regards to the recording.
 - Stated that the Residents from Plum Rd./Dustin Rd. housing development received a referendum accepted by the Board of Elections, but Ellen Ebe saw on Facebook that the developer and a resident filed a complaint, and the referendum will not be on the ballot. Paul Disantis stated the Board of Elections denied the language that the applicants used and this is in court currently. Two residents contested the Board of Election findings. Developer filed a motion to intervene in the case. Two residents on Plumb Road filed the complaint. Pete

Griggs explained the legal process and now at the Ohio Supreme Court level and they will make the decision if this will be on the ballot and if the residents will have the right to vote on it.

- Mary Howard-1765 S. Galena
 - Appreciated having Chris Bauserman, Delaware County Engineer, at the previous meeting.
 - Regarding the possible expansion she is appreciative of the Board being fiscally conservative.

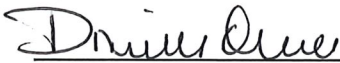
Old Business

Discussion of facility improvements project:

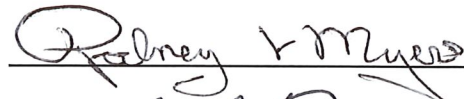

Kevin Vaughn introduced Jen Fuller with Fanning-Howey. Jen Fuller presented visual of the proposed project moving through all the areas of the proposed new building areas, including the transportation area and outdoor shelter area. Kevin Vaughn stated the need for individual offices and explained that the Fanning-Howey fees include the bidding process for the project. Rod Myers would like to have the cost of the entire project lowered to \$4 (million dollars) with more emphasis on the transportation area to house all their equipment. Mike Dattilo would like to scale back the outdoor pavilion and Paul Disantis has expressed the importance of the walking path. Jen Fuller would like to pause the current planning and re-evaluate the project. Kevin Vaughn will go back and work with Jen Fuller to re-evaluate the entire project taking all the expressed concerns and scale back the entire project while taking into consideration future growth and using the lowered budget of \$4 million dollars. Kevin Vaughn requested comments back from the Trustees within the next 2 weeks so that he can work with Jen Fuller and present at the next meeting on April 10, 2023. Rod Myers has requested confirmation if a unanimous vote is required for the approval of the project, or will a 2-0 vote be sufficient – Pete Griggs will get a written confirmation of the required votes.

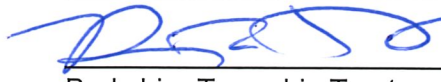
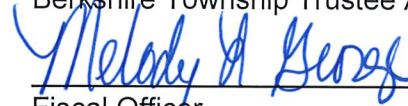
Adjournment

Motion to adjourn: Mike Dattilo a motion to adjourn at 9:07 p.m. Rod Myers seconded. Motion approved 3-0.


Meeting Secretary Signature

04/10/2023
Date


Berkshire Township Trustee Approvals

Fiscal Officer