

**Berkshire Township Trustees**

**Regular Meeting Minutes – May 12, 2025**

**Mike Dattilo called the meeting to order at 7:00 p.m.**

**Determination of a Quorum/Roll call:** Trustees Mike Dattilo, Paul Disantis, and Rod Myers in attendance, also present were Tyler Lane, Township Administrator, Melody George, Fiscal Officer, and Meeting Secretary, Alison Newton.

**Pledge of Allegiance**

**Approval of meeting minutes –** Mike Dattilo made a motion to approve the regular meeting minutes of April 14, 2025. Rod Myers seconded. Paul Disantis abstains. Motion approved 2-0.

**The next Trustee Meeting:** June 9, 2025, at 1454 Rome Corners Road at 7:00 p.m.

**Announcements:**

Berkshire Township has been awarded a Healthy Communities Micro Grant for the second year in a row. This grant is for the purchase and installation of concrete cornhole boards for the new playground/pavilion area. Grant amount is $1,829.00. Mike Dattilo thanked Tracy George for her hard work on this!

**Old Business:** none

**New Business:**

Mike Dattilo made a motion to approve **P.O. 2025-5-1 payable to Delaware County Auditor** in the amount of $290,717.05 for NW Berkshire TIF.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **memo receipt in Fund 3902** – NW Berkshire TIF $290,717.05

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **PO #32-2025 payable to US National Bank** in the amount of $24,215.95 for 4904 other TIF payment.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **P.O. 2025-5-2** for a chase wire in the amount of $24,215.95 for 4905- TIF Fund Other

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **P.O. #35-2025 for Setterlin Building Co**. for application #8 $40,000.00

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **P.O. 2025-5-3 to Chase Bank Park Bond** in the amount of $51,402.65 for interest payment due 6/1/25 and the wire transfer on 6/1/25

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **P.O. 2025-5-4 payable to Chase Bank Maintenance Building Bond** in the amount of $35,468.55 for interest payment due 6/1/25 and the wire transfer on 6/1/25

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2025-5-R1 approving a Contract between The Shelly Company or Thornville Ohio and Berkshire Township.** Amount for work not to exceed $266,501.03

Discussion: For road improvements and previously approved projects.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2025-5-R2 Prohibiting Engine Retarders and Brakes and Authorizing the Installation of “No Engine Brake” Signs** within the unincorporated area of Berkshire Township on S. Galena Road (CR 34) adjacent to Alexander Road (TR 33) in accordance with Sections 505.17(A) and 4513.221(E)(4) of the Ohio Revised Code.

Discussion: With increased construction in the area, there has been more traffic of semi-trucks that have been using their loud engine brakes going around the sharp curve. Residents have brought this to the attention of the township and the new signs should improve the noise issues.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to **authorize and direct the Township Administrator to offer to reinstate Daniel Hale to full-time Roads/Maintenance Worker effective January 13, 2025**

Paul Disantis seconded. Motion approved 3-0.

**Discussion:**

* Fire Board Report – Rod Myers explained that they hired 5 new part time firefighters. Also, they just bought a $48,000 vehicle for an inspector. Previously, two inspectors were sharing and now they can each have one to make appointments. He noted that these services generate $85k per year for the inspections that they conduct.
* Stockwell Road Cooperative Agreement– Doug Riedel from the county engineer’s office talked about the problems they have had with Stockwell Road including the hill which causes a lack of sight distance. They plan to improve this, which will cause a lot of construction in that area. The construction would add considerable traffic from Stockwell to 61 which would warrant the need for an overlay of that road that goes through Berkshire Township. Doug explained that this project would be planned for next year and they would have the cost estimates for the township at a later date. Doug also provided some updates about various projects around Berkshire township at the request of the Trustees.

**Public participation: none**

**Paying of bills:**

Mike Dattilo made a motion to pay all bills and authorized P.O.’s since the April 14, 2025, meeting.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to adjourn at 7:18pm.

Rod Myers seconded. Motion approved 3-0.

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Meeting Secretary Signature

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Date Berkshire Township Trustee Approvals

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Fiscal Officer