



**Berkshire Township Trustees  
Regular Meeting Minutes  
April 10<sup>th</sup>, 2023**

**Call to Order:** Mike Dattilo called the meeting to order at 7:00 p.m.

**Determination of a Quorum/Roll Call:** Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance; Also Present were Melody George, Fiscal Officer; Kevin Vaughn, Township Administrator; and Donielle Owen, Meeting Secretary

**Pledge of Allegiance**

**Approval of meeting minutes:** Mike Dattilo made a motion to approve the minutes of the March 13, 2023, regular meeting. The motion was seconded by Rod Myers and was approved 3-0.

**The next Trustee meeting:** May 8th, 2023, at 1454 Rome Corners Road at 7:00 p.m.

**Announcements:** NONE

**Old Business:** Discussion of Facility Improvement Project

Per Mike Dattilo the Berkshire Township Expansion Project will be broken down into 3 different categories: Office Expansion, Transportation and Park/Recreation Area; For the three areas of the Berkshire Township expansion projects, a unanimous vote is needed (per 505.262) to proceed with any of the planned project expansions.

**Office Expansion:** Rod Myers is not in favor of the project and stated it would be expanding too much too fast. Paul Disantis is in favor of the office expansion and would like to build for the future. Mike Dattilo is in favor as planned and also feels that it needs built for the future needs. Mike Dattilo made the motion to approve to proceed with the Office Expansion as planned, Paul Disantis seconded. Rod Myers voted NO. Motion denied 2-1. (*A unanimous vote is required for approval per 505.262*).

**Transportation:** Rod Myers, Paul Disantis and Mike Dattilo are in agreement that the project needs to be done as planned. Mike Dattilo made the motion to approve to proceed with the Transportation project as planned, Rod Myers seconded. Motion approved 3-0.

**Park/Recreation Area:** Paul Disantis and Mike Dattilo stated that the park/pavilion project was too large as planned and would like to receive community input prior to proceeding. Mike Dattilo made the motion to table the current plans for the park/pavilion project. Paul Disantis seconded. The motion was approved 3-0.

Rod Myers, Paul Disantis, and Mike Dattilo are in agreement that a Park Committee will be formed. Paul Disantis will head the committee and receive applications through the Berkshire Township website with five residents from Berkshire Township being chosen by the Trustees. The chosen five Berkshire Township residents will explore options and provide opinions. The Trustees will move forward based on the input of the five (5) Park Committee members.

Paul Disantis made the motion to approve forming a Park Committee, Mike Disantis seconded. The motion was approved 3-0.

### **New Business:**

Mike Dattilo made a motion to approve Resolution #2023-4-1 for the payment of a P.O. in the amount of \$286,500. This is for improvements to Bridge No. DEL-36-17.95 (SFN 210149) including in part, an aesthetic or decorative treatment of the structure's vandal fence, lying within Berkshire Township-Delaware County. The preliminary participation was previously passed with Resolution 2021-5-5. Paul Disantis seconded. The motion was approved 3-0.

Mike Dattilo made a motion to approve Resolution #2023-4-2 to approve new TIF Funds as follows: #2902 Other Commercial Properties TIF, #2093 Northern Commercial Properties TIF, #2904 Southern Commercial Properties TIF. Rod Myers seconded. The motion was approved 3-0.

Mike Dattilo made a motion to approve Resolution #2023-4-3 to approve receipt and appropriation increase for the #2902 Other Commercial Properties TIF in the amount of \$4,004.23. Paul Disantis seconded. The motion was approved 3-0.

Mike Dattilo made a motion to approve Resolution #2023-4-4 approving an increase of estimated receipts from Columbus Outlet TIF Fund in the amount of \$655,763.00 and for approval of an additional appropriation increase of \$664,263.00. Rod Myers seconded. The motion was approved 3-0.

Rod Myers has an upcoming Fire Board meeting regarding the Command Station in Sunbury, OH and all three Trustees agreed to have the Fire Chief attend the next meeting to explain the proposed moving of the stations.

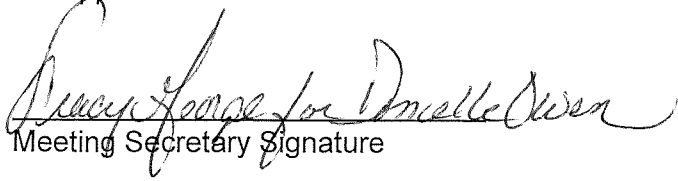
Rod Myers received a request from Greg Roy asking for the support of Berkshire Township Trustees supporting a turn lane light at the corner of 61 and 3C due to numerous accidents. Kevin Vaughn will draft a letter supporting the turn lane.

### Public Participation:

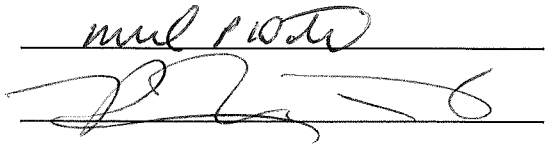
- Jane Adkins-S. Galena
  - Requested that improvements be made on the walking path. Kevin Vaughn stated that the work could be done in house with a skid steer costing an estimated \$25,000.00. Rod Myers made the motion to approve the work. Paul Disantis seconded. The motion was approved 3-0.
  
- Ellen Ebe-Holley Woods Drive
  - Requested an increase in pay (per meeting) for the members of ZBA from \$75 to \$100 retroactive to January 1<sup>st</sup>, 2023. Paul Disantis made the motion to approve the increase. Rod Myers seconded. Motion approved 3-0.
  
- Mary Howard-1765 S. Galena
  - Requested clarification on the votes for the Facility Improvement Projects. Board of Trustees confirmed the Maintenance Facility project will proceed as planned, a Parks Committee will be formed for the park/recreation area and the office expansion has been declined to proceed as planned.
  - Requested a copy of financial statements and received a copy from Paul Disantis.
  
- Susan Stanton – 240 Domigan Road
  - Requested clarification of where is “other” area in regard to TIF #2093 and it was confirmed that this area is west of Highway 71.
  
- Allison Sawyer - Community Health Specialist, from the Delaware Public Health District announced that there will be a Pool Operator Class on May 11<sup>th</sup>, 2023, at the Delaware YMCA and also left information/flyer regarding the 2022 Community Profile.
  
- Mike Dattilo made a motion to pay all bills and authorized Purchase Orders since the February 13, 2023, meeting. Paul Disantis seconded. The motion was approved 2-0.
  
- Mike Dattilo made a motion to enter into Executive Session. Paul Disantis seconded. Motion approved 3-0.

**Adjournment**

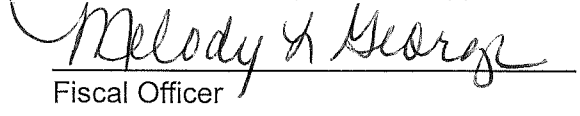
**Motion to adjourn:** Mike Dattilo a motion to adjourn at 8:27 p.m. Paul Disantis seconded. Motion approved 3-0.

  
Meeting Secretary Signature

5-11-23



Berkshire Township Trustee Approvals

  
Fiscal Officer