



**Berkshire Township Board of Zoning Appeals  
Regular Meeting Minutes  
April 17th, 2024**

**Call to Order:** Kim Zianno Hartman called the meeting to order at 7:02 p.m.

**Determination of a Quorum/Roll Call:** Members Dorothy Kerr, Kim Zianno Hartman, Scott Lillie, Tony Lonigro, James Spurrier, and Ellen Ebe (Alternate). Also, present were David Weade, Zoning Inspector and Meeting Secretary Connor Woodford.

**Motion to approve the minutes:** A motion to approve the meeting minutes from the March 20th, 2024, meeting was made by Kim and seconded by Tony. The motion was approved 5-0.

**Announcements:** Statement of Policy

As is the adopted policy of Berkshire Township, all applicants will be granted an opportunity to make their formal presentation. Following the applicant's presentation preliminary questions or points of clarification from the board will be allowed. The audience will then be granted an opportunity to comment. Each individual will be granted 3 minutes. We ask that you be brief and to the point. The Chairperson may limit repetitive comments and close public comments after a reasonable time. The board will follow with questions and take action if needed.

**Participants Sworn in by Chairman Kim Zianno Hartman:**

John Gordon  
Roger Kessler

**New Business:**

**Application 24-027 Englefield Oil:**

John Gordon representing Englefield Oil presented a new sign design which was an update from pole design presented at the March 20<sup>th</sup>, 2024, meeting. John stated that the new sign is 40 percent smaller in size and reduced the height of the sign by 4 feet. The old sign square footage was 144

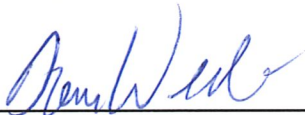
square foot. The proposed sign is 90 square foot. The new sign will use the existing base and poles. Tony asked the applicant if they could adjust the sign size and the reason for the invigorate on the sign. John answered that BP requires certain items to be on the sign. Scott asked the applicant how he calculated square footage of the sign. The applicant explained the square footage of the sign. Scott asked about the safety of the intersection and why the applicant wouldn't put a monument sign in. The applicant explained the intersection is graded F per ODOT and the reason for request of a pole sign is to make the intersection safer.

James made a motion to approve application 24-027 with an adjustment to 6 feet across (the old sign was 8 feet across) and a reduced height from 24 feet to 22.6 feet. Kim seconded the motion. The motion was approved with a 3-2 vote.

Dave explained the conditional use was approved and that the conditional use stays with the property owner.

**Regional Planning Commission Updates: NONE**

**Adjournment:** Tony motioned to adjourn the meeting at 7:29pm. Dorothy seconded. Motion approved 5-0.




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Zoning Inspector



\_\_\_\_\_  
Meeting Secretary

Date 5-15-24



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Board Members