



Berkshire Township Trustees

Meeting Minutes – August 10, 2026

Mike Dattilo called the meeting to order at 7:00 p.m.

Determination of a Quorum/Roll call: Trustees Mike Dattilo, Mary Howard, and Stephen Ciacchi, also present were Kevin Vaughn, Township Administrator and Meeting Secretary, Alison Newton.

Pledge of Allegiance

Approval of meeting minutes – Mike Dattilo made a motion to approve the Regular Meeting of July 13th, 2026. Mary Howard seconded. Motion approved 3-0.

The next Trustee Meeting: September 16, 2026, at 1454 Rome Corners Road at 5:00 p.m.

New Business:

Stephen Ciacchi made a motion to approve Resolution 2026-8-1 authorizing the execution of an agreement for the deposit of public funds with the First Commonwealth Bank.
Mary Howard seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve Resolution 2026-8-R1 objecting to the Type II Annexation (Section 709.023) to the Village of Galena of 58.4 +/- acres, more or less from Berkshire Township.
Mary Howard seconded. Motion approved 3-0.

Stephen Ciacchi made a motion to approve Resolution 2026-8-R2 approving the Bid Specification for roof replacement project.
Mary Howard seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve advertising the Notice to Bidders for the roof replacement project of Berkshire township maintenance facility and township office
Stephen Ciacchi seconded. Motion approved 3-0.

Stephen Ciacchi made a motion to approve Resolution 2026-8-R3 a Cooperative Agreement with the Delaware County Finance Authority.

Discussion: Chris Conley with the township's legal team explained the residential development next to Fourwinds Dr and 36/37 and how the bonds are backed with TIFs. This cooperative agreement contains mechanics on the bond structure and has no financial obligation to the township. This is very similar to how it was structured for the Outlets and the Mercedes Benz dealership.

Mary Howard seconded. Motion approved 3-0.

Stephen Ciacchi made a motion to approve Resolution 2026-8-R4 approving the buy back and transfer of cemetery plots 15-20-1 and 15-20-2 from Dean Zaiser at a price of \$200.00 which is equal to the amount paid for them in March of 2008.

Mary Howard seconded. Motion approved 3-0.

Mike Dattilo made a motion to accept the resignation of Connor Woodford effective August 13, 2026
Stephen Ciacchi seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve vacation payout for unused vacation time to Connor Woodford in the amount of \$1405.08.

Mary Howard seconded. Motion approved 3-0.

Stephen Ciacchi made a motion to approve moving the September Trustee Meeting from Monday, September 14, 2026 to Wednesday, September 16th at 5:00pm.

Mary Howard seconded. Motion approved 3-0.

Discussion:

Kevin provided an update on the Joint Recreational District which has been meeting. They are discussing the site for consideration, and the board was in executive session at the last meeting. Kevin will update the trustees after they have their next meeting on August 25th.

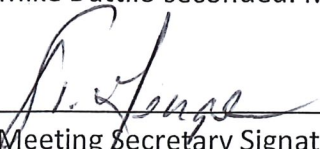
Paying of bills:

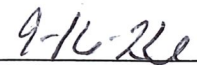
Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the July 13, 2026 meeting.

Stephen Ciacchi seconded. Motion approved 3-0

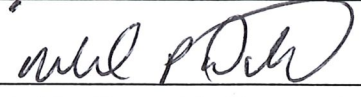
Adjournment: Mary Howard made a motion to adjourn at 7:15 pm.

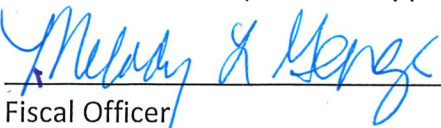
Mike Dattilo seconded. Motion approved 3-0.


 Meeting Secretary Signature
 for A. Newton


 Date


 At Council


 Berkshire Township Trustee Approvals


 Fiscal Officer