



## **Berkshire Township Trustee Meeting Minutes**

1454 Rome Corners Rd. Galena, Ohio 43021

May 11,2020

Chairman Rod Myers called the meeting to order at 19:00hrs

Present; Chairman Myers, Trustee Mike Dattilo, Trustee Joshua Varble, Administrator Vaughn and Zoning Inspector David Weade

Chairman Myers introduced the new township administrator, Kevin Vaughn

Chairman Myers thanked David Weade for his assistance and leadership during the transition of staff.

19:05; Chairman Myers made a motion to enter into executive session per ORC 121.22 (G)(3); for the discussion of legal matters related to Cheshire Woods Estates and inviting Assistant Delaware County Prosecutor Tyler Lane, Administrator Vaughn and Zoning Inspector Weade. Seconded by Trustee Varble. 3-0 yes.

Chairman called the meeting back in session at 19:37hrs.

Motion by Trustee Varble, seconded by Trustee Dattilo to approve the 03-09-2020 regular meeting minutes. 3-0 yes.

Motion by Trustee Varble, seconded by Trustee Dattilo to approve the 03-10-2020 meeting minutes (special meeting for administrator interviews). 3-0 yes

Motion by Trustee Dattilo, seconded by Trustee Varble to approve the 03-16-2020 meeting minutes (Alternate Zoning Appeals interviews) 3-0 yes.

Motion by Trustee Myers, seconded by Trustee Dattilo to approve 03-16-2020 meeting minutes (special meeting for administrator interviews). 3-0 yes

Motion by Trustee Varble, seconded by Trustee Dattilo to approve the 03-16-2020 meeting minutes (special meeting to suspend township meetings and business) 3-0 yes

Motion by Trustee Varble, seconded by Trustee Dattilo to approve the 04-02-2020 meeting minutes (special meeting to suspend township meetings and business) 3-0 yes

Chairman Myers announced the next Trustee meeting will be May 21, 2020 at 1454 Rome Corners Rd at 19:00hrs.

Motion by Trustee Myers seconded by Trustee Dattilo to set a public hearing for May 21, 2020 at 7:00 pm for

- Glenn and Mary Morgan rezoning from A-1 to FR-1
- Plan4Land Final Development for Sunbury Archery facility
- Shannon D&B LLC rezoning from A-1 to FR-1
- 9944 Partners rezoning from agriculture to planned commercial

Trustee Dattilo-yes, Trustee Myers-yes Trustee Varble-yes

Discussion of suggested fee changes for the cemetery as proposed by Sexton Buell

Motion by Trustee Myers, seconded by Trustee Dattilo to set fee for the open/close grave for casket burial on Saturday/Sunday/Holiday at \$800.00

Trustee Myers-yes, Trustee Dattilo-Yes, Trustee Varble-no

Motion by Trustee Dattilo, seconded by Trustee Myers to set the fee for cremations on Saturday/Sunday/Holiday at \$400.00

Trustee Myers-yes, Trustee Dattilo-Yes, Trustee Varble-no

Motion by Trustee Dattilo, seconded by Trustee Myers to set the fee for the exhumation for adults at \$1,000.00.

Trustee Myers-yes, Trustee Dattilo-Yes, Trustee Varble-no

Motion by Trustee Dattilo, seconded by Trustee Myers to set the fee for cremation during regular business days (excludes Saturdays/Sundays/Holidays) at \$500.00

Trustee Myers-yes, Trustee Dattilo-Yes, Trustee Varble-no

Motion by Trustee Dattilo, seconded by Trustee Myers to set the fee for replacement head stones be 8"x16" and engraved with the name and date of the deceased at \$350.00 and allow for the replacement of up to 4/year.

Trustee Myers-yes, Trustee Dattilo-Yes, Trustee Varble-no

Fire board report was given by Trustee Myers

Road report was given by Trustee Dattilo

Joe Walker Rd. update (waiting for better weather)

Crack sealing being performed around the township

Motion by Trustee Dattilo, seconded by Trustee Varble to approve the 2020 roads contract with Shelly and Sands in the amount of \$80,750.22

Trustee Myers-yes, Trustee Dattilo-Yes, Trustee Varble-yes

Motion by Trustee Varble to declare all township email addresses will utilize the first initial and last name @berkshiretwp.org as the official email addresses for township elected officials and staff.

Trustee Myers-yes, Trustee Dattilo-Yes, Trustee Varble-yes

Motion by Trustee Dattilo, seconded by Trustee Varble to issue township administrator, Kevin Vaughn, a township credit card for use in accordance with the township credit card policy.

Trustee Myers-yes, Trustee Dattilo-Yes, Trustee Varble-yes

Motion by Trustee Myers, seconded by Trustee Varble to approve a then and now PO for the purchase of a laptop computer for the township administrator in the amount of \$1,522.00

Trustee Myers-yes, Trustee Dattilo-Yes, Trustee Varble-yes

Motion by Trustee Varble, seconded by Trustee Dattilo to approve a purchase order for the Delaware County Finance Authority in the amount of \$12,500.

Trustee Myers-yes, Trustee Dattilo-Yes, Trustee Varble-yes

#### Public participation

Resident Ellen Ebe asked the board to authorize the purchase of flowers for the park. The board was agreeable to Mrs. Ebe's request.

Motion by Trustee Varble, seconded by Trustee Dattilo to pay bills.

Trustee Myers-yes, Trustee Dattilo-Yes, Trustee Varble-yes

Motion by Trustee Varble, seconded by Trustee Dattilo to Adjourn

Trustee Myers-yes, Trustee Dattilo-Yes, Trustee Varble-yes