



Berkshire Township Trustees
DRAFT Regular Meeting Minutes
May 13, 2024

Mike Dattilo called the meeting to order at 6:00 p.m.

Determination of a Quorum/Roll Call: Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance; Also, present were Tyler Lane, Township Administrator, and Melody George, Fiscal Officer.

Pledge of Allegiance

Approval of meeting minutes

Mike Dattilo made a motion to approve the following meeting minutes:

- April 8, 2024 - Meeting Minutes
- April 23, 2024 - Special Meeting Minutes
- April 29, 2024 - Special Meeting Minutes

Paul Disantis seconded. Motion approved 3-0.

The next Trustee Meeting: June 10, 2024, at 1454 Rome Corners Road at 7:00 p.m.

Announcements: Berkshire Township has been awarded a 2024 Healthy Communities Micro Grant. The grant will pay for the installation and first year subscription for a QR F.I.T. Trail. This is a 6-station outdoor, contactless, equipment-free bodyweight exercise system. It will be installed along our current perimeter path.

Old Business: none

New Business:

Mike Dattilo made a Motion to approve **Resolution 2024-5-1** for a transfer of funds from Fund 2902 Misc Special Revenue – OP TIF to new Fund 4905 Misc Capital Projects – Other TIF in the amount of \$24,120.24

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a Motion to approve **Resolution 2024-5-2** approving the total receipts for the 1st half 2023 real estate tax distributions of \$2,417,046.65

Rod Myers seconded. Motion approved 3-0.

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Mike Dattilo made a Motion to approve **Resolution 2024-05-3 / P.O. #26-2024**-payable to Delaware County Auditor in the amount of \$1,266,981.20 for 1st half real estate tax distributions – Fund 3901 Columbus Outlet TIF.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a Motion to approval **Resolution 2024-05-4 / P.O. #28-2024** payable to the Delaware County Auditor in the amount of \$295,408.81 for 1st half real estate tax distributions – Fund 3902 NW Berkshire TIF.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a Motion to approve **Resolution 2024-5-5** approving the reallocation of funds from Fund Buildings 1000-760-720 to Fund Tax Collections Fees 1000-110-314 in the amount of \$50,000 for fees for tax collection of 2023 1st half real estate tax.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a Motion to approve **Resolution 2024-05-6** authorizing the township administrator to enter into the Healthy Communities Micro Grant Service Agreement (Notice of Award dated April 15th, 2024)

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a Motion to approve a **P.O. 2024-5-P1** payable to QR F.I.T. Trail, LLC in the amount of \$2,590.00 for the purchase of QR F.I.T. system/subscription. (This will be repaid via the Healthy Communities Mirco Grant after installation.)

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a Motion to approve **Resolution 2024-05-7** approving the hiring of Alison Newton as the new Meeting Secretary with a compensation of \$300.00 a month beginning June 1st and approving Alison Newton to act as Meeting Secretary on Wednesday, May 15, 2024, for compensation of \$100.00.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a Motion to approve **Resolution 2024-05-8** authorizing the township administrator to enter into the TIF agreement with Berkshire Holdings I, LLC as presented– Reimbursement amount not to exceed \$1,700,165.00 million.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a Motion to approve **Resolution 2024-05-9** authorizing the issuance and sale of up to \$2,600,000 of park improvement bonds.

Rod Myers seconded. Motion approved 3-0.

Paul Disantis made a Motion to Table a **P.O. 2024-5-P2** payable to Pony Powersports Group in the amount of \$23,458.00 for the purchase of a 2023 Polaris Ranger XP 1000 Premium.

Discussion:

Trustees discussed need for further information on costs associated with upgrading current utility vehicle to perform the same function as the Polaris Ranger. Trustees noted a low number of hours on current vehicle, resale value, cost of new vehicle, and cost to improve current vehicle.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a Motion to approve a **Blanket P.O. 2024-5-P3** not to exceed \$20,000.00 payable to Bricker Graydon for the engagement of special counsel to Berkshire Township in connection with the extension of the Township's TIF agreement.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a Motion to approve **Resolution 2024-05-10** authorizing township administrator to enter into a contract with Chemcote Inc. to surface the perimeter path at a bid amount of \$50,814.00

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a Motion to approve a **P.O. 2024-5-P5** payable to Silco Fire & Security. in the amount of \$12,772.95 equipment upgrades associated with the building expansion.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a Motion to approve **resolution 2024-05-11** identifying the lowest responsive and responsible bidder and accepting bid and awarding contract with the lowest responsive and responsible bidder (Setterlin Building Company) for the park pavilion project.

Paul Disantis seconded. Motion approved 3-0.

Discussion:

Delaware County Health Department – Tyler Lane

- The Sunbury branch of the DCHD is closing effective immediately. The public is advised to go to the location in Delaware for any needed assistance.

BTS&G Fire update – Rod Myers

- There is a meeting on June 13, 2024, to discuss the new fire station.

Parks Project update – Paul Disantis/ Tyler Lane

- The pavilion project has been awarded. As of today, both the playground and the pavilion are set to be completed by year end.

Public participation:

1. Michelle Rusher expressed her disappointment in settling the Plumb Creek lawsuit. Requests that the trustees amend zoning for entire area of Township south of Cheshire Road to require minimum 2-acre lots.
2. Mary Howard thanked the maintenance department for the upkeep of Township property.
3. Trustee Myers mentioned potentially testing the soil of wildflowers to ensure proper nutrients for efficient growth.

Paying of bills:

Mike Dattilo made a Motion to pay all bills and authorized P.O.'s since the April 8, 2024, meeting.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a Motion to enter into executive session per O.R.C. 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Tyler Lane, Melody George, and Dave Riepenhoff were invited to attend.

Paul Disantis seconded. Motion approved 3-0. Entered executive session at 7:33 P.M.

Mike Dattilo made a motion to adjourn at 8:02pm

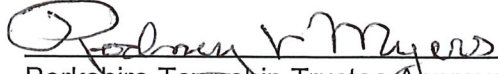
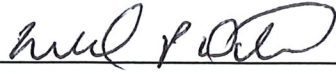
Paul Disantis seconded. Motion approved 3-0.



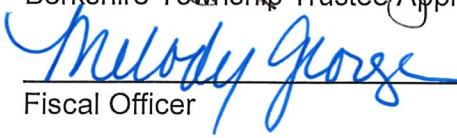
Meeting Secretary Signature

6/11/24

Date



Berkshire Township Trustee Approvals



Fiscal Officer