



## **Berkshire Township Trustees**

### **Regular Meeting Minutes– June 10, 2024**

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**Mike Dattilo called the meeting to order at 7:00 p.m.**

**Determination of a Quorum/Roll call:** Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance, also present were Tyler Lane, Township Administrator, Melody George, Fiscal Officer, and Meeting Secretary, Alison Newton

**Pledge of Allegiance**

**Approval of meeting minutes**

Mike Dattilo made a motion to approve the following meeting minutes:

- May 13, 2024 - Meeting Minutes
- May 30, 2024 – Special Meeting Minutes

Paul Disantis seconded. Motion approved 3-0.

**The next Trustee Meeting:** July 8, 2024, at 1454 Rome Corners Road at 7:00 p.m.

**Announcements:** none

**Old Business:** none

**New Business:**

**Delaware County Transit Strategic Plan** presented by Andy Volenik Executive Assistant Delaware County Transit.

Andy provided a background of his work history and the Delaware County Transit. He explained their core services which are the FLEX Service which is a “public service uber” that can provide services for the City of Delaware. Andy explained that they are expanding services as the population in the county increases and in October they will launch a new FLEX Service zone in Sunbury to provide services here. Trustee Dattilo asked how they will provide services in Sunbury, and Andy explained that ridership tends to lean towards workplace and shopping destinations. Trustee Disantis asked about response time and Andy indicated it is usually about 10 minutes from the time a person calls, and ride times tend to be in the single digits. Trustee Myers asked Andy to summarize the cost breakdown for this service and Andy summarized that most costs are associated

with maintenance, gas, and directly associated with travel time. These costs are mostly covered through the Federal Transit Administration.

Mike Dattilo made a motion to approve **Resolution 2024-6-1** for the approval of Supplemental Appropriations to Fund 4905-190-599 Other expenses \$391,919.58 for payment to Nationwide for TIF Capital Improvement Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-6-2** for the approval of receipt of Bond Funds for Park Improvements Bond from JPMorgan Chase Bank in the amount of \$2,551,000.00. Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-6-3** to approve Adding:  
- \$100,000.00 to Revenue Budget (3101-931)  
- \$100,000.00 to the Appropriation Budget (3101-830-830)  
Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-6-4** for approval of a P.O. to Chase Bank (#32-2024) Interest payment (6/1/2024) for Maintenance Bond \$37,800.00 (3101-830-830) Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-6-5** to approve New Park Bond Funds:  
4102 Park Improvement (proceeds and construction)  
3102 Park Note Retirement Fund - principal & interest payments  
Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-6-6** for approval of a P.O. for Bond Fees (#37-2024) Bradley Payne Municipal Advisor \$15,400.00  
Taft, Hostettler - Chris Connelly \$35,000.00  
Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-6-7** to Increase Appropriation Budget (4101-760) and Revenue Budget (41202-840) to include bond proceeds of \$2,551,000.00  
Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve a **P.O. #34-2024** for TIF Fund/2902/4905 to Nationwide in the amount of \$391,644.92 reimbursement for Capital Improvements (4905-190-599)

Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-6-8** DECLARATION OF NUISANCE AND ABATEMENT OF NUISANCE, PURSUANT TO R.C. 505.87, ON REAL PROPERTY LOCATED AT 1881 Blayney Road, Sunbury, OH, 43074 (Delaware County Permanent Parcel #417-1 10-01-067-001)

Discussion: Trustees and Administrator Lane explained this is for unmaintained property overgrown with high grass. This home is currently abandoned.

Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-6-9** approving changes to Berkshire Township Zoning Fees per recommendation from David Weede Zoning Inspector.

Discussion: Administrator Lane described that the current payments as they are do not cover the costs of holding the actual meetings. Further, it is noted that these fees are lower than similar townships.

Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-6-10** approving a contract for planning services with Delaware County Regional Planning Commission and authorizing the Township Administrator to execute such contract.

Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **P.O. 2024-6-P1** payable Delaware County Regional Planning Commission in the amount of up to \$8,000.00 for planning services.

Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve a **Blanket P.O. 2024-6-P2** payable to Intertek PSI in the amount of up to \$6,000.00 for construction materials testing and inspection services.

Discussion: Administrator Lane explained that this is for the soil testing for playground and pavilion area.

Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve a **P.O. 2024-6-P3** payable to Chemcote Inc. in the amount of \$50,814.00 for the surfacing of the township hall perimeter path.

Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **P.O. 2024-6-P5** up to \$24,200.00, payable to Del-Co Water for connection to the new pavilion.

Myers seconded. Motion approved 3-0.

## Discussion:

- Delaware County Health Department – Ali Hillier
  - Ali highlighted some of the services that the health department provides including vaccinations, preventative fall mobility workshops, and home assessments of elderly residents and how they can help.
- Township Garden and walking path – Tyler Lane
  - Tyler explained the updates to the garden and path and showed a 3D rendering of what the new area will look like. He described the playground area that will be accessible to many children aged 2-14+ including a poured rubber surface. The idea was to keep these neutral colors to blend in with the environment. Further, the contracts need finalized and 50% payment is needed before they can place the order for the materials.
- BTS&G Fire update – Rod Myers
  - Rod explained that there was a meeting last week about how they would use the 9 million dollars and after discussion, they will only borrow what they would need for the first station and borrow more as needed which would alleviate cost burden on residents for interest.
- County Engineer's Office - Doug Riedel; Township Liaison
  - Doug presented a proposal to repair road sections of 3Bs&K and that the township could proceed with grant application and this would have shared costs with Berlin Township. Doug explained that Berkshire would be lead on this due to other projects in Berlin Township. Doug mentioned that they would work from Cheshire Rd down to Plumb Road as there are a lot of unknowns with the sections north of Cheshire. It was mentioned that the road will need to be widened but that project is likely closer to 5 years out.

Mike Dattilo made a motion to approve **Resolution 2024-6-11** to authorize entering into a contract with Setterlin to order playground equipment and perform construction of playground and pavilion and to authorize township administrator to execute this contract up to \$2,118,000.00.

Disantis seconded. Motion approved 3-0.

## Public participation:

Michelle Slawinski, on behalf of neighbors in Cheshire Woods. She shared her excitement about the park and pavilion and asked the board if there could be a trail from the neighborhood to the playground, to make it more accessible to children. Trustee Disantis explained that they would need a grant of an easement from the property owner which would have to be donated township.

Ron Ward, explained to the board about a conditional use permit and his auto repair shop. He said the conditional use permit was denied, and asked the board if he can be allowed to work for a longer period. He

has a 9-month lease left, and discussed his options on renting, selling or finding a new place to work. He said he could come back in 90 days and provide an update at that time. Rod asked if he is offending any of his neighbors, and Ron explains that he is cordial with his neighbors and even worked on their cars.

Mike Dattilo made a motion for 90-day extension, Myers second, motion approved 3-0.

Tony Nichols, lives in Chesire Woods, asked the board if there were any plans to spray for bugs on the trail at the township. Ali from the Health Department will provide contact information for someone who can assist.

Ellen Ebe, asked a questions about the park's foliage decisions, watering systems, and general landscaping while expressing some disappointment.

Mary Howard, expressed her gratitude to the township maintenance department for the latest updates to the garden area.

#### **Paying of bills:**

Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the May 13, 2024, meeting.

Paul Disantis seconded. Motion approved 3-0.

#### **Adjournment:**

Mike Dattilo made a motion to adjourn at 8:07 p.m.

Paul Disantis seconded. Motion approved 3-0.

  
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Meeting Secretary Signature

  
\_\_\_\_\_  
Date

  
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Berkshire Township Trustee Approvals

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Fiscal Officer