



**Berkshire Township Trustees
Regular Meeting Minutes
July 10th, 2023**

Call to Order: Mike Dattilo called the meeting to order at 7:00 p.m.

Determination of a Quorum/Roll Call: Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance; Also, present were Melody George, Fiscal Officer and Donielle Owen, Meeting Secretary

Pledge of Allegiance

Approval of meeting minutes:

Mike Dattilo made a motion to approve the minutes of the June 12, 2023, Special Meeting. The motion was seconded by Rod Myers and was approved 3-0.

Mike Dattilo made a motion to approve the minutes of the June 12th, 2023, Regular Meeting. The motion was seconded by Rod Myers and was approved 3-0.

The next Trustee meeting: August 14, 2023, at 1454 Rome Corners Road at 7:00 p.m.

Announcements: Tyler Lane has officially accepted the position of Township Administrator and will begin his role on July 17, 2023. Paul Disantis stated that there are two very important items for Tyler Lane to address once his employment begins: 1: Streaming the Township Meetings; 2: Working on changing the current Zoning Codes.

Old Business:

- Bids for the Berkshire Township Maintenance Department Building Expansion project, originally due on Wednesday, July 12, 2023, have been extended and are now due on Thursday, July 20th, 2023, at 11:00pm.
- Continued discussion of bond options for the Berkshire Township Maintenance Department Building Expansion project. Rod Myers made a motion to proceed with "Option 1-A" for the bond type with a 3.89% interest rate, no call option, and an annual payment of \$245,233.00. Paul Disantis seconded. Motion approved 3-0.

New Business:

- Mike Dattilo made a motion to approve **Resolution 2023-7-6** an employment agreement. by and between Berkshire Township and Tyler Lane for the position of Township Administrator.
 - Discussion: Per Paul Disantis a standard employment contract has been executed except for Tyler Lane using his personal cell phone and will be reimbursed monthly for an agreed amount.

Rod Myers seconded. Motion approved 3-0.

- Mike Dattilo made a motion to approve **Resolution 2023-7-8** a then and now purchase order in the amount of \$7,000.00 payable to Sunbury Heating and Plumbing for a new air conditioning unit. The current unit has a cracked coil, and the part replacement was going to run and estimated \$4,500.00. Unit is original to the building constructed in 2010. Paul Disantis seconded. Motion approved 3-0.
- Mike Dattilo made a motion to approve **Resolution #2023-7-1** a then and now purchase order payable to Fanning Howey for Invoice #2300710 in the amount of \$33,100.00. Rod Myers seconded. Motion approved 3-0.
- Mike Dattilo made a motion to approve **Resolution #2023-7-2** a then and now purchase order payable to Heringer Landscaping in the amount of \$950.00 for 1881 Blayne Road Mowing. Paul Disantis seconded. Motion approved 3-0.
- Mike Dattilo made a motion to approve **Resolution #2023-7-3** establishing a new fund 4101-911 Berkshire Township Maintenance addition.
 - Discussion: Per Melody George this is being set for the new bond money for the Berkshire Township Maintenance Building ProjectRod Disantis seconded. Motion approved 3-0.
- Mike Dattilo made a motion to approve **Resolution #2023-7-4** establishing a new Debt Service fund 3101.
 - Discussion: Per Melody George this is being set for the new bond money that will be coming in/out for the Berkshire Township Maintenance Building ProjectPaul Distantis seconded. Motion approved 3-0.

- Mike Dattilo made a motion to approve Resolution **#2023-7-5** approved full prepay – The Schilling Propane prepay rate of \$1.649 per gallon for up to 3000 gallons for 2023-2024. ****2022 prepay price was \$2.049 per gallon and 2,969 gallons were used last year.* Paul Disantis seconded. Motion approved 3-0.
- Mike Dattilo made a motion to approve Resolution **#2023-7-7** a then and now purchase order in the amount of \$2,526.20 payable to Cummins Sales and Services for a three-year generator planned equipment maintenance agreement. The current contract is valid through August 31, 2023. Rod Myers seconded. Motion approved 3-0.
- Mike Dattilo made a motion to approve on going, two additional floaters days off for Tracy George and David Weade as was established at the July 25, 2022, meeting but omitted from the Organizational Meeting of January 9, 2023. These are comp days for the day after Thanksgiving and Christmas Eve which were added to the vacation schedule for all employees, but which do not fall on their regular scheduled days. Rod Myers seconded. Motion approved 3-0.

Discussion:

Berkshire Township Parks Committee Update

Paul Distantis stated that the Parks Committee has met twice with very good ideas from the members including restrooms, playgrounds, exercise components for all age groups to enjoy, maintaining/preserving natural wildlife, soccer, pickle ball courts and also a possible walking path that ties into Cheshire Woods. The Parks Committee discussed having an educational piece tied into the history of Berkshire Township. Paul Distantis stated that there are possible Grants available in conjunction with ideas such as auctioning the naming rights of the pavilion and selling sponsored bricks to contribute to the cost and to also include the community.

Per Paul Disantis, the vast majority of the Parks Committee is interested in a two-season type of shelter house. Paul Disantis stated that shading is also an important aspect for the playground areas. Paul Disantis requested information on how much money is available so the Parks Committee can plan accordingly with their proposed ideas.

Rod Myers, Mike Dattilo and Paul Disantis agreed on an estimated project budget cost of \$2.5-\$3.0 million dollars. Paul Disantis stated that the project can be done in planned stages to help control the cost.

Public Participation:

Ellen Ebe – Hollywood Drive

- Ellen Ebe stated ODOT will be holding a meeting on Wednesday, July 12, 2023, at Sunbury Town square, regarding Sunbury Parkway.

Paying of bills:

Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the June 12, 2023, meeting. Rod Myers seconded. Motion approved 3-0.

Adjournment

Motion to adjourn: Mike Dattilo a motion to adjourn at 7:26 p.m. Rod Myers seconded. Motion approved 3-0.

Druid Owen
Meeting Secretary Signature

Aug. 14, 2023

Mike P. DeCh...
Rod Myers
Berkshire Township Trustee Approvals
Melody & George
Fiscal Officer