



Berkshire Township Trustee Meeting Minutes

1454 Rome Corners Road, Galena, Ohio 43021

July 13, 2020

7:00 pm

Trustee Myers called the meeting to order at 7:00 pm

Roll Call; Trustee Varble, here; Trustee Myers, here; Trustee Dattilo, here

Trustee Varble motioned to approve the June 22, 2020 minutes, seconded by Trustee Dattilo; Vote 3-0 yes.

Announcement; The next trustee meeting will be held on July 27, 2020 at the township hall.

Old business:

None

New Business:

Motion by Trustee Varble to approve the reimbursement of \$800.00 to Buckeye Service Dogs for unused hall rental fees, second by Trustee Dattilo; Vote 3-0 yes.

Trustee Dattilo motioned to approve a purchase order for Schilling Propane for \$3,300, seconded by Trustee Varble; vote 3-0 yes.

Administrator Vaughn advised that after further internal discussion that we will be repurposing the old office furniture for township use.

Resident Ellen Ebe asked that the township donate any furnishing that will not be repurposed.

Trustee Dattilo motioned to approve the hiring of Krista Murphy for the position of part time administrative assistant at the hourly rate of \$17.00/hr., seconded by Trustee Varble; vote 3-0 yes.

Administrator Vaughn explained the job description and some of the tasks and projects that the Administrative Assistant will be working on.



Berkshire Township Trustee Meeting Minutes

1454 Rome Corners Road, Galena, Ohio 43021

July 13, 2020

7:00 pm

Trustee Myers motioned to approve Administrator Vaughn as the Authorized Chief Executive Officer for Berkshire Township with the OPWC, Local Transportation Improvement Program, Seconded by Trustee Dattilo; vote 3-0 yes

Road Report

Trustee Dattilo explained the OPWC grant for Domigan Road

OPWC grant \$68,894 (74%)

Township \$24,206 (26%)

Trustee Dattilo advised that there are some pavement concerns on Joe Walker, South and would like the board to sign an REA (Request for Engineering Assistance) and submit it to the Delaware County Engineer. All agreed and signed the REA.

BST&G Report

Trustee Myers advised the fire department is considering a second station on Wilson Rd. at 36/37 and 71, the Chief will be presenting a plan to the board in the next few months.

Discussed the take home vehicle with the Assistant Chief. The board supported that the Assistant Chief should not have use of a district vehicle outside of the county.

Resident Ellen Ebe asked about the status of the baby box and Trustee Myers updated all on this project.



Berkshire Township Trustee Meeting Minutes

1454 Rome Corners Road, Galena, Ohio 43021

July 13, 2020

7:00 pm

Public participation

Mary Howard, Galena Rd., asked if the Trumpet Vine and arbor in the gardens could be removed, the board approved.

Austin Slattery, Hatherton Rd.

Ellen Ebe, Holley Woods Dr.

Zoning Inspector David Weade asked about the OPWC project and the fact that a small portion of the roadway is in the Village of Sunbury. Administrator Vaughn will discuss with the County Engineer's office.

Motion by Trustee Varble to authorize the Fiscal Officer to draw upon the funds to pay the bills, seconded by Trustee Dattilo; vote 3-0 yes.

Motion by Trustee Varble to adjourn the meeting, second by Trustee Dattilo; vote 3-0 yes.