



Berkshire Township Trustees
Regular Meeting Minutes – October 14, 2024

Mike Dattilo called the meeting to order at 7:00 p.m.

Determination of a Quorum/Roll call: Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance, also present were Tyler Lane, Township Administrator, Melody George, Fiscal Officer, Zoning Inspector, David Weade, and Meeting Secretary, Alison Newton.

Pledge of Allegiance

Approval of meeting minutes: Mike Dattilo made a motion to approve the September 9, 2024, meeting minutes. Paul Disantis seconded. Motion approved 3-0.

The next Trustee Meeting: Due to Veteran's Day holiday on Monday November 11th, Mike Dattilo made a motion to move the meeting to Tuesday November 12, 2024, at 1454 Rome Corners Road at 7:00 p.m. Rod Myers Seconded. Motion approved 3-0.

Announcements: none

Old Business: none

New Business:

Mike Dattilo made a motion to approve **Resolution 2024-1-1** to increase appropriation to fund 3902-190-599 Berkshire Township TIF in the amount of \$264,563.68

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-10-2** to increase Revenue Budget for fund 3902-807 in the amount of \$264,563.68

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-10-3** A Pass-Through Purchase order in the amount of \$295,408.81 Fund 3902-190-599 for TIF Revenue.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-10-4** for a purchase order to OTARMA Insurance in the amount of \$36,660.53 for property, auto and liability insurance for 24-25

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-10-5** to move from Building 100-760-720 to Property and Casualty insurance 1000-110-381 in the amount of \$36,660.53.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-10-6** an approval to increase appropriations 4905-190-599 and revenue Budget 4905-807 in the amount of \$16,636.38 for TIF Misc Capital Project - Other 4905 funds to US bank.

Rod Myers seconded. Motion approved 3-0.

Paul Disantis made a motion to approve **Resolution 2024-10-R1** approving Zinsmeister rezoning of property from Ag-1 to Planned Commercial Development under Article 15 of the Berkshire Township Zoning Resolution as recommended by the Berkshire Township Zoning Board at the 9-5-2024. Application # 24-193

Discussion: David Weade explained the background of the application and the history with Berkshire Township. The applicant also provided copies of a letter from the Delaware County Public Health District.

Mike Dattilo seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **2024-10-R2** approving an MOU with the NorthStar New Community Authority for the acquiring of 29 acres of land for the preservation of park/open space and Authorizing the Administrator to effectuate the Agreement.

Discussion: Tyler Lane provided a history of this property; the property is now being handed back over to Berkshire Township to be used as open space. The land will be owned by Berkshire Township, and it could be made into a walking path or some other public open space in the future.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2024-10-R3** reestablishing a Berkshire Township Employee Incentive Program

Discussion: Tyler explained this program was offered in 2022. This is a program to recognize Berkshire Township employees' hard work.

Paul Disantis seconded. Motion approved 3-0.

Discussion:

- Maintenance Building update – The new roof panels are likely to be painted to match the existing roof which will have a 15-year warranty. The preliminary option will be to paint the entire roof (new and old), so it looks the same. The township is exploring the costs associated with this option. Trustees inquired about other options to color-match the existing roof.
- Park Project update – The Township Silo will be repainted and have the Berkshire Township logo painted on it before the ribbon cutting ceremony. The Township sign might be ready by the ribbon cutting as well. The Ribbon Cutting ceremony will be held on November 2nd from 10am-12pm. Snacks and coffee will be provided as well as crafts and other things for the community to enjoy. The pavilion will be nearly complete at that time as well.
- Sons of the American Revolution honoring veterans of Revolution with granite markers – Mike Dattilo provided an update and explained their idea of placing a retaining wall around the existing flag, along with a solar light to illuminate the flag.
- BST&G update – Rod Myers did not have any new updates.
- Township Partnerships – Tyler Lane explained to the trustees that the township has been looking at contracts with other Ohio Townships. This would provide a legal framework to borrow or lend equipment to other townships for instances of crisis/disaster. There is also a legal framework that could allow townships to share the costs of purchasing new equipment.
- David Weade provided a zoning update for the first 9 months of 2024 which included 228 permits written so far in 2024. Those numbers will likely increase in the coming months and years. He described upcoming projects and proposals.

Public participation:

Ellen Ebe asked Melody George to clarify the numbers in the Pass Through Purchase order 2024-10-3.

Paying of bills:

Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the September 9, 2024, meeting.

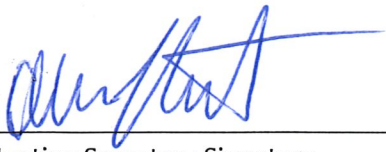
Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to **Enter into Executive Session** pursuant to 121.22(G)(1) to consider the appointment, dismissal, and compensation of a public employee.

Rod Myers seconded. Motion approved 3-0.

Adjournment:

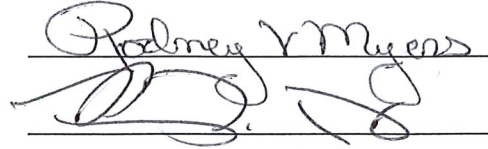
Mike Dattilo made a motion to adjourn at 8:25 p.m.
Paul Disantis seconded. Motion approved 3-0.



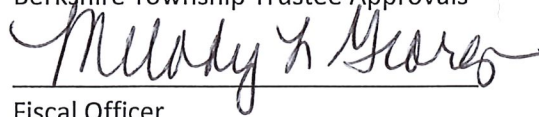
Meeting Secretary Signature



Date



Berkshire Township Trustee Approvals



Fiscal Officer