



Berkshire Township Trustees

Meeting Minutes – November 10, 2025

Call to order

Determination of a Quorum/Roll call: Trustees Mike Dattilo, and Paul Disantis were in attendance, also present were Township Administrator Tyler Lane, Fiscal Officer Melody George, and Meeting Secretary, Alison Newton.

Pledge of Allegiance

Approval of meeting minutes – Mike Dattilo made a motion to approve the meeting minutes of October 20, 2025. Paul Disantis seconded. Motion approved 2-0.

The next Trustee Meeting: December 8, 2025, at 1454 Rome Corners Road at 7:00 p.m.

Announcements:

- Reminder that the business offices will be closed tomorrow for Veteran's Day and closed November 27th and 28th for Thanksgiving.
- There will be a Joint Recreational District (JRD) public open house this Wednesday, November 12th for discussion on a potential Community Center with the Village of Galena and City of Sunbury.
- There is a snack drive to help support Big Walnut students running through this Saturday. Drop off locations at BST&G Fire District, Berkshire Township Hall, Sunbury Police Department, Sunbury Administrative Offices, and Village of Galena offices.

Old Business: none

New Business:

JRD Presentation – Greg Elliott - Township representative to the Eastern Delaware County Joint Recreational District (JRD)—introduced himself as the representative for Berkshire Township and explained the need in the community for a recreational center. The committee is currently engaging with a brokerage firm that is helping them work through the necessary components of this JRD. They have conducted community evaluations to see where this community center would be built which seems to be somewhere on the north side of Berkshire Township but there will be a community open house to discuss this project. Mike asked about the size of this project and Greg thought 4-5 acres would be needed as a rough estimate for a large

square footage facility. Approximately \$50,000 from Berkshire township will be requested and used for payments for consultants, architects and legal fees needed for a ballot measure in 2026.

Mike Dattilo made a motion to approve **Resolution 2025-11-1** approving the issuance of an additional credit card for the administrative assistant with a limit of \$500.00 for office incidentals.

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Blanket Certificate 25-2025** for fund 1000-120-359 Utilities for \$20,000.00.

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Purchase Order 2025-11-1** in an amount \$7556.00 payable to Bureau of Workers' Compensation for annual premiums.

Paul Disantis seconded. Motion approved 2-0.

Discussion:

- Courts Project Update – Tyler Lane updated that VASCO has finished the asphalt portion of the courts. Soon they will be adding fences, but the final topcoat will have to wait for spring.
- Paul Disantis mentioned that the township should consider moving the display screen in the building so more audience could see the presentation screen. Tyler would investigate this.
- CEDA with Village of Galena – Tyler Lane explained that the township is looking to consider a relationship with the Village of Galena. The township is continuing conversations and gathering input from the community as things change with feedback that is received.

Public participation:

Ellene Ebe, Holly Woods Dr. asked about the need for an executive session but since there are not 3 trustees present this will be tabled.

Kathy Nelson, Galena expressed concern about not being able to hear in the back of the room. She also asked who first initiated the CEDA conversation. Tyler explained that both Jeff and he brought the topic up on different occasions. She asked if the trustees were aware of the CEDA conversations. It was confirmed that the trustees and Tyler were in conversation about this.

Betsy Bender, S Galena asked about the CEDA and sewer portion and concerns about Berkshire Township paying for this. Tyler explained that the township would not be paying for this if the CEDA were to pass. Betsy also asked for more specifics about the JEDD, Tyler explained these details. She asked for clearer communication with property owners and community members in the future.

Susan Stanton, Domigan Rd commented about the lighting on Carters Corners Rd (currently a storage rental space) and thought it was too bright and asked if it met zoning standards. Mike thought he would follow up with them. She asked for more clear communication with property owners and community members.

Kristy Warner, Alexander Rd asked about what the CEDA is trying to build in the proposed area. Tyler explained that Berkshire Township zoning would be involved in future discussions, and the current zoning plan would not allow for tall buildings or high-density housing. There was general discussion about the CEDA.

Jan Adkins, asked about the neighborhood planning that happened in September and Tyler mentioned that has been in progress and will go through Zoning Commission in December/January.

Charlie Conrad, expressed disappointment about the ongoing development in the area. He also noted that the lack of communication from the township was an issue. Overall, he wanted the trustees to know that he does not support the CEDA.

Kerry, Rome Corners asked why there was an urgency with the CEDA and thought that discussions at public meetings aren't enough communication.

Mary Howard, S Galena Rd expressed concern about things being done correctly and in proper order. She thought that the residents of the community needed to be on board with the CEDA and that communication is done correctly.

Dave Bender, S Galena Rd also expressed concerns about communication and thought that maybe a delay in the vote would be needed. There was general discussion about future development, but he was pleased with the CEDA and supports what is going on here.

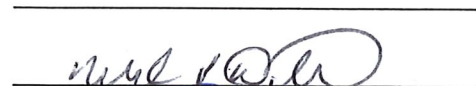

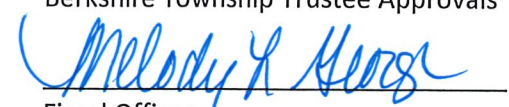
Paying of bills:

Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the October 20, 2025, meeting. Paul Disantis seconded. Motion approved 2-0.

Adjournment: Mike Dattilo made a motion to adjourn at 8:13 pm.
Paul Disantis seconded. Motion approved 2-0.


Meeting Secretary Signature

12-9-25
Date



Berkshire Township Trustee Approvals

Fiscal Officer