



**Berkshire Township Board of Zoning Appeals  
Regular Meeting Minutes  
August 16, 2023**

**Call to Order:** Kim Zianno Hartman called the meeting to order at 7:00 p.m.

**Determination of a Quorum/Roll Call:** Members Dorothy Kerr, Kim Zianno Hartman, Scott Lillie, Bruce Denton, James Spurrier and Ellen Ebe (Alternate). Also present were David Weade, Zoning Inspector; Donielle Owen, Meeting Secretary.

**Motion to approve the minutes:** A motion to approve the meeting minutes from the July 19, 2023, meeting was made by James Spurrier and seconded by Dorothy Kerr. The motion was approved 5-0.

**Announcements:** Statement of Policy

As is adopted policy of Berkshire Township, all applicants will be granted an opportunity to make their formal presentation. Following the applicant's presentation preliminary questions or points of clarification from the board will be allowed. The audience will then be granted an opportunity to comment. Each individual will be granted 3 minutes. We ask that you be brief and to the point. The Chairperson may limit repetitive comments and close public comments after a reasonable time. The board will follow with questions and take action if needed.

**New Business:**

**Variance Application #23-098 - Solid Rock Construction and Installation.**

**Property Owner Mark and Pamela Tribble  
1681 S. Old 3C HWY, Galena, OH 43021**

Mark Tribble was sworn in by Donielle Owen, Meeting Secretary

Mark Tribble stated that his home was built in 1848 and has experienced significant water in the basement. Mark Tribble stated that he has made numerous attempts to dry out the basement with sump pumps and also installing curtain drains. Mark Tribble stated that he would now like to install a covered porch and on the Southwest side it will be very close to the property line.

Bruce Denton stated that he appreciates the effort and attempts to correct the issue.

Kim Zianno Hartman asked who the neighbor is on the Southwest side of the home; Mark Tribble stated the neighbor is James Spurrier.

Kim Zianno Hartman asked if they have tried grading the area where the water is penetrating; Mark Tribble confirmed that they have tried grading and it has been unsuccessful.

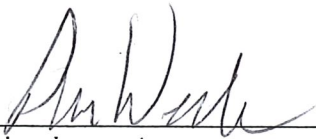
Bruce Denton made a motion to approve Variance Application #23-098. Dorothy Kerr seconded. Motion approved 5-0. (James Spurrier did not vote due to the conflict of interest being the neighbor to the applicant-Ellen Ebe provided the vote as an alternate).

**Public Participation:** NONE

**Other Business:** New Code changes adopted. New sections printed for the board.

**Regional Planning Commission Updates:** NONE

**Adjournment:** Ellen Ebe motioned to adjourn the meeting at 7:09pm. Scott Lillie seconded; Motion approved 5-0.

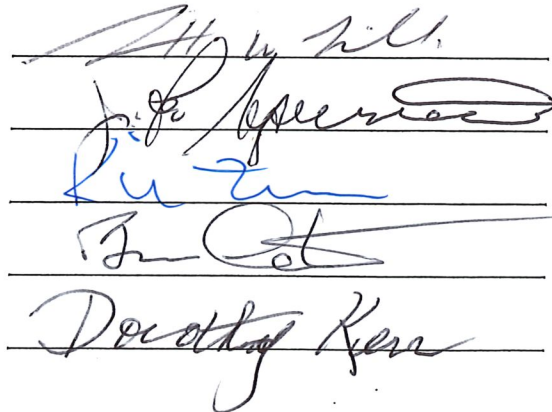


Zoning Inspector



Meeting Secretary

Date 11/15/2023



Board Members